

Defense Institute of Security Cooperation Studies (DISCS)

Security Cooperation Information Portal (SCIP)

Practical Exercises and Handbook



Security Cooperation Information Portal (SCIP)

Overview

The Defense Security Cooperation Agency (DSCA) has established a website known as the Security Cooperation Information Portal (SCIP) to enable International Customers, customer agents, and United States Government personnel, *with appropriate permissions*, to access a variety of features which are gathered into "Communities". Several Communities provide the ability to: (1) view Foreign Military Sales (FMS) case, line, requisition, and Supply Discrepancy Report (SDR) -level information obtained daily from all U.S. Military Department (MILDEP) Case Execution systems and the tri-service Case Development system (DSAMS); and (2) input a variety of FMS MILSTRIP and MILSTRIP -like transactions, which are partially validated in the SCIP, and then passed directly to the appropriate MILDEP Case Execution system for processing. For more information about SCIP and SCIP Communities, please review the [SCIP Background Document](#) (PDF).

First-time SCIP users can obtain instructions on how to logon by reviewing the [SCIP Logon Guide](#) (PDF).

Access Instructions

View [access instructions](#) for all of SCIP's supported authentication types – Department of Defense (DoD) Common Access Cards (CAC), Department of State (DoS) smartcards, and RSA SecurID tokens.

SCIP Help Desk

For all other questions or concerns, please contact the SCIP Help Desk at dsc.sciphelp@mail.mil.

September 2016

Preface

This handbook is a familiarization tool and training guide for Security Cooperation Information Portal (SCIP) users to assist them in using some of the significant capabilities of the SCIP system.

A basic understanding of the Security Cooperation (i.e. Foreign Military Sales - FMS and Building Partner Capacity - BPC) case processes, logistics, and finance subjects is needed to comprehend, interpret the materials, and complete the exercises in this handbook.

The exercises in this handbook include selected (i.e. not all inclusive) aspects of SCIP, and are designed to be used even without actual online access to the SCIP system. Information includes both United States Government DoD and Military Department (MILDEP) specific references. If there is a difference between the information in this guide and the applicable DoD or MILDEP publication, the DoD or MILDEP reference takes precedence.

SCIP Help Desk tickets (with the exception of SCIP "ACCESS" issues) should be submitted online via the SCIP HELP Community. Users can also use SCIP yellow question marks (posted throughout the SCIP Communities) to initiate help requests. When you log on and complete an automated Help Desk request within SCIP, the SCIP Help tool will immediately route the user's request directly to the appropriate functional analyst, based upon the SCIP Community and Web Page selected in the user's request. If, however, the user has SCIP ACCESS issues (e.g. problems logging into SCIP, new CAC, inability to access SCIP or the Help Community, etc.), send a digitally signed e-mail to dsca.sciphelp@mail.mil.

To keep your SCIP account active, you need to periodically log on. The current SCIP policy is to automatically suspend the user's SCIP account if not accessed for 30 days. Once the account is suspended, the SCIP user's supervisor or Host Nation Token Administrator (HNTA – for international purchaser SCIP users) is required to contact the SCIP Help Desk at dsca.sciphelp@mail.mil to reactivate the suspended SCIP account(s). At 180 days of non-use, the SCIP account will be automatically deleted. If the account is deleted, a new registration form must be completed and signed by the USG supervisor or HNTA (for international purchaser users), and security personnel (for USG users), as required.

If you are using a USG Common Access Card (CAC) to access SCIP and you are issued a new CAC, you must contact the SCIP Help Desk via e-mail to inform them (by sending them a digitally signed e-mail) of your new CAC expiration date so that they can update your account. Otherwise, you'll no longer be able to access your SCIP account at the expiration date of your previously issued CAC.

DISCS encourages feedback to improve this product. Send your questions, comments and/or recommendations to the DISCS SCIP POCs for the applicable Functional area listed below:

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SCIP Practical Exercises and Handbook

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The exercises in this handbook will familiarize you with the use of many of the Security Cooperation Information Portal (SCIP) system capabilities and reports. There are other SCIP Communities (e.g. Security Cooperation Management System – SCMS, End Use Monitoring – EUM, etc.) that this handbook does not address. The handbook will, however, acquaint you with the broad range of international logistics and financial information that is now available via that U.S. Government web-based Internet system. The SCIP system is quite dynamic and is continuously being improved. Consequently, there may be differences between the current SCIP system site content and this handbook. Please take your time and follow the step-by-step instructions that are provided, until you become more familiar with the SCIP system. This handbook is intended for both initial system instruction, and also to provide users with future reference when utilizing the SCIP system. All the exercise questions in this handbook are based on information provided in the DISCS class lessons.

Accessing the Security Cooperation Information Portal (SCIP) Web Site

For the purpose of completing this handbook's exercises, the DISCS student may be given a **temporary SCIP TOKEN** account. If so, that SCIP access will only be used while the student is in the DISCS class. To obtain a **permanent** individual SCIP account, you must submit the required SCIP registration form, which is posted online at <https://www.scportal.us>. The completed registration form is submitted per the registration instructions to the Defense Security Assistance Development Center (DSADC) in Mechanicsburg, Pennsylvania, which manages the SCIP system. If you already have an active SCIP account, you may (and encouraged by DISCS) use it for the DISCS training. The SCIP system is designed for use by all authorized users (e.g. USG personnel (including Locally Employed Staff (LES)) and their staff support contractors, international purchasers, Freight Forwarders, etc.) that have job responsibilities that require access (i.e. need to know) to the SCIP system information. International purchasers and their Freight Forwarder (FF) personnel (if applicable) may obtain their individual SCIP account (and token) only after first coordinating with and obtaining a token from their country's **Host Nation Token Administrator (HNTA)**.

The SCIP web site provides access to a wide range of information that supports the management of Foreign Military Sales (FMS) and Building Partner Capacity (BPC) cases. DISCS provides additional SCIP information and training that can be accessed on the DISCS home page (<http://www.DISCS.dsca.mil/>) via the "SC Tools" and "Online Learning/Learning Guides" links on that page. Those DISCS SCIP training resources include an overview presentation, this exercise handbook, DSCA SCIP Policy Letters, SCIP frequently asked questions (FAQs), online training 'vignettes'/learning guides, and a link to access the SCIP system.

To access the SCIP system, either click the "SCIP Logon" hyperlink in "Tools" (at the bottom of the DISCS web page) or "Links....SC Tools" sections on the DISCS webpage (<http://www.iscs.dsca.mil/>), or go directly to the SCIP home page by typing <https://www.scportal.us/home/> in the address line of your Internet browser to get to the SCIP system home page and the initial SCIP Login menu (refer to figure 1 below).



Figure 1: Initial SCIP LOGIN Menu

Once at the SCIP home page, either click the “LOGIN: CAC/SMARTCARD” link (if logging in to SCIP with CAC/SMARTCARD), or the “RSA SECURID” (if logging into SCIP with a SCIP token) link on the initial SCIP Login menu.

If you are logging in with your USG CAC, select either (i.e. regular or e-mail certificate) of your DoD certificates and enter your PIN.

Logging in to the SCIP system with a token (vice a CAC/SMARTCARD) will be via the subsequent SCIP login screen as show in Figure 2 below. If you are prompted for a CAC certificate and you are logging in with a token, click cancel to get to the token logon screen (Figure 2). If you have been given a DISCS SCIP training token enter the assigned User ID (see Figure 1), click on **Continue** and the Passcode screen (see Figure 2) will appear asking for input of your Passcode. Enter the user’s PIN (8 positions) followed by the token code readout (6 positions). Enter your assigned User ID and click the Continue button (per **Figure 1**). DISCS will assign temporary User IDs and PINs for SCIP training tokens.

RSA SecurID Token Login



Username

RSA Passcode

How to Logon

Logon instructions can be found by viewing or saving the [SCIP Logon Guide](#) (PDF).

SCIP Help Desk

For all other questions or concerns, please contact the SCIP Help Desk at dscs.sciphelp@mail.mil.

Figure 2: SCIP TOKEN PASSCODE SCREEN

After entering your “RSA Passcode”, click on the **Login (Figure 2)** button. If the SCIP token User ID and Passcode were input correctly and accepted, you will see the “STANDARD MANDATORY DOD NOTICE AND CONSENT BANNER”. Once you click the consent banner, you will next see the SCIP Welcome screen (**Figure 3**). If your login attempt is unsuccessful and you get an error instead, you should notify the DISCS instructor before you try another SCIP login attempt as there are only three login attempts allowed before the SCIP account is locked-out.



Figure 3: SCIP Welcome Screen

Once you are successfully logged on to SCIP, read the **Announcements that are listed on each community**. Next you need to look towards the top of the **Main Menu** (see **Figure 3**) for all the “Community” tabs. The number of tabs visible will depend on the permissions you have been granted. First, select the **Case Information Community**. Note the SCIP **Refresh Status** (see **Figure 4** and the following description for additional details).

SCIP REFRESH STATUS

SCIP Case Information data is usually refreshed daily ~ 0700 U.S. Eastern Time from data received overnight from Army (DSAMS, DIFS, CISIL, and ODS), Navy (DSAMS, DIFS, and MISIL), and Air Force (DSAMS, DIFS, SAMIS, and GAFS) computer systems. The update dates and times you see on the Case Information Community refresh status portlet (see **Figure 4**) are primarily for the Case Information community. However, If another community uses the data used by Case Information then they will be also be affected by data specified in that portlet. There is also a separate “Refresh Status” displayed in the SCIP Security Cooperation Management Suite (SCMS) Community.

End Use Monitoring (EUM) and the Enhanced Freight Tracking System (EFTS) data is NOT refreshed the same frequency as with Case Information or SCMS. EUM routine items’ data is initially updated automatically by DSAMS, and then manually updated by authorized users (e.g. U.S. Security Cooperation Organizations (SCOs), etc.). EUM Enhanced items’ data is updated somewhat manually when a user inputs information, or when data is uploaded in bulk (e.g. by DSCA Golden Sentry or Implementing Agency personnel) to EUM. The EFTS updates are done by a combination of manual and real-time automated processes so it is also is not affected by any of the refreshes used for Case Information, SCMS, or EUM.

Case Information : Home	
Home	Case Status
Adhoc	Real Time Metrics
Refresh Status	
Refresh Start	01/04/2016
Date/Time (EST):	05:15:03
Refresh Completion	01/04/2016
Date/Time (EST):	06:03:05
Air Force	
System	Data as of
DSAMS	01/04/2016
SAMIS	01/04/2016
DIFS	12/31/2015
GAFS	01/03/2016
Army	
System	Data as of
DSAMS	01/04/2016
CISIL	
DIFS	12/31/2015
ODS	01/04/2016
Navy	
System	Data as of
DSAMS	01/04/2016
MISIL	01/03/2016
DIFS	12/31/2015

Figure 4: Case Information Community Refresh Status Example

Selecting (i.e. 'clicking') **Case Status** from the Case Information navigation bar menu (Refer to Figure 4 above), will result in the **Case Status Select** window (**Figure 5**) being displayed. The last data and settings viewed by the SCIP user will be displayed. The potential country and program data that can be accessed is dependent upon your SCIP account permissions. Using the Case Status filter capabilities enables the user to quickly find (via the user's filter choices) the case(s) of interest to determine what is happening (process, logistics, finance, etc.) with those case(s) that the user chooses.

Case ID	Customer Service	Document Type	Document Status	Status Date	Description	Total Case Value
BN	-	-	-	-		
BN B	BAB	B	I	C (Final Closed)	04/14/2004 SPARE PARTS FOR EDA VEHICLES	\$474,070.00
BN B	BAB	B	B	I (Implemented)	02/04/1997 SPARE PARTS FOR EDA VEHICLES	\$34,998.00
BN B	BAB	B	A2	I (Implemented)	02/05/1999 SPARE PARTS FOR EDA VEHICLES	\$474,070.00
BN B	BAB	B	A1	I (Implemented)	06/11/1998 SPARE PARTS FOR EDA VEHICLES	\$174,070.00
BN B	BAC	B	I	C (Final Closed)	09/10/2002 JOINT VISUAL INSPECTION	\$2,300.00
BN B	BAC	B	B	I (Implemented)	06/06/2001 JOINT VISUAL INSPECTION	\$2,300.00
BN B	BAD	B	I	I (Implemented)	05/15/2014 SPARE PARTS FOR CUCV'S AND M113'S	\$2,500,000.00
BN B	BAD	B	B	I (Implemented)	05/28/2003 SPARE PARTS FOR CUCV'S AND M113'S	\$2,000,000.00
BN B	BAD	B	A3	I (Implemented)	05/15/2014 SPARE PARTS FOR CUCV'S AND M113'S	\$2,500,000.00
BN B	BAD	B	A2	I (Implemented)	11/10/2008 SPARE PARTS FOR CUCV'S AND M113'S	\$2,500,000.00
BN B	BAD	B	A1	I (Implemented)	01/09/2008 SPARE PARTS FOR CUCV'S AND M113'S	\$2,000,000.00
BN B	BAD	B	M1	I (Implemented)	03/11/2004 SPARE PARTS FOR CUCV'S AND M113'S	\$2,000,000.00
BN B	BAE	B	I	C (Final Closed)	12/17/2007 JOINT VISUAL INSPECTION	\$5,000.00
BN B	BAE	B	B	I (Implemented)	05/22/2003 JOINT VISUAL INSPECTION	\$5,000.00
BN B	DAA	B	I	SSC (Supply/Services Complete)	12/12/2015 BALTIC DEFENCE COLLEGE	\$238,740.00
BN B	DAA	B	B	I (Implemented)	11/26/2012 BALTIC DEFENCE COLLEGE	\$238,740.00
BN B	IAB	B	X	(Canceled)	12/02/1994 CLOTHING, BOOTS, COATS, PANTS	\$0.00
BN B	IAB	B	X	(Canceled)	08/24/1995 EXCESS EQUIP EDA, CLOTHING (BLK 4 IT...	\$0.00
BN B	IAC	B	I	C (Final Closed)	12/12/1997 COMMERCIAL UTILITY CARGO VEHICLES	\$33,937.00
BN B	IAC	B	B	I (Implemented)	09/26/1995 COMMERCIAL UTILITY CARGO VEHICLES	\$33,937.00

There are 397 cases/documents totaling \$1,056,451,950.00 based on the above filter criteria. [Document Detail Report](#) [View Report](#)

Note: Case Summary values may be inflated due to the inclusion of both the value from the implemented document(s) and the in progress document(s).

Figure 5: Case Status Select Filters

Using the Case Status Filters

When the user selects their choice(s) using the filter dropdown menu selections (near the top of the Case Status page), filtering is instantaneous. The first 3 filter choices are the individual components of the Case Identifier. As discussed during the process lessons, the Case Identifier (Case ID) consists of three components: (1) Country/Organization/SC Program Code, (2) Implementing Agency Code, and (3) Case Designator Code.

- As each filter is enabled, the list box results are automatically updated to reflect the recently changed filter. For example, changing the Implementing Agency (IA) selection choice to “B” (Army) will filter the case list box to display only cases that have a IA code equal to “B” (i.e. U.S. Army as the Implementing Agency (IA)).
- No dollar (\$0.00) values are displayed for Development (D), Writing (W), Review (R) or Proposed (P) statuses. Those case/program documents are still in process and the data is subject to change until placed in Offered (O) status.
- The filter selections can be quickly removed all at once using the **Clear Filters** button.

The complete list of the six (6) available Case Status filters includes:

1. **Country/Program:** This choice is only available if you have permissions to view multiple countries or programs. If so, the default country/program code will be the last one selected (e.g. BN). If you want to change country/program codes (e.g. AK, ZS, etc. if you have more than one option available), then you need to also click the VIEW DATA button after selecting (via the drop down arrow) your desired country/program code from the available menu choices.
 - A list of country/Organization codes can be found in the SAMM Table C4.T2. Building Partner Capacity (BPC) program codes are listed in SAMM Table C15.T2 and are also referenced in the applicable program policy memorandum issued by DSCA that are posted on the SAMM website.
 - If a country does not have any documents in DSAMS, the country code will not be available in SCIP.
2. **Implementing Agency (i.e. who is providing the material and services on this case):** The list of the Implementing Agency (IA) codes is in the SAMM Table C5.T2.
3. **Case Designator:** See **Figure 6** on next page to determine the first case designator letter that you want to search for. It identifies the type of material and/or services the case will provide.
 - The case designator consists of three positions. A list of the first position of the case designators is in the SAMM, Figure C5.F6. It is duplicated in Figure 6 for student reference. The second and third positions are case sequence indicators normally assigned starting with AA with the subsequent cases being designated as AB, AC, etc.
 - The case designator filter allows filtering by entering one letter at a time. The case list box is automatically updated upon each keystroke. For example, entering the letter ‘K’ as the first character in the case designator text box will return all Foreign Military Sales Order (i.e. FMSO / CLSSA) cases that have a case designator beginning with ‘K’ (along with matches to all the other user selected filter selections).

U.S. Army		U.S. Navy		U.S. Air Force	
B	Repair Parts	A	Ammunition and Other Explosives	A	Munitions (AFLC)
D	Training OCONUS (SATMO)	B-C	Individual Spares and Components	C	Cartridge Actuated Devices/Propellant Actuated Devices (CAD/PAD)
G	SELPO/Communications Security	G	Technical and Engineering Services	D	Communication/ Electronic System Sale
H	Construction (Corps of Engineers)	H-J	Direct Requisitioning Procedures	E	Equipment (Blanket)
I	Excess Defense Articles	K	FMSO (KA or KS – FMSO I and KB-KR or KT-KW – FMSO II)	G	Services
J	SDAF	L	Major End Items (components and equipment)	H	Section 30 Sales
K	Foreign Military Sales Order (FMSO) I and II	M	Repair and Return	I	Contingency Support
L	Leases	P	Cartridge Actuated Devices (CAD), Propellant Actuated Devices (PAD), Aircrew Escape Propulsion Systems (AEPS)	K	FMSO (KA – FMSO I and KB-KW – FMSO II)
M	Medical (U.S. Army Medical Materiel Agency)	R	Open End Requisitioning Procedures	L	Equipment (Defined)
N	Coproduction	S	Weapon System Sale (Ship or Aircraft)	M	Maintenance
O	Training CONUS (TRADOC)	T	Training	N	Special Support
P	Planning	Z	Leases	O	Communications Security (COMSEC)
Q	Materiel/Services (from U.S. activities located in Europe)			P	Publications
S	Materiel/Services (from U.S. Army Security Assistance Agency – Latin America)			Q	Systems Sustainment Support
T	Publications			R	Spares
U-Z	Materiel/Services provided from various Life Cycle Management Commands (including but not limited to system package sales, munitions, spare parts, equipment, technical services, maintenance, etc.)			S	Aircraft System Sale
				T	Training
				V	Class IV/V Modifications
				X	Special Financial (Reserved for DFAS-IN/JAX)
				Y	Missile System Sale
				Z	Leases

Figure 6: First Letter of Case Designators

NOTE: The Case Designator codes listed above are NOT DoD policy, and IAs may develop and use different codes, especially for DLA, NSA, MDA, NGA and BPC cases.

- Customer Service (i.e. who is receiving the material and services on this case):** Such as Bandaria Army (B), Bandaria Navy (P), Other (T), etc.
- Document Type:** There are four (4) possible Document Types. Each of those document types are listed and described below in **Figure 7**. Note especially, the definition of the “Current Implemented Version”

Document Types		
Document	Code	Description
Basic	B	Original Letter of Offer and Acceptance (LOA)
Amendment	A	Amended LOA. Numbered starting with A1
Modification	M	Modified LOA. Numbered starting with M1
Current Implemented Version	I	Case version includes (i.e. a virtual ‘roll-up’) of the basic and all the implemented amendments, and modifications which are not in pending status (D, P, W, R, A, O). Equivalent to the RPO05 DSAMS report.

Figure 7: Document Types

6. **Document Status:** There are fourteen (14) possible Case Statuses (see **Figure 8**) recorded in the Defense Security Assistance Management System (DSAMS) which reflect the “life cycle” of an FMS or BPC case. In addition to the twelve (12) case status definitions listed below, users can also select “All Pending” (which will then filter and display all cases that are in “D”, “W”, “R”, “P”, “O”, and “A” status), and “All Implemented” (which will then filter and display all cases that are in “I”, “SSC”, “IAC”, and “IC” status).

Case Status Definitions and Notes
D-Development. LOR received and LOA in development. SAMM C5.1.7 requires that IA initialize the document in DSAMS within 10 days. No dollar values are displayed since the data is incomplete.
W-Writing. IA provides the LOA data via DSAMS (Defense Security Assistance Management System) to DSCA/CWD (Case Writing Division). Indicates the IA is done with their initial part of the preparation of the case version. No dollar values (\$0.00) are displayed since it is still subject to change.
R-Review. Indicates that the DSCA/CWD is done with their part of the preparation of the case version, and the case is now being reviewed by the Implementing Agency (IA) and DSCA Headquarters.
P-Proposed. DSCA/CWD does a LOA quality review, constructs the final LOA and does a final coordination with the State Department. Normally a document should not be in this status for more than 5 days. No dollar values (\$0.00) are displayed since the data is still subject to change.
O-Offered. LOA countersigned by DSCA and the IA has sent the LOA to the customer for acceptance. Customer must sign the case before or on the Offer Expiration Date (OED).
A-Accepted. LOA acceptance occurs when the customer provides DFAS with a signed LOA and the initial deposit. The IA will also receive a copy of the signed LOA. If the initial deposit is not received by the OED the IA will coordinate with the customer and DSCA to determine if the case is cancelled
I-Implemented. DFAS issues via DSAMS Obligational Authority to the case manager. The case is Implemented and available for requisition and procurement purposes. Normally the IA implements the document within 10 days of acceptance. Dollar values are displayed and will reflect LOA values.
SSC-Implemented. IA declares the case Supply Services Complete. No new requests for material or services are allowed. Dollar values displayed may not be accurate.
IAC-IA Certified. A SSC case that the applicable IA has now certified to DFAS for closure.
IC-Interim Closed. IA estimated final expenditures for Unliquidated Obligations (ULO) have been collected by DFAS into the customers Case Closure Suspense Account (CCSA). A final bill (DD645) is issued to customer. Dollar values displayed may not be accurate.
C-Closed-Final. Case final closed (i.e. logistically AND financially complete).
X-Canceled. Case can be canceled either before or after implementation.

Figure 8: Document Status Definitions and Notes

SCIP Case Status Filter Results

Once you've used the SCIP Case Status filters to find the case(s) of interest, you can get a complete formatted report of the user selected filter result by 'clicking' the MS Excel icon at the top (right) of the selected report. Also note that there is a summary of the number of cases/documents and the associated dollar value at the bottom of the filter results. See **Figure 9** for reference. If those numbers appear to be higher than you expected, it is probably because of the inclusion of all the various case version documents (i.e. Basic LOA, Amendments, Modifications, and Implemented) and the values from those case documents which the computer adds as if they were all separate cases. The results depend upon the user's entered filtered choices. If for example you only want to view the number and value of implemented cases, then select "I" in the Document Type and "I" in Document Status in the respective drop down windows. If those filter choices are made, the computer will virtually combine each of the case's respective document revisions.

BN (Bandaria) ▼
View Data
Clear Filters

Case ID	Customer Service	Document Type	Document Status	Status Date	Description	Total Case Value
BN B	BAA B	I	I (Implemented)	06/01/2006	TRAINING AIDS PUBLICATIONS AND DEVICES	\$362,040.00
BN B	BAA B	B	I (Implemented)	02/21/2003	TRAINING AIDS PUBLICATIONS AND DEVICES	\$50,000.00
BN B	BAA B	A2	X (Canceled)	12/15/2006	TRAINING AIDS PUBLICATIONS AND DEVICES	\$0.00
BN B	BAA B	A1	I (Implemented)	06/01/2006	TRAINING AIDS PUBLICATIONS AND DEVICES	\$362,040.00
BN B	BAB B	I	I (Implemented)	12/16/2015	UH-II HELICOPTER SPARE PARTS	\$900,000.00
BN B	BAB B	B	I (Implemented)	06/04/2008	UH-II HELICOPTER SPARE PARTS	\$200,000.00
BN B	BAB B	A6	I (Implemented)	12/16/2015	UH-II HELICOPTER SPARE PARTS	\$900,000.00
BN B	BAB B	A5	I (Implemented)	06/16/2011	UH-II HELICOPTER SPARE PARTS	\$900,000.00
BN B	BAB B	A4	I (Implemented)	03/22/2011	UH-II HELICOPTER SPARE PARTS	\$900,000.00
BN B	BAB B	A3	I (Implemented)	12/27/2010	UH-II HELICOPTER SPARE PARTS	\$400,000.00
BN B	BAB B	A2	I (Implemented)	06/10/2010	UH-II HELICOPTER SPARE PARTS	\$400,000.00
BN B	BAB B	A1	X (Canceled)	08/14/2009	UH-II HELICOPTER SPARE PARTS	\$0.00
BN B	BAB B	M1	X (Canceled)	06/26/2015	UH-II HELICOPTER SPARE PARTS	\$0.00
BN B	BAC B	I	I (Implemented)	04/16/2015	HMMWV MAINTENANCE SPARE PARTS	\$300,000.00
BN B	BAC B	B	I (Implemented)	04/16/2015	HMMWV MAINTENANCE SPARE PARTS	\$300,000.00
BN B	DAA B	I	SSC (Supply/Services Complete)	07/11/2015	OCONUS 500K TRAINING	\$2,317,500.00
BN B	DAA B	B	I (Implemented)	07/03/2014	OCONUS 500K TRAINING	\$250,000.00
BN B	DAA B	A2	I (Implemented)	01/04/2016	OCONUS 500K TRAINING	\$2,317,500.00
BN B	DAA B	A1	I (Implemented)	08/20/2014	OCONUS 500K TRAINING	\$1,817,500.00
BN B	HAA B	B	X (Canceled)	12/18/2000	UPGD MATERIELS FOR LINGUISTIC CENTER	\$0.00

There are 125 cases/documents totaling \$313,796,887.00 based on the above filter criteria.
Note: Case Summary values may be inflated due to the inclusion of both the value from the imp

Document Detail Report
View Report
Case Line Report
Active Requisitions
SDR Report
Document Timeline
Closure Detail Report
Convert All to Excel

progress document(s).

For Official Use Only (FOUO)

Figure 9: SCIP Case Status Filter Results and Details Reports Options

Viewing Details about Case of Interest

The SCIP user can also view numerous other additional details about any of the Case Status filter listed case(s). The user can 'open up' any of the listed case(s) of interest by one of two (2) means. First option is to highlight the case of interest and then 'double-click' it with the user mouse. Second option is to select one of the Case Status/Report Selections listed via the drop down menu at the bottom right (see **Figure 9** for reference) of the Case Status filter results window. The only resulting difference between the 2 means is that the 1st selection (i.e. double clicking the case of interest) option will result in "Document Detail" being displayed on the subsequent window's right side of the screen, while the 2nd selection option (choosing from the Figure 9 drop down menu) will result in the chosen report being displayed on the subsequent window's right side of the screen. The one exception is choosing the "Convert All to Excel" option in the drop down menu which will convert all the selected case information into a MS Excel File. Other than that exception, choosing any of the other options will result in the left side of the screen always displaying the "Case" report. The **Case** report provides high level details (e.g. purpose, Case Manager, Estimated Supply Services complete date, etc.) about the case. It includes subheadings for Case Information, Implemented Document Information, Funding, Requisition Information, and Case Closure.

Case Information > Case Status/Report Selection:

There are seven (7) possible report choices on the drop down menu: Select the case of interest from the Case Status Select filter window, and then use the **Drop down Arrow** (see Figure 9 for reference) at the bottom of the screen to select the appropriate report. A summary of each of those 7 choices is included below.

Document Detail Report provides details on a specific case document version and includes the following subheadings: LOR Information, Anticipated Offer Information, Financial Data, Terms of Sale, Payment Schedule Information, Quarterly Payment Information, and Implemented Document Information for all the associated document case versions including Basic, Amendment, Modification and Implemented (Current).

Case Line Report provides information on specific lines from the chosen case on the specified case document version. The user selects the case document version and line of interest and the report is displayed with the following subheadings: Case Line Information, Case Line Values, Delivery Sets, and Requisition Information for all the associated document types including Basic, Amendment, Modification and Current Implemented.

Active Requisitions report provides details on the requisition of interest with the following subheadings: Requisition Information, and Requisition Key Dates. Use the drop down arrow to select an individual requisition report from the list box. The data, with the exceptions noted in 4.f. below, includes information on all open requisitions and those requisitions shipped/cancelled within the past 90 days with the Requisition Number, Requisition Number Suffix, NSN/Part/Reference Number, Supplementary Address, Transportation Control Number (TCN), Estimated Ship Date, Unit Price Demand Code and other data. If a suffixed portion of a requisition (A, B, etc.) is older than 90 days, that suffixed portion remains until the rest of requisition is fulfilled or canceled, and remains there until that last portion reaches the 90 day mark.

SDR Report provides specifics on Supply Discrepancy Reports (SDRs) submitted. The following subheadings are included: SDR Information, SDR Key Dates, and SDR Attachments (if any). Use the drop down arrow to select an individual SDR report from the list box. The data includes all the open or completed SDR reports within the last year (at a minimum). The number of SDR reports is displayed just above the SDR Information data.

Document Timeline report displays a list of 23 selected milestones and dates which apply to the case: Customer Request, Customer Request Receipt, Document Initialization Date, Customer Request Completion, Military Department Approval, Submitted for Review, Military Department Signature, State Department Approval, DSCA Countersignature, Offered, Offer Expiration, Anticipated Offer, Document Sent from IA, Update Offer/Restatement, Offer Accepted by Customer, Financial Implementation, Implemented, Estimated Supply/Services Complete Date, Actual Supply/Services Complete Date, Estimated Closure, Interim Closure Date, Actual Closure Date, and Canceled.

Closure Detail Report displays all the applicable case closure data provided by DIFS even if the case is still in Implemented ("I") status.

Convert All to Excel report extracts and displays all the selected case data in a Microsoft Excel spreadsheet without having to actually open the selected case.

The data includes all the associated document types (Basic, Amendment, Modification and Current Implemented) applicable to the selected case on separate tabs.

Navigating between Case Reports

- No matter which method (i.e. 'double-clicking' or selecting any of the 6 (i.e. all but the "Convert All to Excel" option) drop down report choices from the menu, a new SCIP window will open in your browser that will display two (2) reports side by side in that new window. The default (if the user 'double clicks' the case of interest) **Case Report** display is Case Detail and Document Detail. See **Figure 10** for reference.

- Click the blue hyperlink for the word/phrase definition and code meaning, or see the Help Files in Appendix 5 for the definitions of the report fields.

Case Report: BN-P-KAR **SCIP**
Security Cooperation Information Portal

Case | Document | Case Line | Active Requisition | SDR | Document Timeline | Closure Detail

Case Detail

Case Information

Case ID	BN-P-KAR
Case Description	Vehicles
Case Nickname	Vehicle Program
Activity ID	NAVICP
Case Manager	John Smith
Description	Revising unit cost t availability, Revise
Offered	05/22/2014
Customer Service	D
Case Line Count	1
Blanket Order Case	YES
Sole Source Procurement Request Indicator	NO
Case Execution System	MISIL
Customer Requisitions Allowed	YES
Longest Lead Time (---)	---
Estimated Supply/Services Complete Date	05/30/2019
Actual Supply/Services Complete Date	---

FMF Recipients Information (C)

Implemented Document Infor

Last Implemented Document	B
Last Implemented Amendment	---
Last Implemented Modification	---

Funding

Total Collections	\$904,159.76
Total FMF Collections	\$0.00
Cash Collections	\$904,159.76
Interest Bearing Account Balance	\$0.00
DIFS Total Disbursements	\$1,182,735.23

Requisition Information

Total Requisition Count	1,448
Total Requisition Value	\$1,074,187.60
Shipped Unbilled Requisition Count	12
Shipped Unbilled Requisition Value	\$18,534.43
Shipped Partial-Billed Requisition Count	0
Shipped Partial-Billed Requisition Value	\$0.00
Shipped Expended Requisition Count	1,324
Shipped Expended Requisition Value	\$897,992.01
Unshipped Requisition Count	86
Unshipped Requisition Value	\$116,836.56
Canceled Requisition Count	26
Canceled Requisition Value	\$40,824.60
Pseudo Requisition Count	0
Pseudo Requisition Value	\$0.00

Document Detail

Implemented | Basic | Amendments

Implemented (Implemented) Status Date: 05/30/2014

Document Information

Description	Revising unit cost due to i availability. Revised paym
-------------	--

LOR Information

Customer Request ID	---
Customer Request Date	---
Customer Request Receipt Date	---
Document Initialization Date	---
Customer Request Completion Date	---
Customer Request Reference	Country's Armed Forces n
Sole Source Procurement Request Text	---
Customer Request Status Code	---
Customer Request Status Date	---

Anticipated Offer Information

AOD Group Code	A
Reason for Assigned Group	---
Anticipated Offer Date	---
Anticipated Offer Comment	---

Financial Data

Total Case Value	\$1,500,000.00
Net Case Value	\$1,448,309.00
Programmed Case Value	\$1,354,738.49
Unprogrammed Case Value	\$93,570.51
Administrative Surcharge Value	\$50,691.00
Transportation Value	\$500.00
Accessorial Packaging, Crating, Handling	\$500.00
Administrative CLSSA Value	---
Other Accessorial Value	---

Term(s) of Sale

Term of Sale	B
Term of Sale Value	---

Payment Schedule Information

Previous Payments Scheduled Date	---
Previous Payments Scheduled Amount	---
Current USG Financial Requirements	---
Amount Received from Purchaser	---
Due with Acceptance	\$40,092.00

Quarterly Payment Information (Click t

Implemented Document Information

Last Implemented Document	Basic
Last Implemented Document Date	05/30/2014

Figure 10: Example of Case Detail and Document Detail

- Once you have accessed the case report screen using one of the methods, you can switch the display(s) to any of the case report documents by clicking the options (see **Figure 11** below for reference) at the top of the displayed reports to access any of the reports of interest for a single document.
- Note, that there are identical Case Report menus on both the left and right side of the screen. The user selected case report type will be displayed on that side of the user's computer screen by clicking the desired menu choice.

Case Report: BN-B-BAC

Case | Document | Case Line | Active Requisition | SDR | Document Timeline | Closure Detail

Figure 11: Case Reports Menu Options

Case Information/Case Status Menu Path (“Pyramid of Choices”)

The Case Report menu choices are listed in a hierarchy of case type information. One way to understand the differences between those report types is to consider it a “Pyramid of Choices” (see **Figure 12** below for reference). At the top level, the “Case” report provides very high/strategic level information (e.g. purpose, IA, Case Manager, Finances, etc.) about the case. ‘Drilling-down’ further on the case ‘pyramid’, the user may want to look at a specific “Document” (i.e. Basic, Amendment, or Modification LOA) that comprise that case, or ‘drill-down’ even further in the pyramid to look at specific line on one or more of those case documents, at a specific requisition for that case, any Supply Discrepancy Reports (SDRs) submitted on that case, the timeline milestones, or closure detail for any one of the documents that comprise the case.



Figure 12: Case Status Menu Options - “Pyramid of Choices”

Several reports will have an additional navigation feature which allows you to check the history of each document. If the Document Type tab is visible then there are document choices (e.g. Implemented, Basic, Amendment(s), Modification(s)) available for each type. In this example (**Figure 13**), all Document Types (Implemented, Basic, Amendments, and Modifications) are available.

Document Detail			
Implemented	Basic	Amendments	Modifications
Implemented (Implemented) ▾		Status Date: 04/16/2010	

Figure 13: Document Detail Example

In addition to Case Status, the other choices on the Case Information Community navigation menu bar (**Figure 14**) includes Adhoc, Real Time Metrics, Closure, Financials, Logistics, and Help. The purpose of each of those choices is summarized below.



Figure 14: Case Information Community Navigation Menu

Adhoc: From this page, a new Adhoc (i.e. user selected report type, format, data, etc. to meet a user’s operational requirements to answer case questions) report can be generated by selecting a type of Adhoc report (Case-Level, Line-Level, Active Requisition, SDR, Payment Schedule, Document Timeline, Delivery Set, Term of Sale, NSN Level, FMF Recipient Unit, Delivery Schedule, Requisition Contract, and Closure Detail) that the user wants. If the user has recurring report requirement, they can save the Adhoc report to be ‘run’ (names are listed in the dropdown if previously saved) at some future date(s).

Real Time Metrics: User can have real time metrics calculated and displayed by SCIP. There are multiple options that can be chosen to filter the data including Implemented Cases, Documents, Cases by Current Status Code, Documents by Current Status Code, Open Offers, Offer/Acceptance Comparison, AOD Past Performance, AOD Current Performance, etc. The subsequent results will be presented both numerically and graphically. Users then have the option of converting the real time metrics results to PPT and PDF files for subsequent use and display while offline SCIP, and/or ‘drilling’ down to get additional details about the cases including to the case ‘Pyramid of Choices’.

Closure: User can filter for cases to view case closure status and DIFS financial information for that case. This same information is also available in the case “Pyramid of Choices”.

Financials: This page allows users to select cases for download and printing all Financial Management Review (FMR) case sheets. Selection can be made by country, country and implementing agency, or country, implementing agency and case. Upon making a selection, links will appear below the selection criteria that when clicked, will open an Excel file containing information specified with the selection criteria. Only data for cases in Implemented (I) and Supply Services Complete (SSC) statuses is displayed.

Logistics: This page provides authorized users capabilities to submit requisitions **Inputs** (multiple types with batch upload capability if authorized); and Supply Discrepancy Reports (SDRs if authorized). **Information Extracts:** Authorized users can view all requisitions associated with a case, regardless of the current logistics or financial posture of those requisitions via the Information Extracts page. Only one request is allowed per user per 24 hour period. After the overnight process is complete, resulting files are transmitted to SCIP and a notification on the Information Extract screen appears for the requesting user stating the extract data is available for download. **Requisition Management:** Provides capability to search for active requisition(s) status and details by entering Requisition Document Number, Suffix, Requisition Status, NSN/Part/Reference Number, or TCN. Users can then ‘drill-down’ from any of the resulting requisitions on the list to view additional details about that requisition of interest along with all ‘Pyramid of Choices’ case details that the requisition of interest was ordered from. **Requisition Summary:** Access the Requisition Summary page by clicking the link from the Menu path. This page contains the following sections: Requisition Group Code Summary; Requisition Summary by null.

DSCA SCIP Policy Memos

All DSCA Policy Memos (including all those pertaining to SCIP), can be found on the DSCA web page <http://www.samm.dsca.mil/policy-memoranda/PolicyMemoList-All>. Typing “SCIP” in the search filter window in the upper right corner will quickly provide a list with links to each of the DSCA issued

SCIP policy memos. Following is a listing of some of the more significant DSCA SCIP Policy Memorandums:

- **DSCA 14-11:** SCIP Electronic Token Distribution and Replacement Policy
- **DSCA 11-58:** Policy Update Regarding SCIP Account Access for SCOs
- **DSCA 11-08:** Security Cooperation Information Portal (SCIP) Background Document
- **DSCA 06-30:** Security Cooperation Information Portal (SCIP) Usage
- **DSCA 05-17:** SCIP Electronic Token Issuance and Replacement Processes
- **DSCA 03-11:** Enrollment for the Security Cooperation Information Portal (SCIP)

In addition to the above listed DSCA SCIP Policy Memos, recommend also referencing the SAMM Table C9.T2. Case-Related Manpower Functions and Funding Source Manpower Matrix which has multiple references to SCIP, and the SAMM Chapter 13 (Security Cooperation Information Technology Systems) SCIP section C13.6.3.2.

Overall DISCS Student SCIP Exercise Objectives

- **Process Exercises:** Complete Case Information Exercises #1 - #5 as directed by your instructor.
- **Logistics Exercises:** Complete Logistics Exercises #6 - #16 as directed by your instructor.
- **Financial Exercises:** Complete Finance Exercises #17 - #26 as directed by your instructor.
- **Miscellaneous Advanced Exercises:** Complete Exercises #27, #28, #29, #30, and #31 as directed by your instructor.

For the purposes readability and usability of the exercise book, the data on the actual SCIP screens will be “stacked” vertically rather than “side-by-side” horizontally as they are actually displayed on SCIP.

Instructions if you are NOT on the INTERNET and are instead using the case document examples in this exercise handbook then follow the exercise instructions to complete each of the assigned exercises.

SCIP Process Practical Exercises

These SCIP process practical exercises #1-#5 assume that the student has a basic knowledge of the overall Security Cooperation FMS and BPC case processes.

Exercise #1: Learning How to Use the Case Information Filter

1. Instructions:

a. If you are on the INTERNET:

- i. Select the **Case Information Community** and then **Case Status**. The country data will be displayed for the country of interest that you select. If you want to change the country or program (if available), select the desired country or program code (if available) utilizing the drop down arrow and then click the “View Data” button.
- ii. **Use the DOCUMENT STATUS filter** to select (in order of the questions) D (DEVELOPMENT), then O (OFFERED), then A (ACCEPTED), and then I (IMPLEMENTED) to determine how many cases are in each of those Document Statuses and answer the questions a. through f. below.

b. If you are NOT on the INTERNET, use the Bandaria Case Status Reports (**Figures 15 through 18** on the following pages) to answer the questions a through f below.

2. Questions:

- a. How many documents are coded in **Development (D) status**? _____
 - i. What is happening to a case in “Development” status?

 - ii. Of the documents you identified as being in development, how many are new cases? _____
 - iii. What action should be taken if an LOR was sent over 10 days ago and there isn't a case on the list in development in response to that country's LOR? (SAMM C5.1.7.1.1 requires IAs to enter the LOR into DSAMS within 10 days of receipt.)

 - iv. Why is the Total Value displayed as \$0.00 for cases in Development status? [Hint: Refer to the second bullet on Page #7] _____
- b. How many documents are coded in **Offered (O) status**? _____
 - i. Who has the LOA document in this stage in the process and what actions should be taken? _____
 - ii. How can you check what the LOA's Offer Expiration Date (OED) is for any of the “Offered” LOAs? _____
- c. How many documents are coded in **Accepted (A) status**? _____
 - i. What had to happen for the case to have “Accepted” status?

 - ii. If the accepted document remains in ACCEPTED status for a significant period of time (i.e. 15 days or more), what's a reasonable question that the international purchaser should ask the USG?

- d. How many documents are coded in **Implemented (I) status and have a “Document Type” of “I”**? _____
- i. What actions should the Implementing Agency (IA) take once the document is placed in Implemented Status? _____
 - ii. What actions can the international purchaser take once the case document is placed in Implemented Status and it is either a Blanket Order case or Cooperative Logistics Supply Support Arrangement (CLSSA)?

- e. How many cases are in **SSC (Supply/Services Complete)**” status? _____
- i. Describe what has happened and why DoD changed the status to “SSC” for the cases listed on the Figure 17 “**Case Status Report (SSC)**”, or “SSC (Supply/Services Complete)” Document Status in the Case Status filter results if on the Internet?

- f. How many cases are in “**IC (Interim Closed)**” status? _____
- i. Describe what has happened and why DoD changed the status to “IC” for the cases listed on the Figure 18 “**Case Status Report (IC)**”, or listed as “IC (Interim Closed)” Document Status in the Case Status filter results if on the Internet?

Case Status Report

Country :BN (Bandaria)

There are 5 cases/documents totaling \$0.00 with filter criteria: Document Status is 'D (Development)'

Case ID	Customer Service	Document Type	Document Status	Status Date	Description	Total Case Value
BN-B-UAH	D	M1	D (Development)	10/08/2015	APACHE SUPPORT EQUIPMENT AND SERVICES	\$0.00
BN-D-SAB	D	M4	D (Development)	11/06/2015	CBU-105 SENSOR FUZED WEAPONS	\$0.00
BN-D-SAD	D	A1	D (Development)	12/07/2015	C-130J-30 AIRCRAFT AND ASSOCIATED EQUIP.	\$0.00
BN-P-AAR	P	M2	D (Development)	12/07/2015	MK54 LIGHTWEIGHT TORPEDOES AND SUPPORT	\$0.00
BN-P-LAS	P	B	D (Development)	02/09/2016	HULL MOUNTED SONARS AN/SQS 53C, SPARES	\$0.00

Case Status Report

Country :BN (Bandaria)

There are 7 cases/documents totaling \$943,697,130.00 with filter criteria: Document Status is 'O (Offered)'

Case ID	Customer Service	Document Type	Document Status	Status Date	Description	Total Case Value
BN-B-UAK	B	B	O (Offered)	02/12/2016	M777 LIGHTWEIGHT 155MM HOWITZER	\$737,582,740.00
BN-D-PAB	D	B	O (Offered)	12/10/2015	FEDLOG SUBSCRIPTION	\$4,968.00
BN-D-QAB	D	B	O (Offered)	05/06/2015	NIGHT VISION DEVICES (NVDS)	\$2,125,051.00
BN-P-AAV	P	B	O (Offered)	10/29/2014	SUBMARINE LSVM INTERGRATION	\$10,620,452.00
BN-P-ABC	P	B	O (Offered)	10/16/2014	HARPOON UGM-84L BLOCK II MISSILES AND SU	\$149,068,048.00
BN-P-TAM	P	A1	O (Offered)	12/10/2015	BLANKET ORDER TRAINING	\$44,244,871.00
BN-P-TAN	P	A3	O (Offered)	02/08/2016	BLANKET ORDER TRAINING	\$51,000.00

Case Status Report

Country :BN (Bandaria)

There are 5 cases/documents totaling \$20,292,225.00 with filter criteria: Document Status is 'A (Accepted)'

Case ID	Customer Service	Document Type	Document Status	Status Date	Description	Total Case Value
BN-B-OHJ	B	A2	A (Accepted)	02/02/2016	BLANKET ORDER CONUS TNG	\$2,116,767.00
BN-D-OAR	D	B	A (Accepted)	02/16/2016	KEY LOADERS AND CRYPTO FILL CABLES	\$256,106.00
BN-D-PNQ	D	A10	A (Accepted)	02/01/2016	TECHNICAL ORDERS & CSTO	\$17,357,731.00
BN-P-TDR	P	B	A (Accepted)	01/28/2016	BLANKET ORDER TRAINING	\$202,631.00
BN-U-JBH	D	A8	A (Accepted)	12/28/2015	RENEWAL OF FLIP SUBSCRIPTION	\$358,990.00

Figure 15: Case Status Reports (D, O, and A) for Exercise #1

Case Status Report

Country :BN (Bandaria)

There are 17 cases/documents totaling \$96,078,046.00 with filter criteria: Document Type equals 'I', Document Status is 'I: (Implemented)'

Case ID	Customer Service	Document Type	Document Status	Status Date	Description	Total Case Value
BN-B-BAD	B	I	I (Implemented)	05/15/2014	SPARE PARTS FOR CUCV'S AND M113'S	\$2,500,000.00
BN-B-KAA	B	I	I (Implemented)	12/20/2012	FMSO I CASE (CLSSA)	\$406,000.00
BN-B-KRA	B	I	I (Implemented)	01/02/2015	FMSO II CASE (CLSSA)	\$1,780,000.00
BN-B-OAD	B	I	I (Implemented)	06/03/2015	BLANKET ORDER TRAINING	\$100,000.00
BN-B-UAN	B	I	I (Implemented)	04/30/2015	JAVELIN WEAPON SYSTEM	\$29,376,637.00
BN-B-UAP	B	I	I (Implemented)	03/13/2015	PLATFORM LAUNCH STINGER MISSILE SYSTEM	\$33,259,634.00
BN-B-UAQ	B	I	I (Implemented)	01/27/2016	MILITARY DEFENCE STRATEGY	\$8,017,397.00
BN-B-UCA	B	I	I (Implemented)	05/19/2015	IS FOR MILES EQUIPMENT	\$7,539,753.00
BN-B-UCB	B	I	I (Implemented)	11/15/2012	JAVELIN FIELD TRAINERS	\$550,000.00
BN-B-UCE	B	I	I (Implemented)	01/04/2016	EXPEDITIONARY MEDICAL SUPPORT SYSTEMS	\$2,626,572.00
BN-B-UCG	B	I	I (Implemented)	02/24/2015	TEST AND MAINTENANCE EQUIPMENT FOR NVDS	\$251,275.00
BN-D-QAB	D	I	I (Implemented)	06/23/2009	D/O CASE FOR EQUIPMENT	\$482,015.00
BN-D-QAC	D	I	I (Implemented)	12/04/2013	WATER PURIFICATION UNITS	\$2,790,766.00
BN-D-TAC	D	I	I (Implemented)	05/13/2013	BLANKET ORDER TRAINING	\$311,049.00
BN-P-LAF	P	I	I (Implemented)	07/16/2014	SCAN EAGLE FOLLOW-ON SUPPORT	\$2,100,000.00
BN-P-TAB	P	I	I (Implemented)	12/30/2008	BLANKET ORDER TRAINING	\$180,000.00
BN-U-QAA	D	I	I (Implemented)	03/14/2014	PRINTING PRESS EQUIPMENT AND SERVICES	\$3,806,948.00

Figure 16: Case Status Report (I) for Exercise #1

Case Status Report

Country :BN (Bandaria)

There are 6 cases/documents totaling \$136,728,449.00 with filter criteria: Document Status is 'SSC (Supply/Services Complete)'

Case ID	Customer Service	Document Type	Document Status	Status Date	Description	Total Case Value
BN-B-BAD	B	I	SSC (Supply/Services Complete)	01/31/2015	PROCUREMENT OF SPARES FOR RADAR SYSTEM	\$165,803.00
BN-B-UMO	B	I	SSC (Supply/Services Complete)	12/15/2012	FIREFINDER MINI DEPOT	\$21,139,090.00
BN-B-WAA	B	I	SSC (Supply/Services Complete)	12/10/2011	LEASE SUPPORT FOR M777A2'S	\$142,242.00
BN-D-QJD	D	I	SSC (Supply/Services Complete)	08/06/2014	SELF PROTECTION SUITE F/ON SUPPORT	\$50,345,172.00
BN-P-GAX	P	I	SSC (Supply/Services Complete)	09/30/2013	EXERCISE SCIPEX 2012	\$14,006,756.00
BN-P-SAN	P	I	SSC (Supply/Services Complete)	12/03/2014	HOT SHIP TRANSFER- EX-USS OBAMA	\$50,929,386.00

Figure 17: Case Status Report (SSSC) for Exercise #1

Case Status Report

Country :BN (Bandaria)

There are 3 cases/documents totaling \$18,390,959.00 with filter criteria: Document Status is 'IC (Interim Closed)'

Case ID	Customer Service	Document Type	Document Status	Status Date	Description	Total Case Value
BN-B-UAE	B	I	IC (Interim Closed)	05/04/2011	MOBILE TRAINING TEAM (NCO CORPS/FY97	\$13,750,000.00
BN-B-UBU	B	I	IC (Interim Closed)	05/17/2011	COMMUNICATION EQUIPMENT VARIOUS RADIOS	\$2,463,941.00
BN-P-LAG	D	I	IC (Interim Closed)	03/18/2015	AN/ARC-210(V) RT-1851A(C) RADIO W/SATURN	\$2,177,018.00

Figure 18: Case Status Reports (IC) for Exercise #1

Exercise #2: Viewing Case and Document Detail

1. Instructions:

- a. **If you are on the INTERNET**, select (via the Case Information Case Status filters per the procedures and skills you learned in Exercise #1) one of the larger case value Implemented cases for your country of interest. Filter for a major weapon system case that is in Implemented status. Use the first position of the case designator (see Green Book Page 6-7 or the SCIP Handbook page 8 for reference) to determine what type of case you want to search for utilizing the filter. Highlight the case of interest from your entered search and double click that case to view the selected case detail. Answer questions a. through h. below.
- b. **If you are NOT on the INTERNET**, use the Case Detail and Document Detail extracts (**Figure 19**) on the next page to answer questions a. through h. below.

2. Questions:

- a. What kinds of material and/or services are being provided on this case? {Hint: Look at the Case Detail Case Description} _____
- b. Who is the Implementing Agency and Case Manager? _____
- c. How many lines does the case have? _____
- d. What case line has the longest lead time and how long is the lead time for that case line? {Note: This information may not be listed for some cases such as training, blanket order spare parts, and Cooperative Logistics Supply Support Arrangements (CLSSAs).} _____
- e. When was the LOR for the document sent (i.e. "Customer Request Date") to the IA? {Hint: Ensure you click the appropriate tab in the Document Detail window to view the LOR dates for the document of interest.} _____
- f. What is the purpose and meaning of the Anticipated Offer Date (AOD)? {Hint: If on the Internet, click the "Anticipated Offer Date" hyperlink. If not on the Internet, read the definition of that term in Appendix 5 of this handbook.}

- g. What is the Estimated Supply/Services Completion Date? _____

Case Detail AK-B-XSZ

Case Information

Case ID	AK-B-XSZ
Case Description	STINGER BLOCK I, SPT EQ, AND SVCS
Case Nickname	STINGER
Activity ID	AMCOM
Case Manager	JOANNE HAWKINS
Description	is for STINGER BLOCK I Missile System, support equipment and services.
Offered	08/02/2000
Customer Service	B
Case Line Count	30
Blanket Order Case	NO
Sole Source Procurement Request Indicator	NO
Case Execution System	
Customer Requisitions Allowed	NO
Longest Lead Time (024)	86
Estimated Supply/Services Complete Date	06/30/2020
Actual Supply/Services Complete Date	

Document Detail

Implemented	Basic	Amendments	Modifications
Modification 6 (Implemented) ▼			Status Date: 06/16/2015
Document Information			
Description		is for a change to the STINGER Program. The Period of Performance is extended for Line Items 025, 028 and 029. The Offer Release Code and Delivery Term Code on Line Item 029 is revised. Lines 001, 003, 004, 006, 011, 014, 017 and 023 are revised for administrative purposes. Line 022 is increased to cover actual billed costs. This Modification also revises Notes 73 and 75 and restates Note 72. The estimated payment schedule is revised to reflect current financial status.	
LOR Information			
Customer Request ID	250193		
Customer Request Date	04/21/2015		
Customer Request Receipt Date	04/21/2015		
Document Initialization Date	04/22/2015		
Customer Request Completion Date	04/30/2015		
Customer Request Reference	AMCOM SAMD Email, 21 April 2015.		
Sole Source Procurement Request Text	---		
Customer Request Status Code	C		
Customer Request Status Date	04/30/2015		
Anticipated Offer Information			
AOD Group Code	B		
Reason for Assigned Group	---		
Anticipated Offer Date	05/21/2015		
Anticipated Offer Comment	---		
Financial Data			
Total Case Value	\$68,763,586.00		
Net Case Value	\$64,755,198.00		
Programmed Case Value	\$64,671,753.43		
Unprogrammed Case Value	\$83,444.57		
Administrative Surcharge Value	\$1,640,895.00		
Transportation Value	\$2,360,462.00		
Accessorial Packaging, Crating, Handling	\$7,031.00		
Administrative CLSSA Value	---		
Other Accessorial Value	---		
Term(s) of Sale			
Term of Sale	B		
Term of Sale Value	---		
Term of Sale	C		
Term of Sale Value	---		
Payment Schedule Information			
Previous Payments Scheduled Date	---		
Previous Payments Scheduled Amount	\$68,707,389.00		
Current USG Financial Requirements	\$68,763,586.00		
Amount Received from Purchaser	\$68,926,035.00		
Due with Acceptance	---		
Quarterly Payment Information (Click to show)			

Figure 19: AK-B-XSZ Case and Document Detail for Exercise #2

Exercise #3: Viewing Case Line Detail

1. Instructions:

- a. **If you are on the INTERNET**, use the same case you chose for **Exercise #2**. Use the navigation tool at the top of the one of the dual screens and select **Case Line**. From the **Case Line List Box** use the drop down arrow and select one of the available lines. Answer questions a. through g.
- b. **If you are NOT on the INTERNET** use the **Case Line Detail** example (**Figure 20**) on the next page to answer the questions a. through g.

2. Questions: {Note: For several of the questions below, use the SCIP Help Descriptions (either by clicking the SCIP hyperlink if on the internet, or using the SCIP Help Descriptions in Appendix 5 of this handbook) to determine meaning of words, phrases, and codes in question.}

- a. How many lines are on this case? _____
- b. Which Case Line Number is indicated in this detail report? _____
- c. Is this item on this line considered Major Defense Equipment (MDE)? _____
- d. If material is MDE, what is the significance of this code?

- e. What is the Source of Supply for this line? _____. What does that code(s) mean?

- f. How many Offer/Release Codes apply to this line? _____ What is (are) the meaning of the code(s)?

- g. Is there a Line Manager listed for this case's line? { NOTE: Line Managers are typically only listed for U.S. Air Force Cases}

Case Line Detail

Implemented	Basic	Amendments	Modifications
Implemented (Implemented) ▼			
Case Line ID	MASL Number	Estimated Total Line Value	
001	1427014578112	\$17,410,238.00 ▼	
Total of 30 lines: \$68,763,586.00			
Case Line Information			
Case Line ID	001		
Deleted Line	N		
Benefitting Country Code	---		
Line Manager	---		
Line Preparer	AMCOMTM		
Case Line Item Description	Nomenclature is Unclassified. Materiel is Classified Confidential. (Sensitive Category I Ammo Item) Surface-To-Air		
MASL Number	1427014578112		
Stock Number	---		
Case Line Quantity	146		
Unit of Issue	EA		
USAF Condition Code	---		
Generic Code	B1P		
Type of Assistance	4		
Federal Condition Code	---		
MDE Code	Y		
Offer Release Code	X		
Delivery Term Code	9		
Lead Time - Performance Period	(Click to show)		
Appropriation and Budget Activity Account Code	E		
Source of Supply	X		
Administrative Surcharge Percentage	2.5%		
CAS Percentage	0%		
Case Line Values			
Estimated Total Line Value	\$17,410,238.00		
Net Line Value	\$16,415,004.00		
Programmed Line Value	\$16,404,664.19		
Unprogrammed Line Value	\$10,339.81		
Unit Price	\$112,431.53		
Estimated Accessorial Value	\$584,859.00		
Estimated CAS Value	\$159,522.52		
Estimated LSC Value	---		
Acquisition Value	---		

Figure 20: AK-B-XSZ Case Line Detail Example for Exercise #3

Exercise #4: Viewing Document Timeline milestone information

1. Instructions:

- a. **If you are on the INTERNET**, use the same case you chose for Exercises #2 and #3. Use the navigation tool at the top of one of the dual case detail screens, and select **Document Timeline for your case of interest**. Answer questions a. through f.
 - i. {Note: To see all the data for all the documents in one screen similar to Figure 21, select the EXCEL Icon in the upper right corner, ensure that “Document Timeline” is one of the report options that is checked, and then click OK to view the Excel spreadsheet. Then look for and click the “Document Timeline” report along the bottom of the EXCEL spreadsheet.}
- b. **If you are NOT on the INTERNET**, use the EXCEL BANDARIA *Document Timeline* example (**Figure 21**) on the next page to answer questions a. through f.

2. Questions:

- a. How many Document Types (i.e. Implemented (I), Basic (B), Amendment (A), and Modification (M)) are listed on the Document Timeline report? {Note: All cases will have one Implemented (“I”) and one Basic (“B”) document, but Modifications (“M”) and Amendments (“A”) are case dependent.}
 - i. I: _____
 - ii. B: _____
 - iii. A: _____
 - iv. M: _____
- b. Looking at the Document Timeline report, what is the most recently implemented document for case AK-B-XSZ? _____
- c. If there is an “Anticipated Offer” date (AOD) listed for the most recently implemented document, did the USG offer it prior to that date? {Notes: AOD will only be included for cases that were developed after DSCA issued the AOD policy in 2010. If your case of interest doesn’t have an AOD listed and you want to see one, go back to the Case status filter and search for a case document that is in development status.} _____

- d. When was the Basic case “Offered”? _____
- e. What is the purpose (i.e. what needs to happen by that date?) of the “Offer Expiration” date? _____ What was the Basic Case OED? _____
- f. When was the Basic case Offer Accepted by the customer?

- g. What is the “Implemented” document (i.e. what’s its relation to the Basic, Amendment(s), and Modification(s) case documents)? {Hint: Refer to the Document Types definitions in Figure 7 on Page 6 of the DISCS SCIP Practical Exercise and Handbook.} _____

Document Timeline - AK-B-XSZ

Document	Customer Request	Document Initialization Date	Customer Request Completion	Military Department Signature	DSCA Counter-signature	Offered	Offer Expiration	Anticipated Offer	Offer Accepted by Customer	Implemented	Estimated Supply/ Services Complete Date
Implemented (Implemented)	---	---	---				12/11/2015				06/30/2020
Basic (Implemented)	12/22/1998	02/17/1998	---	07/31/2000	08/01/2000	08/02/2000	08/07/2000		08/03/2000	08/30/2000	06/30/2020
Amendment 9 (Implemented)	07/09/2015	07/10/2015	07/10/2015	08/13/2015	08/26/2015	08/26/2015	12/11/2015	08/08/2015	11/23/2015	11/27/2015	06/30/2020
Amendment 8 (Canceled)	08/12/2014	08/13/2014	08/12/2014				---	09/11/2014			06/30/2020
Amendment 7 (Implemented)	08/12/2014	08/13/2014	08/12/2014	12/11/2014	12/17/2014	12/17/2014	04/03/2015	10/29/2014	03/31/2015	04/09/2015	06/30/2020
Amendment 6 (Canceled)	12/03/2012	12/05/2012	12/05/2012				---	04/04/2013			06/30/2020
Amendment 5 (Canceled)	06/15/2010	06/22/2010	06/16/2010	11/17/2010	11/24/2010	11/24/2010	07/06/2011	10/14/2010			06/30/2020
Amendment 4 (Implemented)	08/13/2008	08/13/2008	08/13/2008	12/28/2009	12/30/2009	12/30/2009	04/30/2010		04/30/2010	05/13/2010	06/30/2020
Amendment 3 (Canceled)	05/21/2007	08/08/2007	08/08/2007				---				06/30/2020
Amendment 2 (Canceled)	03/31/2006	04/11/2006	04/11/2006				---				06/30/2020
Amendment 1 (Implemented)	12/20/2004	12/23/2004	12/23/2004	01/25/2005	01/31/2005	01/31/2005	05/26/2005		02/14/2005	02/24/2005	06/30/2020
Modification 6 (Implemented)	04/21/2015	04/22/2015	04/30/2015	06/10/2015	06/16/2015		---	05/21/2015		06/16/2015	06/30/2020
Modification 5 (Canceled)	---	05/16/2014	---				---				06/30/2020
Modification 4 (Canceled)	09/16/2013	01/21/2014	01/14/2014				---	01/15/2014			06/30/2020
Modification 3 (Implemented)	08/03/2006	08/03/2006	08/03/2006	10/04/2006	10/18/2006		---			10/18/2006	06/30/2020
Modification 2 (Implemented)	10/30/2003	10/30/2003	10/30/2003	11/18/2003			12/10/2003			11/18/2003	06/30/2020
Modification 1 (Implemented)	08/14/2003	08/19/2003	08/19/2003	10/02/2003			02/05/2004			10/02/2003	06/30/2020

Figure 21: Document Timeline Milestones for Exercise #4

Note: This is not the normal display if the Case Reports “Document Timeline” is selected. This report was created by using the SCIP Microsoft EXCEL feature. Not all columns are visible in this example.



Exercise #5: Case Information Real Time Metrics

1. Instructions:

- a. **If you are on the INTERNET**, click the Case Information Community, and then “Real Time Metrics” on that community’s menu bar. Using the filter drop down options, select your country(s) of interest, and develop a “Historic Implemented Cases” metrics report. Recommend grouping by Implementing Agencies, selecting a yearly time period (either Calendar or Fiscal Year), and including results from 2010 to the present. Answer questions a. through g.
- b. **If you are NOT on the INTERNET**, use the Bandaria “Historic Implemented Cases” metrics report example (**Figure 22** on the next page) to answer questions a through f.

2. Questions:

- a. How many total cases have been implemented for your country(s) of interest?

- b. Which U.S. Implementing Agencies (IAs) have implemented Cases with your country(s) of interest?

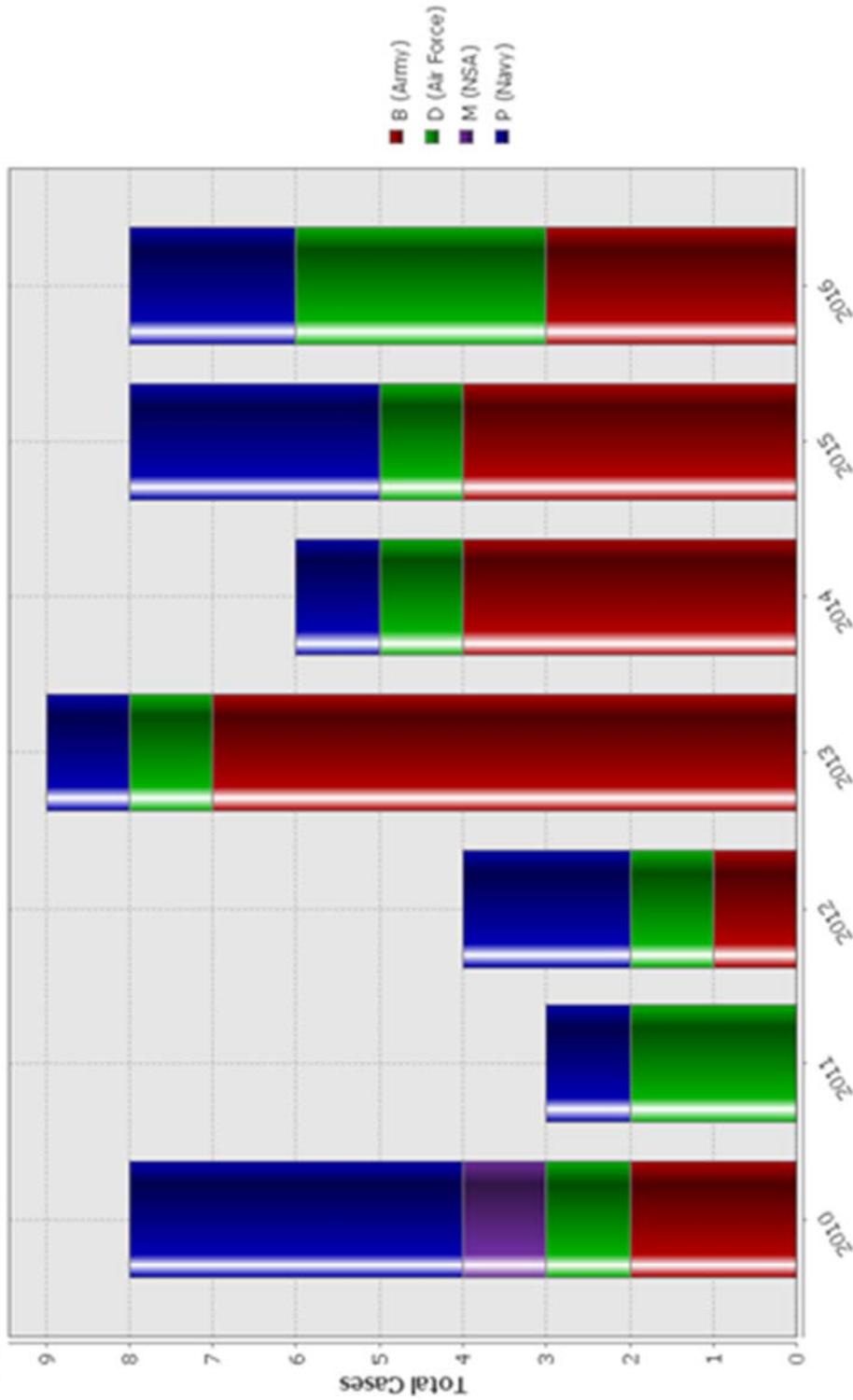
- c. How many total implemented cases does your country(s) of interest have with the U.S. Army as the Implementing Agency? _____
- d. How can you quickly develop a Microsoft PowerPoint slide showing the Real Time Metric results that you just developed in SCIP?

- e. Why are the case numbers for each of the IAs in the year columns blue color and underlined (if on the internet vice using the example in this book)? {Hint: If you are on the internet, click one of the blue colored / underlined numbers to see the subsequent results.}

- f. What other Real Time Metric reports can be selected from the menu drop down list for your country(s) of interest?

AK - Akkadia Historic Implemented Cases by Implementing Agency

Time Period: Calendar Year 2010-2016



Calendar Year

	2010	2011	2012	2013	2014	2015	2016	Total Cases	Total Case Value
B (Army)	2	1	1	7	4	4	3	21	\$28.5M
D (Air Force)	1	2	1	1	1	1	3	10	\$188.3M
M (NSA)	1	0	0	0	0	0	0	1	\$535.2K
P (Navy)	4	1	2	1	1	3	2	14	\$119.2M
Total	8	3	4	9	6	8	8	48	\$334.6M

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Figure 22: Real Time Metrics for Exercise #5

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Logistics Exercises

This series of exercises assumes that the student has knowledge of Security Cooperation Logistics information including MILSTRIP (Military Standard Requisition and Issue Procedures) and Supply Discrepancy Report (SDR) procedures.

Instructions:

- Answer the Requisition Management questions In Exercise #6
- Answer the logistics questions in Exercises #7 through #10
- Fill in the SCIP Requisition Input form in Exercise #11
- Answer the SDR questions in Exercise #12
- Answer the SDR Detail questions in Exercise #13
- Fill in the SCIP SDR Input form for Exercise #14
- Create an Active Requisition Adhoc Report as directed in Exercise #15
- Create a Requisition Summary in Exercise #16

Exercise #6: Requisition Management

1. Instructions:

- a. If you are **on the INTERNET**, create a Requisition Management report to find out how many active requisitions your country of interest has with a requisition status of “BB” (item back-ordered) per the following steps:
 - i. Go to the Case Information Community and click “Logistics” and then “Requisition Management” on the navigation menu bar.
 - ii. Use the Requisition Management filter(s) to select (and view) your country of interest, and then enter “BB” in the “Requisition Status Box.
 - iii. Answer the questions a. through f. below.
- b. If you are **NOT on the INTERNET**, refer to the Akkadia Requisition Status report example (**Figure 23** on the next page) to answer the following questions a. through e.

2. Questions:

- a. How many active requisitions does your country of interest have with a requisition status of “BB”? _____
- b. If you were trying to find the status of a specific requisition and only knew the document number, NSN, TCN, etc. how could you use the “Requisition Management” filter boxes to get your answers? {Hint: What would happen if you entered in the appropriate filter boxes, one of those numbers from the requisitions listed?}

- c. What does it mean if a listed requisition has a letter (e.g. “A”) and not a dash (“-”) in the requisition “Suffix” column?

- d. What does it mean if a listed requisition has a TCN # and not a dash (“-”) in the TCN column?

- e. How could you quickly get all the case details (i.e. ‘Pyramid of Choices’) for any of the requisitions listed in the requisition status filter results? {Hint: What happens if you select and then double click one of the listed requisitions of interest?} _____

AK (Akkadia) ▾		View Data		Clear Filters						
Critical Requisition Indicator	Active Requisition Indicator	Implementing Agency	Customer Service	Case Designator	Routing Identifier	Requisition Document Number	Suffix	Requisition Status	NSN/Part/Reference Number	TCN
- ▾	- ▾	- ▾	- ▾					BB		
N	Y	B	B	VUT	AKZ	B AK J 5 3 5057 D028	-	BB	2930011079902	-
N	Y	B	B	KXC	AKZ	B AK M 5 V 4267 0908	-	BB	2815007891006	-
N	Y	B	B	KXC	AKZ	B AK M 5 V 5138 0906	-	BB	2520009197223	-
N	Y	B	P	BEM	AKZ	B AK Y 5 4 4288 1010	-	BB	2530014231796	-
N	Y	B	B	WAL	B16	B AK D E 5 4146 R001	-	BB	5820015432842	-
N	Y	B	B	WAL	B16	B AK D E 5 4146 R002	-	BB	5820015432842	-
N	Y	B	B	KXC	B16	B AK K 5 V 5221 0820	-	BB	6105000035258	-
N	Y	B	B	VMH	B17	B AK B 4 4 3313 0323	-	BB	4140013260722	-
N	Y	B	B	VMG	B17	B AK B 5 4 5176 D300	-	BB	4730013315030	-
N	Y	B	B	VMG	B17	B AK B 5 4 6021 V302	-	BB	1615011146125	-
N	Y	B	B	WAS	B17	B AK Q 2 5 6005 D015	-	BB	152000H000009	-
N	Y	B	B	WAS	B17	B AK Q 7 4 5012 9002	-	BB	152000H000009	-
N	Y	B	B	WAS	B17	B AK Q 7 5 5012 9001	-	BB	152000H000009	-
N	Y	B	B	WAS	B17	B AK Q 7 5 5013 9006	-	BB	A/CMSFTSVAMPIRE	-
N	Y	B	B	WAS	B17	B AK Q 7 5 5013 9007	-	BB	152000H000009	-
N	Y	P	P	JXD	B17	P AK H 5 4 2335 1005	-	BB	1615011342507	-
N	Y	P	P	JXK	B17	P AK H 5 4 3030 1004	-	BB	1560011101462	-
N	Y	B	B	VLV	B64	B AK K E 5 3111 R805	-	BB	5895012460327	-
N	Y	B	B	TFU	BAA	B AK F 5 3 4155 0003	-	BB	TM1152024010	-
N	Y	B	B	TFU	BAA	B AK F 5 3 5307 0001	-	BB	TM11585531310	-

Submit

AC 1/2 Cancellation Request

Requested Input Type

View Report

1003 Requisitions based on the above filter criteria.

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Figure 23: Akkadia Requisition Status query Results for Exercise #6

Exercise #7: Requisitions Listing for a Case

1. **Instructions:** The *Requisition Detail* typically can list both “Active” (which are typically (with some exceptions such as “split” shipments) all OPEN requisitions on the selected case and those SHIPPED or cancelled within the past 90 days), inactive, or both active and inactive requisitions for a case. If there are no requisitions on the case, the screen will include a statement that there are no active or recently shipped requisitions. The **LIST BOX** displays ALL the available requisitions. If there is more than one requisition, use the scroll bar on the right to select the requisition of interest.
 - a. **If you are on the INTERNET**, go to Case Information/Case Status. Use the filters for Document Type = I and Document Status = I (*Implemented*). Look for a Blanket Order Repair Parts or CLSSA case. Double click on the case. Use the navigation tool at the top of one of the Case data’s dual screens and select **Requisitions**. From the *Requisitions List Box*, use the *Drop down Arrow* to view all the requisitions on the case. Answer questions a. through c.
 - b. **If you are NOT on the INTERNET**, use the AKKADIA *Requisitions List Box* extract (**Figure 24** on the next page from Akkadia Case AK-B-KXB) to answer questions a. through c.

2. Questions:

- a. What are the total numbers of active requisitions on the case?

- b. How many of the listed requisitions have been shipped for this case? _____
{Notes: If you have a large number of requisitions, just determine a number based on the **data visible** on the List Box. If you are on the Internet, you could scroll down and manually count the requisitions with Transportation Control Numbers (TCN).}
- c. Are there any unshipped requisitions (i.e. there is a dash (“-”) instead of a Transportation Control Number (TCN) for the requisition) on the list? _____

NOTES:

1. Normally, if there is no TCN, it indicates that it is an OPEN requisition for the Original or partially due quantity.
2. The AD HOC report feature is a more efficient method to identify all the OPEN or recently SHIPPED requisitions on a case.

Active Requisition Detail

Active Requisition Indicator --- ▼

Requisition Number	Suffix	NSN/Part/Reference Number	TCN
BAK04V3270Y008	-	ZZ999000NSCBTPT	- ▼

Total of 13 Active Requisitions

BAK04V3270Y008	-	ZZ999000NSCBTPT	-
BAKR5V42830500	A	1005007146365	BAKR5V42830500AXX
BAKR5V42830500	B	1005007146365	-
BAKR5V42830500	C	1005007146365	-
BAKR5V53290500	A	1240014641950	BAKR5V53290500AXX
BAKR5V53290500	B	1240014641950	-
BAKTSV33230653	A	2530015468084	BAKTSV33230653AXX
BAKTSV33230653	B	2530015468084	BAKTSV33230653BXX
BAKTSV33230653	C	2530015468084	BAKTSV33230653CXX
BAKTSV40020626	-	2990016046397	BAKTSV40020626XXX
BAKTSV40030633	-	5310015605429	-
BAKTSV40040631	-	5310015655542	-
BAKTSV40070615	-	5355016056053	BAKTSV40070615XXX

Figure 23: Active Requisition Detail for Exercise #7

Exercise #8: Requisition without a TCN

1. Instructions:

- a. **If you are on the INTERNET**, use the Case Information Community Case Status filters to find, select, and open an Implemented Blanket Order Repair Parts or CLSSA case for your country of interest. On the subsequent case report screens for the case that you selected and opened, click the “**Requisition**” menu option, and select a requisition **without a Transportation Control Number (TCN)** from the **Active Requisitions List Box**. Answer questions a. through i.
- b. **If you are NOT on the INTERNET**, use the Akkadia AK-B-KWW *Requisition* without a TCN example (**Figure 25** on the next page) to answer questions a. through i.

2. Questions:

- a. What is the Document Identifier code? _____ What is the meaning of the code? {Hints: Click the hyperlink if online}

- b. What’s the “Routing Identifier” code (RIC)? _____ What’s the meaning and purpose of the RIC? {Hints: Click the hyperlink if online}

- c. What Case Line Number was the material purchased from? _____ How can you quickly find details about that case line? {Hint: Click the hyperlinked number}

- d. What is the "Priority" of this requisition? _____
- e. What is the purpose meaning of the Current Status code (if any are listed)?

- f. What is the Estimated Ship date (if any are listed)? _____
- g. Why is there a dash (-) for some Transportation Control Numbers? {Hint: Which requisitions are unshipped vs. shipped?}

NOTES:

1. All possible Document Identifier Codes are NOT listed in the SCIP Help File. Additional codes can be found in DoD 4000.25-1-M *Military Standard Requisitioning and Issue Procedures (MILSTRIP)*, Appendix 2.1.
2. All possible Routing Identifier Codes (RICs) are NOT listed in the SCIP Help File. For a complete listing see DLM 4000.25-1, *Military Standard Requisitioning and Issue Procedures (MILSTRIP)*, AP 2.3.

Active Requisition Detail

Active Requisition Indicator --- ▼			
Requisition Number	Suffix	NSN/Part/Reference Number	TCN
BAKM5V31090904	-	3120013448985	-
Total of 2 Active Requisitions			
Requisition Information			
Document Identifier	A01		
Routing Identifier	SMS		
Case Line ID	001		
Requisition Number	BAKM5V31090904		
Requisition Number Suffix	-		
Critical Requisition Indicator	<input type="radio"/> Yes <input checked="" type="radio"/> No		
Active Requisition Indicator	Y		
Customer Service	B		
Quantity Requested	9		
Quantity Shipped	---		
Quantity Open	9		
Quantity Canceled	0		
NSN/Part/Reference Number	3120013448985		
Nomenclature	BEARING,PLAIN,ROD E		
Project Code	---		
Mode of Shipment	---		
Advice Code	---		
Cognizance Symbol	---		
Solicitation/Contract PIIN	---		
Supplementary Address	BA5KWW		
Priority	13		
Transportation Control Number	-		
Demand Code	R		
Cooperative Logistics Program Support Category (CLPSC) Code	1		
Unit of Issue	EA		
Fund Code	YY		
Distribution Code	B		
Signal Code	L		
Unit Price	\$1,268.77		
Extended Price	\$11,418.93		
Current Status Code	BB		
Cancellation Remarks	---		
Current Status Date	02/16/2016		
Requisition Key Dates			
Date Established	04/19/2013		
Follow-up Trigger Date	---		
Required Availability/Delivery Date	---		
Estimated Ship Date	03/20/2016		
Date of Shipment	---		
Date Sent to Source of Supply	04/19/2013		
Requisition Contract Information (Click to show)			

Figure 24: B-AK-B-UAF Active Requisition without a TCN for Exercise #8

Exercise #9: Requisition with a TCN

1. Instructions:

- a. **If you are on the INTERNET**, use the Case Information Community Case Status filters to find a Blanket Order Repair Parts or CLSSA case (refer to page 8 for case designator codes if necessary). Click “Requisition” from the case menu bar, and then choose (via the drop down arrow) a requisition **with a Transportation Control Number (TCN)**. Answer questions a. through g.
- b. **If you are NOT on the INTERNET**, use the Akkadia (AK-B-KEO) Army *Requisition Detail* example with a Transportation Control Number - TCN (**Figure 26** on the next page) to answer questions a. through g.

2. Questions:

- a. What is the requisition Delivery Term Code (DTC)? {Hints: Either click the “Case Line ID” hyperlink for the listed LOA Line number to see the applicable Delivery Term Code (DTC), or count over and find the 5th position of the “Requisition Number”}} _____
- b. If you are on the internet and click the NSN hyperlink (if listed), what information is displayed?

- c. Is (Was) a Notice of Availability (NOA) required? {Hints: {Hints: Either click the “Case Line ID” hyperlink for the listed LOA Line number to see the applicable “Offer Release Code” or count over to the 2nd position of the “Supplementary Address”.}

- d. What is the significance of the Required Availability/Delivery Date, if any?

- e. Has this requisition been shipped? _____ If yes, when? _____
- f. Is there a Required Availability/Delivery Date listed for this requisition? _____ If there is a Required Availability/Delivery Date listed for this requisition, did the USG ship it at or prior to that date? _____
- g. If you are on the internet and click the TCN hyperlink {Note: The link will not be visible when using the SCIP training database (Akkadia, Bandaria, Zastavia)}, what information will be displayed?

NOTE:

Even though the items have been shipped, Air Force and Navy reports will display the last Current Status Code/Current Status Date of the requisition before the shipment was released.

Active Requisition Detail

Requisition Number	Suffix	NSN/Part/Reference Number	TCN
DBNG5V13480515	*	5330013083246	DBNG5V13480515XXX
Total of 78 Active Requisitions			
Requisition Information			
Document Identifier	A01		
Routing Identifier	SMS		
Case Line Number	002		
Requisition Number	DBNG5V13480515		
Requisition Number Suffix	*		
Quantity Requested	---		
Quantity Shipped	---		
Quantity Open	---		
Quantity Canceled	---		
NSN/Part/Reference Number	5330013083246		
Nomenclature	PACKING,PREFORME		
Project Code	---		
Mode of Shipment	5		
Advice Code	---		
Cognizance Symbol	---		
Contract Number	---		
Supplementary Address	DA2KEO		
Priority	13		
Transportation Control Number	DBNG5V13480515XXX		
Demand Code	---		
Unit of Issue	EA		
Fund Code	NL		
Distribution Code	N		
Signal Code	L		
Unit Price	\$0.00		
Extended Price	\$694.00		
Current Status Code	BA		
Current Status Date	12/16/2011		
Requisition Key Dates			
Date Established	12/15/2011		
Follow-up Trigger Date	---		
Required Availability/Delivery Date	A03		
Estimated Ship Date	---		
Date of Shipment	01/05/2012		
Date Sent to Source of Supply	12/15/2011		

Figure 25: BN-D-KEO Active Requisition with a TCN for Exercise #9

Exercise #10: Case Execution Enhanced Freight Tracking System (EFTS)

1. Instructions:

a. If you are on the INTERNET:

- i. Go to the “Case Execution Community”, click “EFTS”, then “Research”, and then “Reports” on the sub-menu. {Note: If you are using an Akkadia, Bandaria Zastavia Training token, you’ll need to click the “EFTS Training” menu option instead of “EFTS” .}
- ii. Enter your desired country/case filter criteria. Initially select “Due-In” for the Report Type, search window of 1 year, “All” for all other options. If you want to explore further, you can subsequently select one of the other “Report Types” (e.g. Completed Shipments, etc.) to compare the results.
- iii. Add (i.e. click the pencil icon, highlight your country of interest, and then click the “Add to Criteria button”) your country of interest to the Selected Country list. {Note: If you are using the EFTS Training database, the only country available to choose is Bandaria.}
- iv. Once your filter choices are selected and entered, press the “Search” button to get your results and complete questions a. through d. below at a minimum, and question e. for Extra Credit.

b. If you are NOT on the INTERNET, use the EFTS Completed shipment Report and the TCN Details Report (**Figure 27** on the next page) to complete questions a. through d. below at a minimum, and question e. for Extra Credit.

2. Questions:

- a. How many results were returned on the report to your filter search _____
- b. Based on what you selected for your Report Type (e.g. Due-In, POE Shipments, Completed shipments, etc.), where should the material for each of the listed requisitions be located? _____
- c. What will happen if you click in any of the results areas (e.g. Contents, Requisitions, Transportation Documents, etc.) or any of the subsequent “+” symbols (that will appear (if available) after you click the applicable results areas) in the “TCN Details” reports?

- d. What’s the purpose of the gold bar/line at the top of the “TCN Details” Report?

- e. How can you view additional details (e.g. “Contents”, “Requisitions”, “Transportation Documents”, “Milestones”, etc.) about the selected requisition?

Report Results (16 records)

« 1 »

Results Per Page: 25 50 75 100

Shipment Identifier (Type)	Country	Benefiting Country	Case	CSD	TP	DTC	Elapsed Time (Days)
▶ BBN05401370509LXX (TCN)	BN	BN	GAX	B		6/20/2015	251
▶ BBN05V00880506XXX (TCN)	BN	BN	KCY	B		5/9/2015	293
▶ BBN05V01550511AAX (TCN)	BN	BN	KCY	B		7/9/2015	231
▶ BBN05V01550511AEX (TCN)	BN	BN	KCY	B		7/9/2015	231
▶ BBNG4593089001XXX (TCN)	BN	BN	VBY	B		5/12/2015	290
▶ DBNG5V02240505XXX (TCN)	BN	BN	KBY	D	2	9/17/2015	162
▶ PBN04390818001XXX (TCN)	BN	BN	TAW	P		9/6/2015	173
▶ PBN04472028008XXX (TCN)	BN	BN	TAW	P		5/21/2015	281
▶ PBN04482598005XXX (TCN)	BN	BN	TAW	P		5/26/2015	276
▶ PBN05400739242XXX (TCN)	BN	BN	RAZ	P		3/11/2015	352
▶ PBN05400866054XXX (TCN)	BN	BN	JAY	D		4/13/2015	319
▶ PBNB5401456001XXX (TCN)	BN	BN	JAX	P		7/18/2015	223
▶ PBNC5V00570521XXX (TCN)	BN	BN	KAZ	P		5/13/2015	289
▶ PBNC5V00690522XXX (TCN)	BN	BN	KAZ	P		8/22/2015	188
▶ PBNG5V00980502XXX (TCN)	BN	BN	KBX	D		5/23/2015	279
▶ PBNG5V01110501XXX (TCN)	BN	BN	KBX	D		6/20/2015	251

TCN Details

TCN: DBNG5V02240505XXX

OUTBOUND

9/17/15	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Origin Depart	Stg. CONUS Arrive	Stg. CONUS Depart	FF/POE Arrive	FF/POE Depart	FF/POD Arrive	FF/POD Depart	Staging Fwd. Arrive	Staging Fwd. Depart	Country Final

Contents

NSN: 3034006033628
[Search/View in WebFLIS](#)
Nomenclature: CARTRIDGE, MAINTENANCE
Quantity: 50
Commodity Type: AIR
Commodity Code: BZ
Product ID: 3034006033628
[WebFLIS data](#)

Current Snapshot

Last Known Event Milestone: Shipment Origin Depart
Last Known Milestone Date: 9/17/2015 12:00:00 AM
Event Source: TCN: DBNG5V02240505XXX
Last Known Location: Not Provided
Last Known Location Date: 9/17/2015 12:00:00 AM

Requisitions

DBNG5V02240505*

Requisition Priority: 6
Country: BN
Case: KBY
IA: Air Force
CSD: Air Force
Delivery Term Code: 5
Document Number: DBNG5V02240505*
Distribution Code: N01
Mark For Address Tx: Air Base North
Mark For MAPAC: DBNG00
Product Type: NSN
Required Delivery Date: 272
Requested Quantity: 1
Unit Price: \$855
Unit of Issue: EA
Supplementary Address Code: DA2
Supplementary Address Tx: DHL GLOBAL FORWARDING 4000 REDONDO BEACH AVE SUITE 103 REDONDO BEACH CA 90278-1109
[Contracts](#)

Shipment Details

Country Code: BN
Benefiting Country: BN
Case Code: KBY
Service Code: AirForce
CSD Code: AirForce

Status Milestones

Date	Type	Event	Mode	Milestones
9/17/2015	Actual	Depart	X	Shipment Origin

Full Detail Listing

Summary | Actual | Scheduled

Transportation Priority: 2
Shipment Weight: 1 LBS
Total Package Weight: 1 LBS
Cube: 1

Transportation Documents

No Documents Available.

Figure 26: Enhanced Freight Tracking System (EFTS) Reports for Exercise #10

Exercise #11: MILSTRIP Requisition Input

1. Instructions:

a. If you are on the INTERNET:

- i. Go to the Case Information Community, “Logistics,” and click on “Inputs” on the navigation menu bar. Only enter a requisition if you are using the SCIP training database, or you are authorized by your country to enter a requisition for your case of interest!
- ii. If you are using the SCIP training database, recommend using case BN-D-KEO and the following additional data to help you in filling out the requisition.
- iii. Ensure that you select “Requisitions – New Orders” from the Input Category, and “A01/A” Requisition from the Input Title, and then click the “View” button if necessary to display the A01 input form for you to fill in.
- iv. The fields in red that have the red asterisk (*) are mandatory. All the others should be completed if the data is available.
- v. The Document Identifier Code is automatically filled in based on your selection from the Main Input Menu. In our example it is A01.
- vi. The Routing Identifier Code field will be filled in automatically when you enter the first position of the Requisition Document Number.
- vii. The default Unit of Issue is EA. Change as needed.
- viii. The default Quantity is 00001. Change as needed. Must be 5 positions.
- ix. The default Demand Code is non-recurring.
- x. The Julian Date field for the Requisition Document Number is filled in automatically.
- xi. If you are a DISCS student, use your DISCS student number for the serial #
- xii. Complete the A01/A Requisition – Standard NSN Material and click the “Submit” button to see the completed MILTRIP requisition.
- xiii. Answer the questions on the next page referring to the WebFLIS example (**Figure 28**).

b. If you are NOT on the Internet:

- i. Bandaria (BN) has a single line blanket order case (KEO) with the USAF (IA = D).
- ii. Fill out the requisition on the **Figure 30** form on page 42.
- iii. Use the following additional data to help you in filling out the requisition.
- iv. Answer the questions on the next page referring to the WebFLIS example (Figure 28).

Mark For Code	Delivery Term Code	Type Assistance Code	Country Service	Offer Release Code	Freight Forwarder Code	Case Designator	UND	FAD
G	5	V	D	A	2	KEO	A	III

c. Additional Info applicable to All data to help you in completing the requisition:

- i. Your maintenance technician tells you he needs a FLEXIBLE SHAFT ASSEMBLY to fix a dead-lined vehicle which is mission critical.

- ii. He has had problems in the past with substitute items. He tells you that only this item will suffice.
- iii. You check the item in WebFLIS (see Figure 28 snapshot example on the next page) to verify the NSN (3040001737363).
- iv. {HINT: You will find the DISCS MILSTRIP for FMS Handbook very useful in completing this exercise!}

2. Questions:

- a. What is the impact on the requisition based on the data shown under MANAGEMENT, Code AAC? {Hint: Refer to the AAC appendix in the DISCS MILSTRIP Handbook.}__

Web FLIS National Stock Number (NSN) Output Data												
Search again?												
NSN:		3040001737363										
Item Name:		SHAFT ASSEMBLY,FLEXIBLE										
Query Type:		PUBLIC										
Date of query:		9/30/2011 1:39:55 PM										
Identification Back to Top												
FIIG	INC	CRIT CD	II	RPD MRC	DMIL	DMIL INT CD	NIIN ASGMT	PMIC	ADP	ESD EMI	HMIC	HCC
T246-E	20315	X	4	3	A	1	1973049	U			N	
SCHEDULE B:												
ENAC:												
Reference/Part Number Back to Top												
REF/PN	CAGE CD	STAT	RNCC	RNVG	DAC	RNAAC	RNFC	RNSC	RNJG	SADC	HCC	MSDS
8407-100	72166	A	5	2	5	ZZ						
B-409-8407-100	72166	A	5	9	6	AX		B				
117D2834	05606	A	7	2	1	AX	4	C				
16603-601	58037	A	5	9	4	AX	4	B				
S16603-601	72166	A	3	2	4	AX						
Management Back to Top												
EFF-DT	MOE	AAC	SOS	UI	UI PRICE	QUP	CIIC	SLC	REP	USC		
2011032	DF	D	SMS	EA	\$538.52	1	U	0	N	E		
2011032	DN	D	SMS	EA	\$538.52	1	U	0		N		
2011032	DS	D	SMS	EA	\$538.52	1	U	0	N	I		
Management Future Back to Top												
FUTURE DATA EFF-DT:2011274 PRI-DIC: ORI-DIC: LCM ORG-ACTY:9T												
EFF-DT	MOE	AAC	SOS	UI	UI-PRICE	QUP	CIIC	SLC	REP	USC		
2011274	DF	D	SMS	EA	\$687.70	1	U	0	N	E		
2011274	DS	D	SMS	EA	\$687.70	1	U	0	N	I		
2011274	DN	D	SMS	EA	\$687.70	1	U	0		N		

Figure 27: Web FLIS Example for Exercise #11

NOTES:

- 1. The additional numbers in the field (e.g. rp1-3) refer to the MILSTRIP Record Positions.
- 2. For Worldwide Warehouse Redistribution Services requisitions check the WWRS box.
- 3. If you HOVER over the blank data input boxes, you will see a short definition of the field. See **Figure 29** below for an example.



Figure 28: Example of 'mouse hover' provided data for MILSTRIP Data Inputs

Data Input	
?	
Items with an * must be completed	
"A01/A" Requisition - Standard NSN Material	
*Document Identifier (rp1-3):	<input type="text" value="A01"/>
Routing Identifier Code (rp4-6):	<input type="text"/>
Media and Status Code (rp7):	<input type="text"/>
*National Stock Number (rp8-22):	<input type="text"/>
*Unit of Issue (rp23-24):	EA - Each <input type="text"/>
*Order Quantity (rp25-29):	<input type="text" value="00001"/>
*Requisition Document Number (rp30-43):	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text" value="1298"/> <input type="checkbox"/> WWRs
Demand (rp44):	<input type="radio"/> Non-Recurring <input type="radio"/> Recurring
*Supplementary Address (rp45-50):	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Signal Code (rp51):	<input type="text"/>
Fund Code (rp52-53):	<input type="text"/>
*Distribution Code (rp54):	<input type="text"/>
*USA USAF Line Item/USN COG (rp55-56):	<input type="text"/>
Project Code (rp57-59):	<input type="text"/>
*Issue Priority (rp60-61):	<input type="text"/>
Required Availability/Delivery Date (rp62-64):	<input type="text"/>
Advice Code (rp65-66):	<input type="text"/>
Cooperative Logistics Program Support Code (rp72):	<input type="text"/>
<input type="button" value="Clear"/> <input type="button" value="Submit"/>	

Figure 29: A01/A Requisition SCIP Form for Exercise #11

Exercise #12: Supply Discrepancy Report (SDR) Listing

1. Instructions:

- a. **If you are on the INTERNET**, select one of the larger Implemented supply cases for your country of interest. Recommend filtering for and selecting a Repair, Blanket Order or CLSSA case. Use the navigation tool at the top of one of the Case report dual screens that subsequently opens for the case you selected, and click the “**SDR**” option from the menu to display and view that case’s SDRs. Click the drop down arrow on the right side of the SDR to see a listing of all of the case’s SDRs. Answer questions a. through b.
- b. **If you are NOT on the INTERNET**, or are unable to find a case for your country(s) of interest that has a SDR(s), then use the BANDARIA SDR List extract (**Figure 31** below) to answer questions a. through b.

2. Questions:

- a. How many Supply Discrepancy Reports have been reported for your case? _____
- b. If the minimum value for a valid SDR is \$200.00 why does the SDR List show SDR values less than \$200.00? _____

Notes:

- If a **Supply Discrepancy Report (SDR)** has been submitted against any of your country cases, this report will show all the SDRs open or completed within the last year (at a minimum) and their current status and disposition for the selected case.
- You can also use the AD HOC report feature to create a report which will show your SDRs for all or some of your country(s) of interest cases.

SDR Number	Requisition Number	Unit Price
A0001E	BBNM5V72770022	\$ 32 ▼
Total of 19 SDRs: \$1,042,915		
A00220	BBNM5V83200002B	\$ 402 ▼
A0001E	BBNM5V72770022	\$ 32
A00020	BBNM5V72980055	\$ 707
A00030	BBNM5V73130043	\$ 5,921
A00040	BBNM5V80250065	\$ 9,178
A00060	BBNM5V72710021	\$ 117,933
A00070	BBNM5V73100020	\$ 92
A00080	BBNM5V72980071	\$ 3,101
A0009E	BBNM5V81100038	\$ 32
A00100	BBNM5V81500032	\$ 104,502
A00110	BBNM5V80650012	\$ 3,400
A00120	BBNM5V72850007	\$ 48
A00130	BBNM5V82770026	\$ 7,232
A00140	BBNM5V90150049	\$ 69
A00150	BBNM5V83530062	\$ 94
A00160	BBNM5V83230006	\$ 3
A00190	BBNM5V73380044L	\$ 393,513
A00200	BBNM5V73380044B	\$ 393,513
A00210	BBNM5V91610058L	\$ 3,140
A00220	BBNM5V83200002B	\$ 402

Figure 30: Supply Discrepancy Report Listing for Exercise #12

Exercise #13: Supply Discrepancy Report (SDR) Detail

1. Instructions:

- a. If you are **on the INTERNET**, select a SDR report from the SDR List Box for one of the larger Implemented supply cases for your country of interest. Recommend filtering for a Repair, Blanket Order or CLSSA case. Answer questions a. through f.
- b. If you are **NOT on the INTERNET**, or are unable to find a case for your country(s) of interest that has an SDR, then use the BANDARIA SDR Detail extract (**Figure 32** on the next page) to answer the Case Information/SDR Detail exercise questions a. through f. for that country submitted SDR.

2. Questions:

- a. What is the meaning of the discrepancy code? {Hints: Click the hyperlink, or check the definition in Appendix 5} _____
- b. Was this SDR submitted within the established timeframes for potential approval?

- c. Does this SDR dollar value meet the established criteria? _____
- d. What is the Action Code and what does it mean? _____ What's the purpose of the Action Code and who selects which one to use?

- e. What is the current status of your selected SDR? _____
- f. If there is an Adjustment Reply Code, what is it and what does it mean?
_____ What is the purpose of the Adjustment Reply Code and who selects which one to use? _____

NOTES:

- The Adjustment Reply Codes are used by the U.S. Air Force and U.S. Navy, while the Action Taken Code applies to U.S. Army cases.
- U.S. Navy and U.S. Army SDRs: If the SDR is submitted via STARR/PC or SCIP, the DATE ESTABLISHED is when the SDR was entered into the STARR/PC or SCIP by the customer.
- U.S. Air Force SDRs:
 - a. The AF requires customers to send in SF364 copies to AFSAC (either manually or electronically).
 - i. For the submittals sent via STARRPC or SCIP, the Air Force DATE RECEIVED-SF364 reflects the date when the copy was received at AFSAC. USAF also requires paper submission for any electronic inputs made from any other source (e.g. SCIP, etc.) than AFSAC Online.
 - ii. If the SDR is submitted via AFSAC ONLINE, the DATE RECEIVED-SF364 and the DATE ESTABLISHED will be the same.

SDR Detail

SDR Number	Requisition Number	Unit Price
D13020	BAKD5V30360609	\$478.99
Total of 4 SDRs: \$6,117.03		
SDR Information		
SDR Number	D1302	
SDR Number Suffix	0	
SDR Supply Source Control Number	20130930213	
Requisition Number	BAKD5V30360609	
Requisition Number Suffix	---	
Project Code	---	
Action Code	2A	
Action Taken Code	8	
Transportation Control Number	---	
Solicitation/Contract PIIN	---	
Discrepancy Code	W1	
Fund Code	---	
SDR Value	\$1,436.97	
Adjudicated Value	\$1,436.97	
NSN/Part/Reference Number Received	4010008038858	
Nomenclature Received	CHAIN ASSEMBLY,SING	
NSN/Part/Reference Number Requisitioned	5995014702728	
Nomenclature Requisitioned	CABLE ASSEMBLY,SPEC	
Unit Price	\$478.99	
Unit of Issue	EA	
Quantity Billed	---	
Quantity Received	3	
Quantity Shipped	---	
Managing RIC	SMS	
Billing RIC	SMS	
Quantity Discrepant	3	
Wrong Item Value	\$212.76	
Processing RIC	SGW	
Wrong Item RIC	SMS	
Progression Code	Z	
Adjustment Reply Code	---	
Mode of Shipment	A	
Interfund Bill Number	N0EWO	
SDR Status	C	
SDR Key Dates		
Progression Date	08/30/2015	
Date Received - SF364	03/07/2013	
Date Established	04/01/2013	
Shipped Date	02/13/2013	
DFAS-IN Billing Date	---	
Country Follow-ups for Materiel Return	---	
1st Follow-up	---	
2nd Follow-up	---	
Date Materiel Turned-in	---	
Date Financially Complete	08/18/2013	
Date Logistically Complete	08/28/2013	
SDR Retired Date	08/30/2015	

Figure 31: SDR Detail Example for Exercise #13

Exercise #14: SDR Input

1. **Instructions: Background:** The item you ordered in Exercise #11 (Requisition) was received damaged upon inspection at the Bandaria Air Force Supply Depot.
 - a. If you are **on the INTERNET**:
 - i. And are using the SCIP training database, use the information provided in Exercise #11 to complete and submit the SDR Input per this exercise.
 - ii. If, however, you are using your real-world SCIP account, you can enter the info for training in the SCIP data form, but do NOT submit the data as it would be processed as an actual SDR.
 - iii. Go to the Case Information Community and click on “Logistics” and then “Inputs” on the navigation menu bar. Ensure that you select “Supply Discrepancy Reports (SDRs)” from the Input Category, and “XDN SDR Input–SF364 Equivalent” from the Input Title. Then click the “View” button if necessary to display the “XDN SDR Input - SF364 Equivalent” form for you to fill in.
 - iv. The fields that have the asterisk (*) and in red are mandatory. All the other fields should be completed if the data is available. Click the “Submit” button once the form is complete ONLY IF YOU ARE USING TRAINING Database!
 - v. Answer questions a. and b. below.
 - b. If you are **NOT on the INTERNET**, use the information provided in Exercise #11 and the example form (**Figure 33** on the next page) to complete this exercise, and answer questions a. and b. below. The fields that have the asterisk (*) are mandatory. All the other fields should be completed if the data is available.

2. Questions:

- a. What additional data would you provide to assist the Implementing Agency to validate your claim? _____
- b. How can you send additional data with your electronic submission? {Hint: See Figure 34 on the next page. If you are on the internet, select “SDR Attachment” from the “Input Title” drop down menu and then click the view button to see the data input form shown in **Figure 34**} _____

NOTES:

- Most of the Action and Discrepancy codes can be found in Attachment 1 (SCIP Help Definitions).
- In addition, the Defense Logistics Management System (DLMS DLM 4000.25) Volume 2 Appendix 3 - Appendix 3 - Supply Discrepancy Report Relevant Data Elements includes a full listing of Discrepancy and Action Codes) to assist you in completing the SDR entries.
- If the SDR is submitted to U.S. Navy or U.S. Army via STARR/PC or SCIP, the DATE ESTABLISHED is when the SDR was entered into the STARR/PC or SCIP by the customer.
- If the SDR is submitted to the USAF via AFSAC ONLINE, the DATE RECEIVED-SF364 and the DATE ESTABLISHED will be the same. However, for any SDRs submitted to the USAF by other means (e.g. SCIP), the USAF requires customers to send in SF364 copies to AFSAC for the submittals, and the USAF DATE RECEIVED-SF364 for those submittals reflects the date when the copy was received at AFSAC.

Data Input	
Items with an * must be completed	
XDN SDR Input - SF364 Equivalent	
*Document Identifier:	<input type="text" value="XDN"/>
Routing Identifier Code:	<input type="text"/>
Media and Status Code:	<input type="text" value="S"/>
*Date of Preparation (aka SF364 date):	24 JAN 2011
*SF364 SDR Number:	<input type="text"/>
*Requisition Document Number:	<input type="text"/> <input type="text"/> <input type="text"/>
Requisition Document Number Suffix:	<input type="text"/>
*Customer Service/In-Country Office/*Case	<input type="text"/> <input type="text"/>
*Case Line:	<input type="text"/>
SF364 Unit Price:	<input type="text"/>
SF364 Total Cost:	<input type="text"/>
National Stock Number/Part Number Ordered:	<input type="text"/>
National Stock Number/Part Number Received:	<input type="text"/>
Nomenclature:	<input type="text"/>
Unit of Issue:	<input type="text"/>
Quantity Shipped:	<input type="text"/>
*Quantity Received:	<input type="text"/>
Quantity Billed:	<input type="text"/>
*Discrepancy Quantity:	<input type="text"/>
*SF364 Action Code:	<input type="text"/>
*SF364 Discrepancy Code:	<input type="text"/>
Transportation Document Number:	<input type="text"/>
Contract Number:	<input type="text"/>
Contract Administering Office Address:	<input type="text"/>
Call Number:	<input type="text"/>
Preparer Name and Title:	<input type="text"/>
Preparer Phone/Fax/Email Information:	<input type="text"/>
Remarks:	<input type="text"/>
SDR Report Number:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text" value="0"/>

Figure 32: SDR SF364 Equivalent SCIP Form for Exercise #14

Data Input	
<p>Attachments can be added to an SDR once it has been accepted by the MILDEP, which may take a few days. Before submitting an attachment, please verify the SDR has been accepted by running the SDR Adhoc. All fields are mandatory.</p>	
Country	<input type="text" value="BN"/>
IA	<input type="text"/>
Case	<input type="text"/>
SDR Number	<input type="text"/>
SDR Number Suffix	<input type="text"/>
Attachment	<input type="text"/> <input type="button" value="Browse..."/>
<input type="button" value="Clear"/> <input type="button" value="Submit"/>	

Figure 33: SDR Attachment Inputs Example for Exercise #14

Exercise #15: Active Requisition Adhoc Report

1. Instructions:

- a. If you are **on the INTERNET**:
 - i. Create an Ad Hoc report to find out how many active requisitions your country(s) of interest has with the following parameters: (1) backordered, (2) Priority 1-3 items, (3) ordered more than a year ago from today's date, (4) for the country's army service.
 - 1. SELECT: "Active Requisition Adhoc" from the Case Information Community Adhoc report drop-down menu
 - 2. DISPLAY: Country Code (if needed...i.e. you have access to more than one country(s) data), Case ID; Case Line ID, Requisition Document Number, Requisition Document Number Suffix, Supplementary Address, Priority, Advice Code, Date Established, Current Status Code; Current Status Date; and Estimated Ship Date
 - 3. FILTER CRITERIA: Country Code (if needed...i.e. you have access to more than one country(s) data), Priority <=3, Current Status Code=BB, Date Established=is less than or equals to the date a year ago (mm/dd/yyyy)
 - 4. Sort by Case ID and then by Date Established with both ascending
 - 5. Have the system count the results.
 - 6. Answer questions a. through e. below.
- b. If you are **NOT on the INTERNET**, refer to the Bandaria Active Requisitions Ad Hoc Report query confirmation, and the results (**Figure 35** and **Figure 36** on the next page) to answer the following questions a. through d.

2. Questions:

- a. If you aren't on the internet and are using the screen captures in this book is the Active Requisition Adhoc query in Figure 35 correct per the above specified criteria? _____
- b. After analyzing this example, how would you explain the purpose and potential usefulness of SCIP Adhoc reports?

- c. If there was a Requisition Number Suffix, what would that mean?

- d. If you are on the internet, what's the purpose and what happens if you click the "Save Adhoc Query" and/or the "Convert to MS Excel" links above the results that you developed in this exercise?

Report Type > Select Fields > Filter Criteria > Sort Order > Summary Report > Confirmation

Detailed Report Confirmation: Please verify the fields and filter criteria that have been specified. To view the Report, select View Report. To exit, select Cancel.

Fields to Display	Filter Criteria	Sort Order	Sort Option	Sum Column
Country Code	equals Akkadia	---	---	---
Case ID	---	1	ascending	---
Case Line ID	---	---	---	---
Requisition Document Number	---	---	---	---
Requisition Document Number Suffix	---	---	---	---
Priority	less than or equals to 3	---	---	---
Advice Code	---	---	---	---
Date Established	less than 09/03/2012	2	ascending	---
Current Status Code	equals BB	---	---	---
Current Status Date	---	---	---	---
Estimated Ship Date	---	---	---	---

Specified Filter Criteria

Where Country Code equals Akkadia AND Priority less than or equals to 3 AND Current Status Code equals BB AND Date Established less than 09/03/2012

Figure 34: Bandaria Active Requisitions Ad Hoc Report query for Exercise #15

Country Code:	Case ID:	Case Line ID:	Requisition Document Number:	Requisition Document Number Suffix:	Priority:	Advice Code:	Date Established:	Current Status Code:	Current Status Date:	Estimated Ship Date:
AK	AK-B-VMH	002	BAKBE41192R002	*	3		07/12/2011	BB	06/21/2012	04/20/2014
AK	AK-B-VMH	002	BAKBE41192R003	*	3		07/12/2011	BB	06/21/2012	05/30/2014
AK	AK-B-WAB	009	BAKQ8521109009	*	3	2L	04/19/2012	BB	06/11/2013	11/08/2013
AK	AK-D-KEO	001	DAKE5V61370007	*	3		05/18/2006	BB	08/25/2013	09/27/2013
AK	AK-D-KEO	002	DAKT5V83110027	*	3	2L	11/11/2008	BB	04/16/2013	01/21/2014
AK	AK-D-KEO	002	DAKT5V83110027	A	3		11/11/2008	BB	04/11/2013	01/21/2014
AK	AK-D-KEO	002	DAKT5V00460022	*	3	2B	02/16/2010	BB	12/16/2012	09/11/2013
AK	AK-D-KEO	002	DAKG5V02090018	*	3		08/05/2010	BB	06/23/2013	12/06/2013
AK	AK-D-KEO	002	DAKG5V02090018	A	3		08/05/2010	BB	06/23/2013	12/06/2013
AK	AK-D-KEO	002	DAK25V10520032	*	3		02/22/2011	BB	08/25/2013	11/18/2013
AK	AK-D-KEO	002	DAKE5V10940015	*	3		04/07/2011	BB	08/25/2013	09/27/2013
AK	AK-D-KEO	002	DAK25V11010014	*	3		04/14/2011	BB	08/25/2013	11/18/2013
AK	AK-D-KEO	002	DAKW5V11190005	*	3		05/05/2011	BB	08/25/2013	01/25/2014
AK	AK-D-KEO	002	DAKW5V11190005	A	3		05/05/2011	BB	08/25/2013	01/25/2014
AK	AK-D-KEO	002	DAKW5V11330026	*	3	2A	05/17/2011	BB	08/25/2013	08/21/2015
AK	AK-D-KEO	002	DAKW5V11540001	*	3	02	06/07/2011	BB	09/01/2013	09/30/2013
AK	AK-D-KEO	002	DAKE5V11870006	*	3		07/07/2011	BB	08/25/2013	09/27/2013
AK	AK-D-KEO	002	DAKT5V12660004	*	3		09/27/2011	BB	02/10/2013	01/21/2014
AK	AK-D-KEO	002	DAKK5V20540035	*	3	2A	02/28/2012	BB	08/25/2013	06/15/2015
AK	AK-D-KEO	002	DAKK5V20540035	A	3		02/28/2012	BB	08/25/2013	06/15/2015
AK	AK-D-KEO	002	DAKW5V22340057	*	3	3B	08/23/2012	BB	07/21/2013	11/10/2013
AK	AK-D-QAT	002	DAKT5402080006	*	3	2A	08/03/2010	BB	05/26/2013	11/02/2013
Country Code:	Case ID:	Case Line ID:	Requisition Document Number:	Requisition Document Number Suffix:	Priority:	Advice Code:	Date Established:	Current Status Code:	Current Status Date:	Estimated Ship Date:
AK	AK-P-JWS	003	PAKX5401790007	*	3		06/29/2010	BB	08/25/2013	09/27/2013
AK	AK-P-JWS	003	PAKK5413200035	*	3	3B	11/22/2011	BB	08/25/2013	12/14/2015
AK	AK-P-JWS	003	PAKT5420460062	*	3		03/15/2012	BB	08/25/2013	09/27/2013
AK	AK-P-JWS	003	PAKV5421210005	*	3		05/03/2012	BB	08/22/2013	09/14/2014
AK	AK-P-JXH	001	PAKR5420031071	*	3		01/03/2012	BB	08/25/2013	04/12/2014
AK	AK-P-KQG	002	PAKT5V83230013	B	3		11/20/2008	BB	08/25/2013	08/06/2015
AK	AK-P-KQL	001	PAKF5V13551028	*	3	5S	12/22/2011	BB	08/13/2013	03/01/2014
AK	AK-P-KQN	001	PAKR5V20541002	*	3		02/23/2012	BB	04/07/2013	11/05/2013
AK	AK-P-KQN	001	PAKR5V21781037	*	2		06/27/2012	BB	08/25/2013	09/27/2013
AK	AK-P-KQN	001	PAKR5V22211007	*	3	5S	08/08/2012	BB	08/22/2013	05/22/2015
AK	AK-P-KQP	001	PAKT5V03610011	*	3		12/28/2010	BB	09/02/2012	03/20/2015
AK	AK-P-KQP	001	PAKG5V10320013	*	3	2F	02/03/2011	BB	07/16/2013	06/02/2014
AK	AK-P-KQP	001	PAKT5V10600021	*	3	24	03/08/2011	BB	08/04/2013	09/06/2013
AK	AK-P-KQP	001	PAKT5V11040031	*	3		04/19/2011	BB	04/01/2012	07/11/2014

Figure 35: Bandaria Active Requisitions Ad Hoc Report query results for Exercise #15

Exercise #16: Requisition Summary

1. **Instructions:** The Requisition Summary displays a roll-up of all of the requisitions for your country(s) of interest. Report choices include Requisition Summary by Implementing Agency, Requisition Summary by Country Service, or All Country Requisition Summary.
 - a. **If you are on the INTERNET**, click the “CASE INFORMATION” Community, “Logistics,” select “*Requisition Summary*” from the menu bar, use the *Drop down Arrows* to select the “*Requisition Summary by Implementing Agency*” report type, and *Country Code of interest*. Click the “View Report” button and then answer questions a. through f.
 - b. **If you are NOT on the INTERNET**, use the AKKADIA *Requisition Summary by Implementing Agency* example (**Figure 37** on the next page) to answer questions a. through f.

2. Questions:

- a. What is the **total** # of requisitions for each of the ***Implementing Agencies (IAs)***?

<i>Army</i>	<i>Air Force</i>	<i>Navy</i>

- b. How many ***shipped unbilled*** requisitions are there for each of the ***IAs***?

<i>Army</i>	<i>Air Force</i>	<i>Navy</i>

- c. What does it mean if there are a lot of shipped unbilled requisitions? {Hints: See note 1 below and the “Shipped Unbilled Requisition Value” definition in Appendix 5 of this book.} _____

- d. How many ***shipped expended*** requisitions are there for each of the ***IAs***?

<i>Army</i>	<i>Air Force</i>	<i>Navy</i>

- e. How many ***canceled*** requisitions are there for each of the ***IAs***?

<i>Army</i>	<i>Air Force</i>	<i>Navy</i>

- f. What does it mean if there are a lot of canceled requisitions? {Hint: See note 2 below} _____

NOTES:

1. If there are an excessive number of SHIPPED UNBILLED requisitions, it may indicate a problem with the USG accounting systems, or delays in billing by contractors.
2. If you notice a significant number of canceled requisitions from a single IA, it may indicate a problem with the requisitioning process. You can do further research using the SCIP Ad Hoc features to see if all the cancellations are against the same case, or have the same status code, etc.
3. There is no requisition data for NSA (IA=M), DLA (IA=R), and NGA (IA=U) cases in SCIP at this time.
4. “Pseudo Requisitions” are non-material (i.e. service) requisitions for the U.S. Army.

Case Information: Requisition Summary			
Home	Case Status	Adhoc	Inputs
Information Extracts	Requisition Summary	FMR Case Sheets	Help
Requisition Group Code Summary			
Select the Report Type and Country Code you wish to view from the dropdowns, and press 'View Report' (report displays below). If 'All Country Requisitions Summary' is selected, the Country Code displays 'All'.			
Report Type:	Requisition Summary by Implementing Agency		
Country Code:	BN (Bandaria)		
<input type="button" value="View Report"/>			
Requisition Summary By Implementing Agency			
Country: BN (Bandaria)			Printable View of This Report
Implementing Agency: B (Army)			
Requisition Type	Requisition Count	Requisition Amount	
Unshipped	5,043	\$186,121,604.77	
Shipped Unbilled	3,419	\$11,176,804.16	
Shipped Partial billed	0	\$0.00	
Shipped Expended	255,376	\$1,348,327,034.21	
Canceled	18,869	\$0.00	
Total	282,707	\$1,545,625,443.14	
Implementing Agency: D (Air Force)			
Requisition Type	Requisition Count	Requisition Amount	
Unshipped	9,078	\$322,779,895.00	
Shipped Unbilled	521	\$6,402,993.08	
Shipped Partial billed	0	\$0.00	
Shipped Expended	1,630,582	\$2,694,158,765.07	
Canceled	129,248	\$1,078,674,447.27	
Total	1,769,429	\$4,102,016,100.42	
Implementing Agency: P (Navy)			
Requisition Type	Requisition Count	Requisition Amount	
Unshipped	2,038	\$21,656,976.91	
Shipped Unbilled	1,456	\$877,143.58	
Shipped Partial billed	28	\$894,927.54	
Shipped Expended	423,247	\$1,021,978,685.89	
Canceled	84,970	\$459,318,851.32	
Total	511,739	\$1,504,726,585.24	
All Implementing Agencies			
Requisition Type	Requisition Count	Requisition Amount	
Unshipped	16,159	\$530,558,476.68	
Shipped Unbilled	5,396	\$18,456,940.82	
Shipped Partial Billed	28	\$894,927.54	
Shipped Expended	2,309,205	\$5,064,464,485.17	
Canceled	233,087	\$1,537,993,298.59	
Total	2,563,875	\$7,152,368,128.80	

Figure 37: Requisition Summary for Exercise #6

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Financial Exercises

This series of exercises assumes that the student has knowledge of Security Cooperation (FMS and BPC) financial procedures.

- Answer the Case Detail/Document Detail questions in Exercises #17 - #18
- Answer the Case Line Detail questions in Exercises #19 - #20
- Answer the Financial Management Review (FMR) questions in Exercise #21
- Answer the Case Payment Schedule questions in Exercise #22
- Answer the Case/Document Detail Supply Services Complete questions in Exercise #23
- Answer the Case/Document Detail Interim Closed questions in Exercise #24
- Answer the Case/Document Detail Interim Final Closed questions in Exercise #25
- Create an Ad Hoc Financial report in Exercise #26

Exercise #17: Case and Document Financial Detail (Basic)

1. Instructions:

- a. **If you are on the INTERNET**, use the Case Information Community filters (per the skills you acquired via Exercise #1) to select and view details for an **Implemented** Major Weapons System case for your country of interest. From the **Document Detail** window select the **IMPLEMENTED** case version. Answer the questions a. through g.
- b. **If you are NOT on the INTERNET**, use the *Case and Document Detail* extracts (**Figures 38 and 39** on this and the next page) to answer the questions a. through j.

2. Questions:

- a. What is the current “Total Case Value” (TCV)? _____ How can you determine if the TCV had changed since the Basic case was accepted {Hint: Click the “Basic” tab and compare the amount to the “Implemented” tab.}?

- b. What are the definitions of “Net Case Value” and “Unprogrammed Case Value”? {Hints: Click the hyperlink if on the internet, or check the definitions in this book’s Appendix 5.} _____
- c. Are there any Unprogrammed funds on this case? _____ If so, can they be used for new requirements? {Hint: Refer to the definition of “Unprogrammed Case Value.”}

- d. Are there any estimated ‘below-the-line’ Administrative, Transportation, or Accessorial Packaging Crating, Handling costs planned for this case? _____
- e. What is the definition of Transportation Value? {Hints: Click the hyperlink if on the internet, or check the definitions in this book’s Appendix 5 (Help Descriptions).}

- f. What is the definition of Accessorial Packaging, Crating, Handling Value? {Hints: Click the hyperlink if on the internet, or check the definitions in this book’s Appendix 5 (Help Descriptions).}

- g. Has all the estimated case funds been collected? {Hint: Compare the Total Case Value with the Case Details Total Collections.} _____
- h. Was any of the dollars collected on this case Foreign Military Financing (FMF)?

- i. What is the Interest Bearing Account Balance of funds for this case? _____
- j. Is there a difference between this case’s Total Collections and the DIFS Total Disbursements? _____

Financial Data	
Total Case Value	\$34,836,799.00
Net Case Value	\$33,561,465.00
Programmed Case Value	\$29,490,202.94
Unprogrammed Case Value	\$4,071,262.06
Administrative Surcharge Value	\$1,275,334.00
Transportation Value	---
Accessorial Packaging, Crating, Handling	---
Administrative CLSSA Value	---
Other Accessorial Value	---
Term(s) of Sale	
Term of Sale	B
Term of Sale Value	---
Term of Sale	C
Term of Sale Value	---

Figure 36: ZS-P-LXG Document Financial Data Detail for Exercise #17

Case Report: ZS-P-LXG

[Case](#) | [Document](#) | [Case Line](#) | [Active Requisition](#) | [SDR](#) | [Document Timeline](#) | [Closure Detail](#)

Case Detail

Case Information	
Case ID	ZS-P-LXG
Case Description	Vehicles
Case Nickname	Vehicle Program
Activity ID	NAVSEA
Case Manager	John Smith
Description	Revising unit cost due to increased cost availability. Revised payment schedule.
Offered	02/04/2011
Customer Service	P
Case Line Count	9
Blanket Order Case	NO
Sole Source Procurement Request Indicator	NO
Case Execution System	MISIL
Customer Requisitions Allowed	NO
Longest Lead Time (007)	69
Estimated Supply/Services Complete Date	12/11/2016
Actual Supply/Services Complete Date	---
FMF Recipients Information (Click to show)	
Implemented Document Information	
Last Implemented Document	M3
Last Implemented Amendment	---
Last Implemented Modification	M3
Funding	
Total Collections	\$34,836,799.00
Total FMF Collections	\$0.00
Cash Collections	\$30,448,188.29
Interest Bearing Account Balance	\$4,388,610.71
DIFS Total Disbursements	\$29,083,404.49

Figure 37: ZS-P-LXG Case Detail for Exercise #17

Exercise #18: Case and Document Financial Detail (Intermediate)

1. Instructions:

- a. **If you are on the INTERNET**, select an **Implemented** Major Weapons System case for your country of interest. From the **Document Detail** window select the **IMPLEMENTED** case version. Answer the questions a. through f.
- b. **If you are NOT on the INTERNET**, use the *Zastavia Case Document Financial and Case Report Detail* extracts (**Figures 40 and 41**) on the next page to answer the questions a. through g.

2. Questions: Case Information/Case Status Report exercise financial questions for the case:

- a. What is (are) the Term(s) of Sale? _____ If there is more than one; explain why there are multiple terms of sale? _____
- b. If the Term of Sale was Code "A" (Cash with Acceptance), how would that affect Total Collections relative to Total Case Value?

- c. What are the Total Collections to date? _____
- d. How much of this case's Total Collections were funds collected from U.S. Foreign Military Financing (FMF)? _____
- e. Does the international partner have an interest bearing account? _____ If so, how much has been allocated for this case? _____
- f. What are the DIFS Total Disbursements to date? _____
- g. What would be some possible explanations that the DIFS Total Disbursements doesn't match the Total Collections to date?

Financial Data	
Total Case Value	\$4,078,833.00
Net Case Value	\$3,877,246.00
Programmed Case Value	\$3,525,194.49
Unprogrammed Case Value	\$352,051.51
Administrative Surcharge Value	\$147,336.00
Transportation Value	\$54,251.00
Accessorial Packaging, Crating, Handling	---
Administrative CLSSA Value	---
Other Accessorial Value	---
Term(s) of Sale	
Term of Sale	B
Term of Sale Value	---
Term of Sale	C
Term of Sale Value	---

Figure 38: Document Financial Detail for Exercise #18

Case Report: ZS-P-AQK

[Case](#) | [Document](#) | [Case Line](#) | [Active Requisition](#) | [SDR](#) | [Document Timeline](#) | [Closure Detail](#)

Case Detail

Case Information	
Case ID	ZS-P-AQK
Case Description	Vehicles
Case Nickname	Vehicle Program
Activity ID	NAVAIR
Case Manager	John Smith
Description	Revising unit cost due to increased cost availability. Revised payment schedule.
Offered	10/17/2007
Customer Service	P
Case Line Count	8
Blanket Order Case	NO
Sole Source Procurement Request Indicator	NO
Case Execution System	MISIL
Customer Requisitions Allowed	NO
Longest Lead Time (003)	27
Estimated Supply/Services Complete Date	05/01/2010
Actual Supply/Services Complete Date	---
FMF Recipients Information (Click to show)	
Implemented Document Information	
Last Implemented Document	B
Last Implemented Amendment	---
Last Implemented Modification	---
Funding	
Total Collections	\$4,078,833.00
Total FMF Collections	\$0.00
Cash Collections	\$3,444,259.62
Interest Bearing Account Balance	\$634,573.38
DIFS Total Disbursements	\$3,341,402.12

Figure 39: Case Report for Exercise #18

Exercise #19: Case Line Financial Data (Basic)

1. Instructions:

- a. **If you are on the INTERNET**, select an **Implemented** Blanket Order or CLSSA case for your country of interest. Use the navigation tool at the top of one of the dual screens and select **Case Line**. From the Case Line Detail screen select the **IMPLEMENTED** case version. Answer questions a. through g.
- b. **If you are NOT on the INTERNET**, use the BANDARIA *Case Line Detail* example (**Figure 42** on the next page) to answer questions a. through g.

2. Questions:

- a. What is the Type of Assistance code for this line and what does it signify?

- b. What is the Administrative Surcharge Percentage for this line? _____
- c. Which of the Case Line Values listed would be the amount that would appear on the actual LOA for that line? [Hint: Check the hyperlink description for each of the terms.] _____
- d. What charges are included in the total amount listed for the “Estimated Accessorial Value”? {Hints: Check the hyperlink description for that term, or view the answer for that question in the Appendix Answer Key.}

- e. What is the Unshipped Requisition Value, if any? _____
- f. What is the Shipped Unbilled Requisition Value, if any? _____ What does “unbilled” mean? [Hints: Check the hyperlink description or the Appendix (Help Descriptions) definition for those terms.]

- g. What is the CAS percentage for the line of interest? _____ Should a CAS percentage be charged for the line of interest based on that line’s Source of Supply?

Case Line Detail

Implemented	Basic	Amendments	
Implemented (Implemented) ▼			
Case Line ID	MASL Number	Estimated Total Line Value	
001	9C9A00SH1PPTS	\$999,499.00 ▼	
Total of 2 lines: \$2,000,000.00			
Case Line Information			
Case Line ID	001		
Deleted Line	N		
Benefitting Country Code	---		
Line Manager	---		
Line Preparer	---		
Case Line Item Description	Vehicle Description		
MASL Number	9C9A00SH1PPTS		
Stock Number	---		
Case Line Quantity	---		
Unit of Issue	XX		
USAF Condition Code	---		
Generic Code	C9A		
Type of Assistance	V		
Federal Condition Code	---		
MDE Code	N		
Offer Release Code	A		
Delivery Term Code	5		
Lead Time - Performance Period	(Click to show)		
Appropriation and Budget Activity Account Code	---		
Source of Supply	S		
Administrative Surcharge Percentage	3.8%		
CAS Percentage	0%		
Case Line Values			
Estimated Total Line Value	\$999,499.00		
Net Line Value	\$962,427.00		
Programmed Line Value	\$962,496.31		
Unprogrammed Line Value	-\$69.31		
Unit Price	---		
Estimated Accessorial Value	\$500.00		
Estimated CAS Value	\$0.00		
Estimated LSC Value	\$0.00		
Acquisition Value	---		
Delivery Schedule (Click to show)			
Delivery Sets (Click to show)			
Requisition Information			
Total Requisition Count	998		
Total Requisition Value	\$1,004,100.21		
Shipped Unbilled Requisition Count	5		
Shipped Unbilled Requisition Value	\$27,101.00		
Shipped Partial-Billed Requisition Count	0		
Shipped Partial-Billed Requisition Value	\$0.00		
Shipped Expended Requisition Count	928		
Shipped Expended Requisition Value	\$932,033.64		
Unshipped Requisition Count	4		
Unshipped Requisition Value	\$329.33		
Canceled Requisition Count	61		
Canceled Requisition Value	\$44,636.24		
Pseudo Requisition Count	---		

Figure 40: Case Line Detail for Exercise #19

Exercise #20: Case Line Financial Detail (Intermediate)

1. Instructions:

- a. **If you are on the INTERNET**, select any **Implemented** case for your country of interest. From the Case Line Detail window select the **IMPLEMENTED** version. From the **Case Line List** select a Case Line. Answer questions a. through g.
- b. **If you are NOT on the INTERNET**, use the BANDARIA *Case Line Detail* example (**Figure 43** on the next page) to answer the questions a. through g.

2. Questions:

- a. What is the planned Source of Supply? _____ What financial impact (if any) does that have on this line?

- b. What is the Delivery Term Code(s) associated with this line? _____ What transportation percentage rate(s) will probably be applied for those DTCs? [Hint: Refer to the SAMM Table of Delivery Term Codes and Percentage (SAMM C9.T4A) and the DISCS 'Green' book Chapter 12 section on 'Below-the-Line' transportation charges.] _____
- c. What is the Contract Administrative Surcharge (CAS) Percentage? {Note: Ensure you have the Case Line Implemented tab selected to see the rate %} _____ Is the rate what you expected for this case? _____
- d. What is the Administrative Surcharge Percentage? {Note: Ensure you have the Case Line Implemented tab selected to see the rate %} _____ Will that rate be the same for all lines on this case? _____
- e. What is the MDE (Major Defense Equipment) Code? _____ If it is "Y", where can you find the Nonrecurring Charge (NC) value that may have been applied? _____ If NC was applied, will the NC charge be included with the unit price?

- f. What is the Shipped Expended Requisition Value, if any? _____ What does "expended" mean? _____
- g. What category of costs would be included in the "Estimated Total Line Value" that wouldn't be in the "Net Line Value"? {Hint: Click the hyperlinks or refer to the definitions of those terms in Appendix 5 (Help Descriptions) of the SCIP Handbook.}

Case Line Detail

Implemented	Basic	Modifications
Implemented (Implemented) ▾		
Case Line ID	MASL Number	Estimated Total Line Value
001	58110ANSSQ130	\$17,835,917.00 ▾
Total of 7 lines: \$25,279,745.00		
Case Line Information		
Case Line ID	001	
Deleted Line	N	
Benefitting Country Code	---	
Line Manager	---	
Line Preparer	---	
Case Line Item Description	Vehicle Description	
MASL Number	58110ANSSQ130	
Stock Number	---	
Case Line Quantity	2	
Unit of Issue	EA	
USAF Condition Code	---	
Generic Code	H6W	
Type of Assistance	4	
Federal Condition Code	---	
MDE Code	Y	
Offer Release Code	Z	
Delivery Term Code	4	
Lead Time - Performance Period	(Click to show)	
Appropriation and Budget Activity Account Code	---	
Source of Supply	X	
Administrative Surcharge Percentage	3.5%	
CAS Percentage	1.5%	
Case Line Values		
Estimated Total Line Value	\$17,835,917.00	
Net Line Value	\$17,232,770.00	
Programmed Line Value	\$14,184,204.60	
Unprogrammed Line Value	\$3,048,565.40	
Unit Price	\$8,616,385.00	
Estimated Accessorial Value	---	
Estimated CAS Value	\$225,000.00	
Estimated LSC Value	\$0.00	
Acquisition Value	---	
Delivery Schedule (Click to show)		
Delivery Sets (Click to show)		
Requisition Information		
Total Requisition Count	7	
Total Requisition Value	\$0.00	
Shipped Unbilled Requisition Count	0	
Shipped Unbilled Requisition Value	\$0.00	
Shipped Partial-Billed Requisition Count	0	
Shipped Partial-Billed Requisition Value	\$0.00	
Shipped Expended Requisition Count	0	
Shipped Expended Requisition Value	\$0.00	
Unshipped Requisition Count	7	
Unshipped Requisition Value	\$0.00	
Canceled Requisition Count	0	
Canceled Requisition Value	\$0.00	
Pseudo Requisition Count	---	

Figure 41: Case Line Detail for Exercise #20

Exercise #21: Financial Management Review (FMR) Case Sheets

1. Instructions:

a. If you are on the INTERNET:

- i. Go to the SCIP Case Information Community and click “Financials” and then “FMR Case Sheets” on the menu bar.
- ii. In the filter bar, select your country of interest, and use the default choices of “All” for Implementing Agency, Customer Service, and Case ID.
- iii. Click the resulting blue hyperlink to open up the spreadsheet results.
- iv. Answer questions a. through e.

b. If you are NOT on the INTERNET, use the Bandaria FMR Case Sheets example (Figure 44 on the next page) to answer questions a. through g.

2. Questions:

a. What is the Case Identifier for the FMR sheet of interest that was selected?

b. How can you change the view to another FMR sheet of interest in the spreadsheet results? {Hint: Look at the bottom of the spreadsheet and click one of the other tabs on that spreadsheet.}

c. What are the case’s Programmed _____ and Unprogrammed Values? _____

d. What are the DIFS Total Disbursements? _____

e. How much money has been collected from the customer? _____

f. What is “Total Delivered Value” (i.e. the value of all the material and services delivered to-date)? _____

g. Based on all the data for this case that you answered above, what financial issues do you think will be asked that you should be prepared to discuss at the next FMR for this country?

NOTES:

- FMR Case Sheets data are used by DSCA, Implementing Agencies, and Customers as the basis for their case financial discussions at the periodically scheduled Financial Management Reviews (FMRs) for their country.
- Several SCIP FMR Data Sheet issues were recently addressed with the Air Force. 1 - Programmed Values on the FMR Data sheets for U.S. Air Force managed cases now correctly reflect the Highest Financial Requirement, as provided by the Air Force - resolved. 2 - The Total Delivered Value on the FMR Data Sheet is provided from DIFS, and includes CAS and LSC values as part of the delivered cost, for cases managed by ALL U.S. Implementing

Agencies. The internal AFSAC On-line Financial Management Tool does not include CAS and LSC in their calculation. This calculation difference is highlighted at the bottom of FMR Data Sheets for USAF-managed cases - resolved. 3 - Some AFSAT-managed cases are currently NOT appearing on the FMR sheets, due to improper condition codes. We will continue to work with AFSAT to address the issue - open.

- FMR Case Sheets Remarks/Comments are completed by an offline manual process coordinated by the DSCA Country and Financial Managers with the Implementing Agencies in preparation for the upcoming FMR(s).

U.S. - Bandaria January 2016 FINANCIAL MANAGEMENT REVIEW	
CASE FINANCIAL STATUS	
Data as of: 6 January 2016	
CASE SUMMARY	
Case ID	BN-B-BAA
Case Description	Vehicles
Year LOA Signed	2013
Implementing Agency (IA)	Army - USASAC
In-Country-Service (ICS)	Army
Terms of Sale	Cash Prior to Delivery ; Dependable Undertaking
CASE FINANCIAL SUMMARY	
(1) Total Case Value	\$500,000.00
(2) Articles/Services Value	\$480,558.00
(3) Programmed Value	\$230,046.99
(4) Unprogrammed Value	\$250,511.01
(5) DIFS Total Disbursements	\$16,820.00
(6) Total Collected	\$218,898.63
(7) Collections in Excess of Case Value	\$0.00
SUPPLY SUMMARY	
(8) Total Delivered Value	\$238,098.66
(9) Unshipped Requisition Count	0
(10) Unshipped Requisition Value	\$0.00
CLOSURE SUMMARY	
(11) Estimated/Actual Case Supply/Services Complete Date	
(12) Estimated Case Closure Date	
REMARKS/COMMENTS	
<div style="border: 1px solid black; padding: 2px;"> BN-B-BAA / BN-B-BAB / BN-B-BAC / BN-B-BAD / BN-B-BJR / BN-B-HAB / BN-B-KSL / BN-B-KSM / BN-B-KSN / BN-B-OBS / BN-B-OBT / BN-B-OBU / BN-B-TAE / BN-B-TFG / BN-B-... </div>	

Figure 42: Bandaria FMR Case Sheets Example for Exercise #21

Exercise #22: Case Payment Schedule

1. Instructions:

- a. **If you are on the INTERNET**, use the Case Information Community Case Status filters to find, select, and view details for an **Implemented** defined order or major system sales case for your country. Select the **Implemented** case version in the *Document Detail* window. Scroll down the *Document Detail* window to view the **Financial Data** and **Payment Schedule Information**. Answer questions a. through g.
- b. **If you are NOT on the INTERNET**, use the Akkadia *Case Detail and Document Detail* extracts (**Figures 45 and 46** on this and the previous page) to answer questions a. through g.

2. Questions:

- a. What is the source of funds (i.e. Foreign Military Financing (FMF) or country funds) for this case? _____
- b. How much has been collected to date? _____
- c. If the entire case value has not been fully collected, how much is still due? {Hint: Compare Total Case Value with Total Collections.} _____
- d. Does the customer have funds allocated in an Interest Bearing Account? _____
What is the purpose of a country having such an account? _____
- e. What accounts for the difference between the “Total Case Value” and the “Net Case Value”? {Hint: Click the hyperlinks or check the definitions of those terms in Appendix 5 (Help Descriptions) of this SCIP Handbook.} _____
- f. If there are any “Termination Liability” amounts listed in the “Quarterly Payment Information” section, what is the purpose of the USG collecting those Termination Liability costs for? Note: Many of the Akkadia, Bandaria, and Zastavia cases in SCIP do not have payment schedule amounts listed since they are merely training data.} _____

- g. If there are Quarterly Payment Amounts listed {Note: Many of the Akkadia, Bandaria, and Zastavia cases in SCIP do not have payment schedule amounts listed since they are merely training data.}, are those amounts calculated based on a certain percentage or to cover expected Quarterly costs for the case?

Funding	
Total Collections	\$64,333,333.00
Total FMF Collections	\$0.00
Cash Collections	\$2,706,957.50
Interest Bearing Account Balance	\$61,626,375.50
DIFS Total Disbursements	\$2,718,756.56

Figure 43: AK-D-SAA Case Funding Detail for Exercise #22

Document Detail

Implemented	Basic	Modifications		
Implemented (Implemented) ▼			Status Date: 08/26/2016	
Financial Data				
Total Case Value				\$168,324,585.00
Net Case Value				\$162,901,559.00
Programmed Case Value				\$3,781,980.37
Unprogrammed Case Value				\$159,119,578.63
Administrative Surcharge Value				\$5,413,915.00
Transportation Value				\$8,061.00
Accessorial Packaging, Crating, Handling				\$1,050.00
Administrative CLSSA Value				---
Other Accessorial Value				---
Term(s) of Sale				
Term of Sale				B
Term of Sale Value				---
Term of Sale				C
Term of Sale Value				---
Payment Schedule Information				
Previous Payments Scheduled Date				06/15/2016
Previous Payments Scheduled Amount				\$64,333,333.00
Current USG Financial Requirements				\$64,333,333.00
Amount Received from Purchaser				\$64,333,333.00
Due with Acceptance				\$0.00
Quarterly Payment Information (Click to hide)				
Quarterly Payment Due Date	Quarterly Payment Amount Due	Cumulative Amount Due	Termination Liability	
12/15/2016	\$26,613,208.00	\$90,946,541.00	\$7,082,253.00	
03/15/2017	\$6,000,000.00	\$96,946,541.00	\$5,500,000.00	
06/15/2017	\$6,000,000.00	\$102,946,541.00	\$5,393,032.00	
09/15/2017	\$6,000,000.00	\$108,946,541.00	\$5,931,210.00	
12/15/2017	\$6,000,000.00	\$114,946,541.00	\$5,500,000.00	
03/15/2018	\$6,000,000.00	\$120,946,541.00	\$5,788,518.00	
06/15/2018	\$6,000,000.00	\$126,946,541.00	\$4,950,187.00	
09/15/2018	\$6,000,000.00	\$132,946,541.00	\$5,661,401.00	
12/15/2018	\$6,000,000.00	\$138,946,541.00	\$5,500,000.00	
03/15/2019	\$6,000,000.00	\$144,946,541.00	\$4,010,661.00	
06/15/2019	\$6,000,000.00	\$150,946,541.00	\$1,253,674.00	
09/15/2019	\$6,000,000.00	\$156,946,541.00	\$195,491.00	
12/15/2019	\$6,000,000.00	\$162,946,541.00	\$60,732.00	
03/15/2020	\$1,792,681.00	\$164,739,222.00	\$0.00	
06/15/2020	\$1,792,681.00	\$166,531,903.00	\$0.00	
09/15/2020	\$1,792,682.00	\$168,324,585.00	\$0.00	
Implemented Document Information				
Last Implemented Document				Modification 1
Last Implemented Document Date				08/26/2016

Figure 44: AK-D-SAA Case Payment Schedule Example for Exercise #22

Exercise #23: Supply Services Complete (SSC) Case Status

1. Instructions:

- a. **If you are on the INTERNET**, use the Case Information Community Case Status filters to find, select, and view details for an **Implemented Supply Services Complete** case for your country. Select the **Implemented (I-SSC)** case version in the *Document Detail* window. Click the “Closure Detail” tab, and answer questions a. through f.
- b. **If you are NOT on the INTERNET**, use the AKKADIA *Case Closure Detail* example (**Figure 47** on the next page) for this U.S. Navy (i.e. IA = “P”) managed case to answer questions a. through f.

2. Questions:

- a. What is the Case Closure Code? _____ What does it mean? _____
- b. What is the Closure Certificate Status Code (if listed)? _____ What is the purpose of this field and meaning of this code (if listed)?

- c. Can material or services still be requisitioned on this case? _____
- d. What is the Estimated Closure Date? _____
- e. Is there any difference between the DIFS Total Collections and the DIFS Delivered Total Case Value? _____
- f. Once the case is closed, what holding account will probably receive the deposit for any excess funds collected that are not required? {Hint: Refer to the “DIFS Case Holding Account Designator”}

Closure Detail

Closure Codes	
Closure Code	W
Closure Certificate Status Code	---
DIFS Case Status	I
DIFS Case Closure Type Code	---
DIFS Case Closure Inhibitor Code	---
DIFS Case Holding Account Designator	1QP
DIFS CCCI Closure Type	3
Closure Dates	
Estimated Closure Date	06/30/2017
DIFS Interim Closure Date	---
DIFS Case Closed Date	---
DIFS Case Certification Date	---
DIFS Case Implementation Date	01/26/2010
DIFS Certificate Status Date	---
DIFS Case Reopen Date	---
DIFS Final-to-Interim Closure Date	---
Closure Amounts and Values	
DIFS Total Collections	\$1,126,883.00
DIFS Ordered Total Case Value	\$1,126,883.00
DIFS Ordered Net Case Value	\$1,086,412.00
DIFS Delivered Total Case Value	\$1,126,251.46
DIFS Progress Payment CAS	\$9,031.89
DIFS CAS Transfers	\$9,031.89
DIFS Articles/Services Disbursed	\$1,076,771.26
DIFS Articles/Services Delivery Total	\$1,085,803.15
DIFS Accessorial Disbursements	\$0.00
DIFS Accessorial Ordered Total	\$0.00
DIFS Accrued Cost	\$1,126,262.80
DIFS CFI Obligations	\$1,076,771.26
DIFS Admin Transfers	\$40,459.65
DIFS Administrative Surcharge Ordered Total	\$40,471.00
DIFS Country Other Collections	\$850,789.08
DIFS FMS Credit Collections	\$0.00
DIFS MAP Collections	\$0.00
DIFS Progress Payments Reported	\$1,085,803.15
DIFS Progress Payments/Undelivered	\$0.00

Figure 45: Service Supply Complete (SSC) Closure Detail Example for Exercise #23

Exercise #24: Interim Closure (IC) Case Status

1. Instructions:

- a. **If you are on the INTERNET**, use the Case Information Community Case Status filters to find, select, and view details for an **Implemented Interim Closed** case for your country of interest. Select the **IC (Closed-I)** case version in the *Document Detail* window. Click the “Closure Detail” tab, and answer questions a. through d.
- b. **If you are NOT on the INTERNET**, use the Case Closure Detail example (**Figure 48** on the next page) to answer questions a. through e.

2. Questions:

- a. What is the meaning for the following Case Closure codes? {Hints: Either click the phrase hyperlink or view the definition in Help Descriptions Appendix of this SCIP Handbook.}
 - i. Closure Code? _____
 - ii. DIFS Case Status? _____
 - iii. DIFS Closure Type Code? _____
 - iv. DIFS Closure Inhibitor Code? _____
 - v. DIFS CCCI Closure Type? _____
 1. Note: CCCI is an abbreviation for the DFAS SCA Case Closure Certificate Inventory (CCCI) which is a DFAS SCA managed list of which case have been certified by the IAs for closure and are in the process of closure
 2. Note: The SCIP Help Description defines the DIFS CCCI Closure Type as “A code that indicates the type of closure certification requested by the IA as stored in the DIFS Case Closure Certificate Inventory (CCCI)”. Note that that type is the same number as what is listed for the DIFS Case Closure Type Code which is “type of closure certification requested by the IA as stored in the DIFS Case Closure Certificate Inventory (CCCI).”
- b. What was the DIFS Interim Closure Date? _____
- c. What is the DIFS ULO Closure Indicator Code? _____
- d. What is the DIFS ULO Required Amount, and what is the definition of that phrase?

- e. What is the DIFS ULO Issued Amount, and what is the definition of that phrase?

Closure Detail

Closure Codes	
Closure Code	I
Closure Certificate Status Code	---
DIFS Case Status	C
DIFS Case Closure Type Code	2
DIFS Case Closure Inhibitor Code	C
DIFS Case Holding Account Designator	1PP
DIFS CCCI Closure Type	2
Closure Dates	
Estimated Closure Date	09/30/1998
DIFS Interim Closure Date	10/30/2014
DIFS Case Closed Date	---
DIFS Case Certification Date	06/18/2014
DIFS Case Implementation Date	01/03/1992
DIFS Certificate Status Date	10/30/2014
DIFS Case Reopen Date	---
DIFS Final-to-Interim Closure Date	---
Closure Amounts and Values	
DIFS Total Collections	\$41,957,920.62
DIFS Ordered Total Case Value	\$41,957,920.62
DIFS Ordered Net Case Value	\$40,814,058.30
DIFS Delivered Total Case Value	\$41,957,920.62
DIFS Progress Payment CAS	\$456,106.17
DIFS CAS Transfers	\$456,106.17
DIFS Articles/Services Disbursed	\$40,141,519.95
DIFS Articles/Services Delivery Total	\$40,814,058.30
DIFS Accessorial Disbursements	\$6,270.67
DIFS Accessorial Ordered Total	\$6,270.67
DIFS Accrued Cost	\$41,957,920.62
DIFS CFI Obligations	\$40,181,064.02
DIFS Admin Transfers	\$1,137,591.65
DIFS Administrative Surcharge Ordered Total	\$1,137,591.65
DIFS Country Other Collections	\$41,957,920.62
DIFS FMS Credit Collections	\$0.00
DIFS MAP Collections	\$0.00
DIFS Progress Payments Reported	\$32,160,070.53
DIFS Progress Payments/Undelivered	\$0.00
DIFS ULO	
DIFS ULO Closure Indicator Code	Y
DIFS ULO Enhanced Accelerated Case Closure	---
DIFS ULO Transfers	\$0.00
DIFS ULO Equity Amount	\$0.00
DIFS ULO Disbursement Amount	\$0.00
DIFS ULO Required Amount	\$40,137.21
DIFS ULO Issued Amount	\$0.00

Figure 46: Interim Closure (IC) Case Closure Detail Example

Exercise #25: Final Case Closure Case Status

1. Instructions:

- a. **If you are on the INTERNET**, use the Case Information Community Case Status filters to find, select, and view details for a **C (Closed-Final)** case for your country of interest. Click the “Closure Detail” tab, and answer questions a. through e.
- b. **If you are NOT on the INTERNET**, use the Case Closure Detail example (**Figure 49** on the next page to answer questions a. through e.

2. Questions:

- a. What is the meaning for the following Case Closure codes? {Hints: Either click the phrase hyperlink or view the definition in Help Descriptions Appendix of this SCIP Handbook.}
 - i. Closure Code? _____
 - ii. DIFS Case Status? _____
 - iii. DIFS Closure Type Code? _____
- b. What is the Estimated Closure Date? _____
- c. What is the DIFS Case Closed Date? _____
- d. What is the DIFS ULO Required Amount? _____
- e. Does that DIFS ULO Required Amount make sense to you?

Closure Detail

Closure Codes	
Closure Code	2
Closure Certificate Status Code	---
DIFS Case Status	C
DIFS Case Closure Type Code	3
DIFS Case Closure Inhibitor Code	C
DIFS Case Holding Account Designator	1BB
DIFS CCCI Closure Type	3
Closure Dates	
Estimated Closure Date	12/31/2010
DIFS Interim Closure Date	---
DIFS Case Closed Date	01/16/2015
DIFS Case Certification Date	11/24/2014
DIFS Case Implementation Date	04/30/2008
DIFS Certificate Status Date	01/16/2015
DIFS Case Reopen Date	---
DIFS Final-to-Interim Closure Date	---
Closure Amounts and Values	
DIFS Total Collections	\$991,189.07
DIFS Ordered Total Case Value	\$991,189.07
DIFS Ordered Net Case Value	\$954,902.76
DIFS Delivered Total Case Value	\$991,189.07
DIFS Progress Payment CAS	\$0.00
DIFS CAS Transfers	\$0.00
DIFS Articles/Services Disbursed	\$954,902.76
DIFS Articles/Services Delivery Total	\$954,902.76
DIFS Accessorial Disbursements	\$0.00
DIFS Accessorial Ordered Total	\$0.00
DIFS Accrued Cost	\$991,189.07
DIFS CFI Obligations	\$954,902.76
DIFS Admin Transfers	\$36,286.31
DIFS Administrative Surcharge Ordered Total	\$36,286.31
DIFS Country Other Collections	\$991,189.07
DIFS FMS Credit Collections	\$0.00
DIFS MAP Collections	\$0.00
DIFS Progress Payments Reported	\$954,902.76
DIFS Progress Payments/Undelivered	\$0.00
DIFS ULO	
DIFS ULO Closure Indicator Code	Y
DIFS ULO Enhanced Accelerated Case Closure	---
DIFS ULO Transfers	\$0.00
DIFS ULO Equity Amount	\$0.00
DIFS ULO Disbursement Amount	\$0.00
DIFS ULO Required Amount	\$0.00
DIFS ULO Issued Amount	\$0.00

Figure 49: Final Case Closure (C) Case Status Example for Exercise #25

Exercise #26: Case Level Ad Hoc Report

1. Instructions:

a. If you are on the INTERNET:

- i. Create an Ad Hoc report similar to Figure 54 on the next page for your country(s) of interest to find out how many IMPLEMENTED cases you have with a Total Case Value of less than \$5,000,000, with “Unprogrammed” case value greater than \$500,000. Answer questions a. through b.
 1. Select the following fields when you build your report: Case ID, Case Description, Total Case Value, Unprogrammed Case Value, and Document Status Code.
 2. When setting your filter criteria (see Figure 53 below for reference):
 - a. If you have access to more than one country code in SCIP, you also need to include the country code to filter to just the country of interest that you selected. Otherwise your results will include all country cases that meet the filter criteria.
 - b. You need to include a filter for “Document Status Code” is “I-Implemented” or the results will also include SSC and IC cases.
 3. Sort Order should have Unprogrammed Case Value with sort order of 1 and a descending sort option so that the cases with the most available money to potentially spend will be listed at the top of the report.

b. If you are not on the INTERNET, refer to **Figures 49** on this page and **Figure 50** on the next page to answer questions a. and b.

2. Questions:

- a. What is the total # of cases that met the filter criteria selected for this report? _____
- b. Who should you talk to about the case(s) “Unprogrammed Case Value” before you make any spending plans for that money, and why _____

The screenshot shows a web interface for creating an Ad Hoc report. At the top, there is a navigation bar with links: Home, Case Status, Adhoc, Inputs, Information Extracts, Requisition Status, Requisition Summary, FMR Case Sheets, and Real Time. Below this is a header for 'Adhoc' and a breadcrumb trail: Report Type > Select Fields > Filter Criteria. A note states: 'Selection Criteria: Use this screen to specify the criteria for your search. You can have up to 8 criteria in your search.' The main section is titled 'Create Criteria' and contains four rows of filter criteria, each with an 'AND' dropdown, a field name dropdown, a comparison operator dropdown, and a value input field:

AND	Field Name	Operator	Value
	Country Code	Is	AK - Akkadia
AND	Total Case Value	Is Less Than	5000000
AND	Unprogrammed Case Value	Is Greater Than	500000
AND	Document Status Code	Is	I - Implemented

Figure 47: Filter Criteria for Case Level Ad Hoc Report for Exercise #26

Case Level Adhoc

Filter Criteria: Display Case ID, Case Description, Total Case Value, Unprogrammed Case Value, Document Status Code for Implemented Documents where Country Code equals AK AND Total Case Value less than 5000000 AND Unprogrammed Case Value greater than 500000 AND Document Status Code equals I sorted by Unprogrammed Case Value

Case ID	Case Description	Total Case Value	Unprogrammed Case Value	Document Status Code	Count
AK-D-KAK	Vehicles	\$4,507,528.00	\$3,877,745.40	I	1
AK-P-KAQ	Vehicles	\$3,795,000.00	\$2,662,000.00	I	1
AK-P-TCM	Vehicles	\$4,200,000.00	\$2,413,130.94	I	1
AK-P-KAF	Vehicles	\$3,450,000.00	\$2,400,000.00	I	1
AK-D-THF	Vehicles	\$4,427,657.00	\$2,365,278.50	I	1
AK-P-GOC	Vehicles	\$3,650,000.00	\$2,182,865.24	I	1
AK-P-GOJ	Vehicles	\$2,235,280.00	\$2,148,060.00	I	1
AK-M-GDF	Vehicles	\$2,037,942.00	\$1,928,990.00	I	1
AK-B-CMF	Vehicles	\$3,541,172.00	\$1,698,329.00	I	1
AK-B-BFM	Vehicles	\$2,440,000.00	\$1,641,909.35	I	1
AK-M-GEE	Vehicles	\$1,662,039.00	\$1,609,444.00	I	1
AK-P-PAR	Vehicles	\$4,087,157.00	\$1,547,543.49	I	1
AK-P-LGP	Vehicles	\$3,268,522.00	\$1,370,377.40	I	1
AK-M-GEK	Vehicles	\$1,363,289.00	\$1,303,930.00	I	1
AK-B-UCE	Vehicles	\$1,325,052.00	\$1,286,380.00	I	1
AK-M-GEI	Vehicles	\$1,293,449.00	\$1,243,333.00	I	1
AK-D-PPR	Vehicles	\$1,727,519.00	\$1,103,396.76	I	1
AK-P-GMS	Vehicles	\$1,718,630.00	\$956,106.47	I	1
AK-D-VCJ	Vehicles	\$1,414,995.00	\$950,964.94	I	1
AK-D-EAX	Vehicles	\$3,530,987.00	\$904,323.95	I	1
AK-D-YDK	Vehicles	\$4,400,150.00	\$869,654.12	I	1
AK-B-KWY	Vehicles	\$2,159,944.00	\$850,746.67	I	1
AK-P-GOB	Vehicles	\$1,600,000.00	\$731,913.97	I	1
AK-B-CMC	Vehicles	\$591,646.00	\$582,554.00	I	1
AK-B-CBR	Vehicles	\$2,169,086.00	\$544,676.00	I	1
Totals for entire report: THIS IS NOT A SUBTOTAL!					
---	---	\$66,597,044.00	\$39,173,653.20	---	25

Figure 48: Case Level Ad Hoc Report Example for Exercise #26

Miscellaneous Advanced Exercises

Exercise #27: Enhanced Freight Tracking System (EFTS) Metrics

1. Instructions:

- a. **If you are on the INTERNET** create an Enhanced Freight Tracking System (EFTS) Metrics Report to determine the shipping processing time (i.e. inbound to outbound) for the country of interest Freight Forwarder (FF) {Note: If your country of interest FF isn't reporting shipping data to EFTS, then recommend you use the EFTS Training database with Bandaria as your selected country for the metrics report.}:
 - i. Go to the Case Execution Community and click "EFTS" (or "EFTS Training" (Bandaria info only) as appropriate to your account)... "Research"... "Metrics" from the menus
 - ii. Select "Year" in the subsequent Search Window
 - iii. Select "FF/POE Arrival" and "FF/POE Departure" in the respective Startpoint and Endpoint Milestones
 - iv. Select and Add your country of interest to the "Selected Countries" window
 - v. Leave all other options with the default selections
 - vi. Click the "Search" button to generate the results
 - vii. Answer questions a. through f.
- b. **If you are not on the INTERNET**, refer to **Figure 51** on the next page to answer questions a. through f.

2. Questions:

- a. How many shipments has the FF processed in the last year? _____
- b. What is the Average Time that it took for the FF to process those shipments? _____
- c. What was the minimum time for the FF processing during that period? _____
- d. What was the maximum time for the FF processing during that period? _____
- e. How many shipments were processed 7 months ago and how do the current trends compare to then? {Hint: If you are on the internet, move your mouse to one of the earlier dates on the graphed results. If you are not on the internet, refer to the Figure 55 on the next page.}

- f. Why is the "Timeline" gold bar only between FF/POE Arrive and "FF/POE Depart"? If you picked different "Startpoint" and/or "Endpoint" Milestones, would the gold bar change to reflect what you chose?



EFTS

ENHANCED FREIGHT TRACKING SYSTEM

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- Training
- Help

EFTS Metrics

[? Help](#)

Metrics Criteria

Saved Criteria

You have no saved criteria

Dates

Search By: **Start point Mile**

Search Window: **Year**

Start Date: 12/20/2011

End Date: 12/20/2012

Flags

Has SDR: **All**

Discrepant: **All**

Inbound/Outbound: **Outbound**

Completed: **All**

Country Data

Selected Countries: **Bandaria - BN**

All Countries: **Bandaria - BN**

IA: **All**

CSD: **All**

Case: **All**

Timeline

Origin Depart Stg. CONUS Arrive Stg. CONUS Depart **FF/POE Arrival** **FF/POE Departure** FF/POD Arrive FF/POD Depart Staging Fwd. Arrive Staging Fwd. Depart Country Final

Startpoint Milestones: **FF/POE Arrival**

Endpoint Milestones: **FF/POE Departure**

Results

FF/POE Arrival -> FF/POE Departure

Metric

12/2011 -> 12/2012

Shipments	2133
Average Time	9.46 days
Minimum Time	0.42 days
Maximum Time	555.58 days

Graph Set Point

Value:

Axis to use: **Shipment Count**

FF/POE Arrival -> FF/POE Departure

12/2011 -> 12/2012

300 Units

250 Units

200 Units

150 Units

100 Units

25 Days

20 Days

15 Days

10 Days

5 Days

12/2011 2/2012 4/2012 **5/2012** 8/2012 10/2012 12/2012

Shipment Count: 263

Trend count: 160
Slope: 1.91
Delta from trend: 102.74

Trend time: 10.54 days
Slope: -0.19
Delta from trend: -0.73

Average: 9.81 days
Min: 0.42 Max: 555.58

Shipments per month Average in-transit times

Trend Line (for shipments) Trend Line (for times)

Click checkbox to toggle line display in chart

Figure 49: Enhanced Freight Tracking System (EFTS) Metrics Example for Exercise #27

Exercise #28: EMALL Supportability Analysis Stock Out Report

1. Instructions:

- a. **If you are on the INTERNET using your own 'real-world' SCIP account (i.e. NOT a DISCS training account):**
 - i. Go to the SCIP Case Execution Community, and click "EMALL", and then click the "Access EMALL" link, enter your filter criteria (Service, Country, CSD, Zip Code) of interest. {Note: For international purchasers, recommend using your Embassy's Zip code.} Once you've entered all your filter parameters, click the "Submit" button, and then click the "OK" button on the subsequent USG systems banner screen.
 - ii. Click the "Reports" tab, and then click the "Supportability Analysis Stock Out Report"
 - iii. Click the "NSN/NIIN" link option, and either manually paste the NSN/NIIN(s) of interest (e.g. NSNs listed in **Figure 52** on the next page), or uploading (by clicking the 'browse' button, selecting your .txt file of interest, and then clicking the "Read" button) a .txt file with the list of NSNs/NIINs of interest (one listed per line in the .txt file) that you want EMALL to analyze.
 - iv. Once the NSNs/NIINs of interest have been listed in the EMALL window, click the "Submit" button to generate the EMALL report, and answer questions a. through d.
- b. **If you are NOT on the INTERNET**, use the "EMALL Supportability Analysis Stock Out Report" example (**Figure 53** on the next page) to answer questions a. through d.

2. Questions:

- a. What's the purpose of the "FSC" (Federal Supply Classification) and the "NIIN" (National Item Identification Number)?

- b. What is the purpose of the Acquisition Advice Code (AAC) column?

- c. How could you use the "SOH", "Last Demand Date", and "Monthly Consumption Quantity" data for each listed item to assist your country's logistics management of those item(s)?

- d. What's the significance and meaning of the "Stock Out Date" and "Get Well Date" columns and why would it be important for you to note that information when managing your country's logistics requirements?

NOTES:

- FMS customers cannot use EMALL to place orders. They can use EMALL to determine if an item is in stock, or when it will be restocked. They can check DLA's prices. However, if they want to order the material they have researched, they must submit a standard A01 requisition against a blanket order case through their ILCO.
- DoD EMALL (<http://www.dlis.dla.mil/emall.asp>) is a single entry point for DOD and Federal government customers to find and acquire off-the-shelf items, finished goods and services from the commercial marketplace and government sources. The DOD EMALL offers cross-store shopping to compare prices and other best value factors. The DOD EMALL suppliers are government approved sources and comply with Federal Acquisition Regulation requirements.

5342015278498	5340015276850	1025015278490	5305015592103	5325015569161
3040015278499	5340015278503	1025015279727	5305015260375	1015015297266
3020015278491	5330008203194	1025015439406	1025014166731	1015015297266
3040015276865	5360001729962	1025015288235	1025015314472	5315015289354
3040015277473	1025015356282	1025015444872	5305013811204	5305015284249
1025015628086	5331001162131	3020015278502	3010015316299	5305015284249
1025015613293	5365015526363	1025015341230	5315015259838	5305015284249
5360015278518	5365015526363	1025015284219	5315015250127	5310015821267
5360015278518	5365015526363	3040015284218	5315015250127	5310015821267
5360015278518	5365015526363	5325015250128	5315015250127	1025015330146

Figure 50: Example of List of National/NATO Stock Numbers for Exercise #28

- Legend:
- R Replenishment Item Stock-Out
 - RP Replenishment Item Potential Stock-Out
 - G Projected Get Well Date
 - NO Non-Replenishment Item Stock-Out - with demands in the last year
 - NNO Non-Replenishment Item Stock-Out - with no demands in the last year

*Stock Out Report Information as of 12/14/2012 for NIINs																					
Total: 70																					
FSC	NIIN	SOH	UI	Material Description	*COLLAB Y/N	*Stock Out Date	*Get Well Date	*Past Due Receipts Date	Last Demand Date	Managing Profit Center	Std Unit Price	AAC	AMC	AMSC	WSGC	WSIC	WSEC	ALT	PLT	Monthly Consumption Quantity	
5935	013045885	0	EA	COVER,ELECTRICAL CO	N	R	2012-12-17	-	2012-12-10	0003013322	19.39	D	1	T	A	F	1	60	69	43.987	
5935	014629312	10	EA	COVER,ELECTRICAL CO	N	-	-	-	2012-08-13	0003013322	43.11	D	1	T	A	F	1	33	18	1.475	
5365	015526363	18	EA	RING,RETAINING,INST	N	-	-	-	2012-05-22	0001011344	16.59	Z	1	G	A	F	1	83	69	0.583	
5360	001729962	456	EA	SPRING,HELICAL,COMP	N	-	-	-	2012-11-22	0005012362	1.15	D	1	G	A	F	1	90	120	30.174	
5360	015278518	103	EA	SPRING,HELICAL,COMP	N	-	-	-	2012-11-27	0005012362	1.32	D	3	B	A	F	1	107	210	2.587	
5331	001162131	0	EA	O-RING	N	-	-	-	2012-10-17	0005013355	22.09	J	3	D	-	N	-	100	133	0.083	
5330	008203194	10	EA	DISK,SOLID,PLAIN	N	RP	2013-01-07	2013-03-11	-	2012-11-27	0005013357	1.92	D	1	G	A	F	1	95	28	10.998
5330	015020819	23	EA	GASKET	N	-	-	-	2012-10-31	0005013356	10.73	Z	3	D	A	F	1	90	101	0.667	
5325	015250120	847	EA	INSERT,SCREW THREAD	N	-	-	-	2012-07-30	0005011337	1.44	Z	1	G	A	F	1	50	84	6.333	
5325	015250128	228	EA	INSERT,SCREW THREAD	N	-	-	-	2012-10-31	0005011337	0.80	D	2	G	A	F	1	159	61	2.697	
5315	015250127	0	EA	PIN,COTTER	N	NO	-	-	2012-12-12	0005011341	21.46	Z	1	G	A	F	1	90	116	3.0	
5315	015259838	0	EA	PIN,STRAIGHT,HEADLE	N	R	2012-12-17	-	2012-06-28	0005011341	134.90	D	1	G	A	F	1	95	113	2.457	
5315	015260402	90	EA	PIN,COTTER	N	-	-	-	2012-10-21	0005011341	21.39	D	1	G	A	F	1	79	154	6.629	
5315	015261574	68	EA	PIN,COTTER	N	-	-	-	2012-12-11	0005011341	9.01	D	1	G	A	F	1	116	113	9.589	
5315	015284246	71	EA	PIN,SPRING	N	-	-	-	2012-12-05	0005011341	0.86	D	1	G	A	F	1	72	84	4.878	
5310	013256870	9	EA	NUT,PLAIN,HEXAGON	N	-	-	-	2012-06-24	0005011340	55.19	D	1	G	A	F	1	45	56	0.667	
5310	015261578	57	EA	NUT,PLAIN,SLOTTED,H	N	-	-	-	2012-10-29	0005011340	5.29	D	2	G	A	F	1	93	219	2.347	
5310	015821267	0	EA	PUSH ON NUT	N	NO	2013-01-26	-	2012-08-07	0005011340	190.09	Z	2	G	A	F	1	188	111	0.333	
5310	015832412	57	EA	NUT,PLAIN,HEXAGON	N	-	-	-	2012-05-22	0005011339	68.42	Z	1	G	A	K	3	73	157	2.792	
5305	013811204	2	EA	SCREW,CAP,HEXAGON H	N	-	-	-	2012-05-22	0005011336	153.15	Z	0	0	A	F	1	137	210	0.0	

Figure 51: EMALL Supportability Analysis Stock Out Report for Exercise #28

Exercise #29: Navy Case Execution Performance Tool (CEPT)

1. Instructions:

- a. **If you are on the INTERNET** and have access to the Navy Community Case Execution Performance Tool (CEPT), develop a CEPT report for a country's case of interest:
 - i. Go to the Navy Community and click "Case MGMT"...."CEPT" from the navigation bar drop down menu, and click the "OPEN CEPT" icon (refer to Figure 58 on the next page).
 - ii. Enter country-case of interest in the text box, click the "Search" button, and then answer the questions a. through f.
- b. **If you are not on the INTERNET**, refer to Figure 54 below and answer questions a. and b.

2. Questions:

- a. What's the overall purpose of the Case Execution Performance Tool (CEPT), who are the authorized users, and how does that tool assist them in their job responsibilities?

- b. How can you quickly develop Management and Tool Reports in CEPT?

NOTE: Questions 2.c through 2.f can NOT be answered if you aren't on the Internet or don't have access to the Navy Community Case Execution Performance Tool (CEPT).

- c. For the case of interest you selected, what are the assessment colors for:
 - i. Overall: _____
 - ii. Financial Performance: _____
 - iii. Case Performance: _____
 - iv. Closure: _____
- d. If any of the colors above are red or yellow, how can you quickly determine what the reason(s) / business rule(s) is/are for the color category assessment?

- e. What is the completion date of the last Annual Case Review per CEPT? _____
- f. Who is the Case Manager per CEPT? _____

NAVY INTERNATIONAL PROGRAMS OFFICE

CASE EXECUTION PERFORMANCE TOOL (CEPT)

[Home](#) | [Open CEPT](#) | [Search](#) | [Reports](#) | [Help](#) | [CEPT News](#)

Currency of Data

Data updated as of 9/3/2013



Choose A Theme

Figure 52: Navy Community CEPT Example for Exercise #29

Exercise #30: FMS Training Case

1. Instructions:

- a. **If you are on the INTERNET**, use the Case Information Community Case Status filters to find, select, and view details for an implemented FMS Training Case(s) for your country and Implementing Agency (IA) of interest. Answer question a. through g.
- b. **If you are NOT on the INTERNET**, use the ZS-D-TAI FMS Training Case example (Figures 55-59 on the following pages) to answer questions a. through g.

2. Questions:

- a. Based on the Case Designators, will these cases probably be used by the country to acquire material or services?

- b. Do the U.S. Army, Air Force, and Navy all use the same first letter for their Case Designators to identify security cooperation training cases? {Hint: See DISCS Green Book Page 6-7 or the SCIP Handbook page 6 for reference.} _____

- c. Does it appear that these cases have a significant portion of the Total Case Value that is “unprogrammed” (i.e. uncommitted, unobligated, and/or unexpended) that can be used for future FMS training opportunities by that country?

- d. If the Total Case Value was fully expended, can the FMS Purchaser still keep the case open and obtain additional FMS training via this case? _____ If the answer is yes, what would the FMS Purchaser have to do in coordination with the USG?

- e. Why do some FMS Training Cases have Amendments and Modifications?

- f. Who is the USG FMS Case Manager and what organization do they work for?
_____ Is that the USG organization that you expected based on who the Implementing Agency is for your case of interest? _____
- g. Look at “Case Line” detail for one of your FMS Training Case(s) of interest (or look at Figure 63 in this book if you are using the case screen captures to answer these questions). What are the Case Line Description and MASL Number?

Have there been any training/service requisitions issued on this Case Line ID?

Case Detail

Case Information	
Case ID	ZS-D-TAI
Case Description	Vehicles
Case Nickname	Vehicle Program
Activity ID	AFSAT
Case Manager	John Smith
Customer Service	D
Case Line Count	1
Blanket Order Case	YES
Sole Source Procurement Request Indicator	NO
Navy Accounting System	---
Customer Requisitions Allowed	YES
Longest Lead Time (---)	---
Estimated Supply/Services Complete Date	---
Actual Supply/Services Complete Date	---
Implemented Document Information	
Last Implemented Document	B
Last Implemented Amendment	---
Last Implemented Modification	---
Funding	
Total Collections	\$4,975,963.00
Total FMF Collections	\$0.00
Cash Collections	\$0.00
Interest Bearing Account Balance	\$4,975,963.00
Requisition Information	
Total Requisition Count	0
Total Requisition Value	\$0.00
Shipped Unbilled Requisition Count	0
Shipped Unbilled Requisition Value	\$0.00
Shipped Partial-Billed Requisition Count	0
Shipped Partial-Billed Requisition Value	\$0.00
Shipped Expended Requisition Count	0
Shipped Expended Requisition Value	\$0.00
Unshipped Requisition Count	0
Unshipped Requisition Value	\$0.00
Canceled Requisition Count	0
Canceled Requisition Value	\$0.00
Pseudo Requisition Count	0
Pseudo Requisition Value	\$0.00

Figure 53: Case Detail (ZS-D-TAI) for Exercise #30

Document Detail

<input checked="" type="button" value="Implemented"/> <input type="button" value="Basic"/>	
<input type="text" value="Implemented (Implemented)"/>	Status Date: 06/19/2012
LOR Information	
Customer Request ID	---
Customer Request Date	---
Customer Request Receipt Date	---
Document Initialization Date	---
Customer Request Completion Date	---
Customer Request Reference	Country's Armed Forces ref no. 10-087
Sole Source Procurement Request Text	---
Customer Request Status Code	---
Customer Request Status Date	---
Anticipated Offer Information	
AOD Group Code	A
Reason for Assigned Group	---
Anticipated Offer Date	---
Anticipated Offer Comment	---
Financial Data	
Total Case Value	\$7,989,663.00
Net Case Value	\$7,989,663.00
Programmed Case Value	\$574,492.05
Unprogrammed Case Value	\$7,415,170.95
Administrative Surcharge Value	---
Transportation Value	---
Accessorial Packaging, Crating, Handling	---
Administrative CLSSA Value	---
Other Accessorial Value	---
Term(s) of Sale	
Term of Sale	B
Term of Sale Value	---
Payment Schedule Information	
Previous Payments Scheduled Date	---
Previous Payments Scheduled Amount	---
Current USG Financial Requirements	---
Amount Received from Purchaser	---
Due with Acceptance	\$0.00
Quarterly Payment Information (Click to show)	
Implemented Document Information	
Last Implemented Document	Basic
Last Implemented Document Date	06/19/2012

Figure 54: Document Detail (ZS-D-TAI) for Exercise #30

Case Detail

Case Information	
Case ID	AK-B-OCD
Case Description	Vehicles
Case Nickname	Vehicle Program
Activity ID	TRADOC
Case Manager	John Smith
Customer Service	B
Case Line Count	1
Blanket Order Case	YES
Sole Source Procurement Request Indicator	NO
Navy Accounting System	---
Customer Requisitions Allowed	NO
Longest Lead Time (001)	48
Estimated Supply/Services Complete Date	03/15/2005
Actual Supply/Services Complete Date	---
Implemented Document Information	
Last Implemented Document	A3
Last Implemented Amendment	A3
Last Implemented Modification	M1
Funding	
Total Collections	\$1,537,156.00
Total FMF Collections	\$0.00
Cash Collections	\$1,537,156.00
Interest Bearing Account Balance	\$0.00
Requisition Information	
Total Requisition Count	1
Total Requisition Value	\$1,499,664.00
Shipped Unbilled Requisition Count	0
Shipped Unbilled Requisition Value	\$0.00
Shipped Partial-Billed Requisition Count	0
Shipped Partial-Billed Requisition Value	\$0.00
Shipped Expended Requisition Count	0
Shipped Expended Requisition Value	\$0.00
Unshipped Requisition Count	0
Unshipped Requisition Value	\$0.00
Canceled Requisition Count	0
Canceled Requisition Value	\$0.00
Pseudo Requisition Count	1
Pseudo Requisition Value	\$1,499,664.00

Figure 55: Case Detail (AK-B-OCD) for Exercise #30

Document Detail

Implemented	Basic	Amendments	Modifications	
Implemented (Implemented) ▾			Status Date: 05/20/2008	
LOR Information				
Customer Request ID	---			
Customer Request Date	---			
Customer Request Receipt Date	---			
Document Initialization Date	---			
Customer Request Completion Date	---			
Customer Request Reference	Country's Armed Forces ref no. 10-087			
Sole Source Procurement Request Text	---			
Customer Request Status Code	---			
Customer Request Status Date	---			
Anticipated Offer Information				
AOD Group Code	---			
Reason for Assigned Group	---			
Anticipated Offer Date	---			
Anticipated Offer Comment	---			
Financial Data				
Total Case Value	\$1,537,156.00			
Net Case Value	\$1,499,664.00			
Programmed Case Value	\$1,499,664.00			
Unprogrammed Case Value	\$0.00			
Administrative Surcharge Value	\$37,492.00			
Transportation Value	---			
Accessorial Packaging, Crating, Handling	---			
Administrative CLSSA Value	---			
Other Accessorial Value	---			
Term(s) of Sale				
Term of Sale	A			
Term of Sale Value	---			
Payment Schedule Information				
Previous Payments Scheduled Date	02/11/2004			
Previous Payments Scheduled Amount	\$841,156.00			
Current USG Financial Requirements	\$1,537,156.00			
Amount Received from Purchaser	\$1,201,156.00			
Due with Acceptance	\$336,000.00			
Quarterly Payment Information (Click to show)				
Implemented Document Information				
Last Implemented Document	Amendment 3			
Last Implemented Document Date	05/20/2008			

Figure 56: Document Detail (AK-B-OCD) for Exercise #30

Case Line Detail

Implemented	Basic	Amendments
Implemented (Implemented) ▾		
Case Line ID	MASL Number	Estimated Total Line Value
001	000000FMSTRNG	\$1,537,156.00 ▾
Total of 1 lines: \$1,537,156.00		
Case Line Information		
Case Line ID	001	
Deleted Line	N	
Benefitting Country Code	---	
Line Manager	---	
Case Line Item Description	Vehicle Description	
MASL Number	000000FMSTRNG	
Stock Number	---	
Case Line Quantity	---	
Unit of Issue	XX	
USAF Condition Code	---	
Generic Code	N00	
Type of Assistance	3	
Federal Condition Code	---	
MDE Code	N	
Offer Release Code	---	
Delivery Term Code	---	
Lead Time - Performance Period	(Click to show)	
Appropriation and Budget Activity Account Code	3	
Source of Supply	S	
Administrative Surcharge Percentage	2.5%	
CAS Percentage	0%	
Case Line Values		
Estimated Total Line Value	\$1,537,156.00	
Net Line Value	\$1,499,664.00	
Unit Price	---	
Estimated Accessorial Value	---	
Estimated CAS Value	---	
Estimated LSC Value	---	
Acquisition Value	---	
Delivery Sets (Click to show)		
Requisition Information		
Total Requisition Count	1	
Total Requisition Value	\$1,499,664.00	
Shipped Unbilled Requisition Count	0	
Shipped Unbilled Requisition Value	\$0.00	
Shipped Partial-Billed Requisition Count	0	
Shipped Partial-Billed Requisition Value	\$0.00	
Shipped Expended Requisition Count	0	
Shipped Expended Requisition Value	\$0.00	
Unshipped Requisition Count	0	
Unshipped Requisition Value	\$0.00	
Canceled Requisition Count	0	
Canceled Requisition Value	\$0.00	
Pseudo Requisition Count	1	
Pseudo Requisition Value	\$1,499,664.00	

Figure 57: Case Line Detail (AK-B-OCD) for Exercise #30

Exercise #31: Help Community

1. Instructions:

- a. **If you are on the INTERNET**, use the SCIP Community Navigation menu bar to click and select the “Help” Community. Answer question a. through h.
- b. **If you are NOT on the INTERNET**, Help Community examples (**Figure 60 and Figure 61** on the following page) to answer questions a. through h.

2. Questions:

- a. How can I create an online Help Ticket to the SCIP Help Desk to inform them of an issue with my account or recommend a system improvement?

- b. How will I be able to tell if the SCIP Help Desk has received and is working on the Help Ticket that I submitted online on the SCIP system? _____
- c. If I get an e-mail from the SCIP Help Desk informing me that one of my SCIP Help Desk tickets has been updated, how can I find out what they have done and commented on for that update?

- d. How can I switch the SCIP Help Community status view from one category (e.g. “In-Progress” to “Complete”) to another?

- e. What resources are available to view and download if you click the “Help” menu option in the SCIP Help Community? {Hint: Refer to Figure 65 on the next page}

- f. Which of the SCIP Help Resources (Figure 65) is an online version of Appendix 5 of this DISCS SCIP Practical Exercises and Handbook?

- g. If you wanted to learn more about features, capabilities, and reports that are available to users in the Case Information Community, which of the SCIP Help Community Resources should you select? _____
- h. Bonus Question: Are there additional SCIP Community Help Guides available at the other SCIP Communities? {Hints: Refer to Appendix 2 of this DISCS SCIP Practical Exercises and Handbook, and also go other SCIP Communities and ‘click’ the “Help” or “Support” menu options that you find at many of the SCIP communities.} _____

SCIP Help: Request List

Home Request List Help

Request List

Create New Request ?

3 Pending 1 In-Progress 73 Complete 2 Canceled 79 Total

Request ID	Subject	Category	Submitted	Updated	Status
1290	Menus not available	Navy	08/26/2013	08/27/2013	Pending
1291	EFTS Errors	Case Execution	08/26/2013	08/27/2013	Pending
1298	EFTS Training Site	Case Execution	08/27/2013	08/27/2013	Pending

3 request(s) based on above filter criteria.

Clear Filters Open Request

Figure 58: SCIP Help Community

Help

[Help Desk User Guide](#)

Case Information

[Case Information User Guide](#)
[SCIP Help Descriptions](#)

Corporate Info

[Corporate Info User Guide](#)

Other

[International Customer Token Access Guide](#)
[Logon Guide](#)
[SCIP Acronyms](#)
[SCIP Background](#)
[Token Administrators Guide](#)
[U.S. Government \(USG\)/SCO Token Access Guide](#)

Partner Info

[Partner Info User Guide](#)

Figure 59: SCIP Help Community Help Resources

SCIP Handbook Appendices

- 1. APPENDIX 1: Answer Key for DISCS SCIP Practical Exercises**
- 2. APPENDIX 2: SCIP Help Guides**
- 3. APPENDIX 3: Using the Ad-HOC Query**
- 4. APPENDIX 4: Information Extracts Record**
- 5. APPENDIX 5: SCIP HELP - DESCRIPTIONS**

WELCOME REGISTRATION INFO SCIP LOGON

WELCOME TO SCIP

OVERVIEW OF THE SECURITY COOPERATION INFORMATION PORTAL (SCIP)



The Defense Security Cooperation Agency (DSCA) has established a website known as the Security Cooperation Information Portal (SCIP). This portal enables International Customers, customer agents and United States Government personnel, with appropriate permissions, to (1) view Foreign Military Sales (FMS) case, line, requisition, and Supply Discrepancy Report (SDR)-level information obtained daily from all U.S. Military Department (MILDEP) Case Execution systems and the tri-service Case Development system (DSAMS), and (2) input a variety of FMS MILSTRIP and MILSTRIP-like transactions, which are partially validated in the SCIP, and then passed directly to the appropriate MILDEP Case Execution system for processing. For more information about SCIP please review the [SCIP Background Document](#).

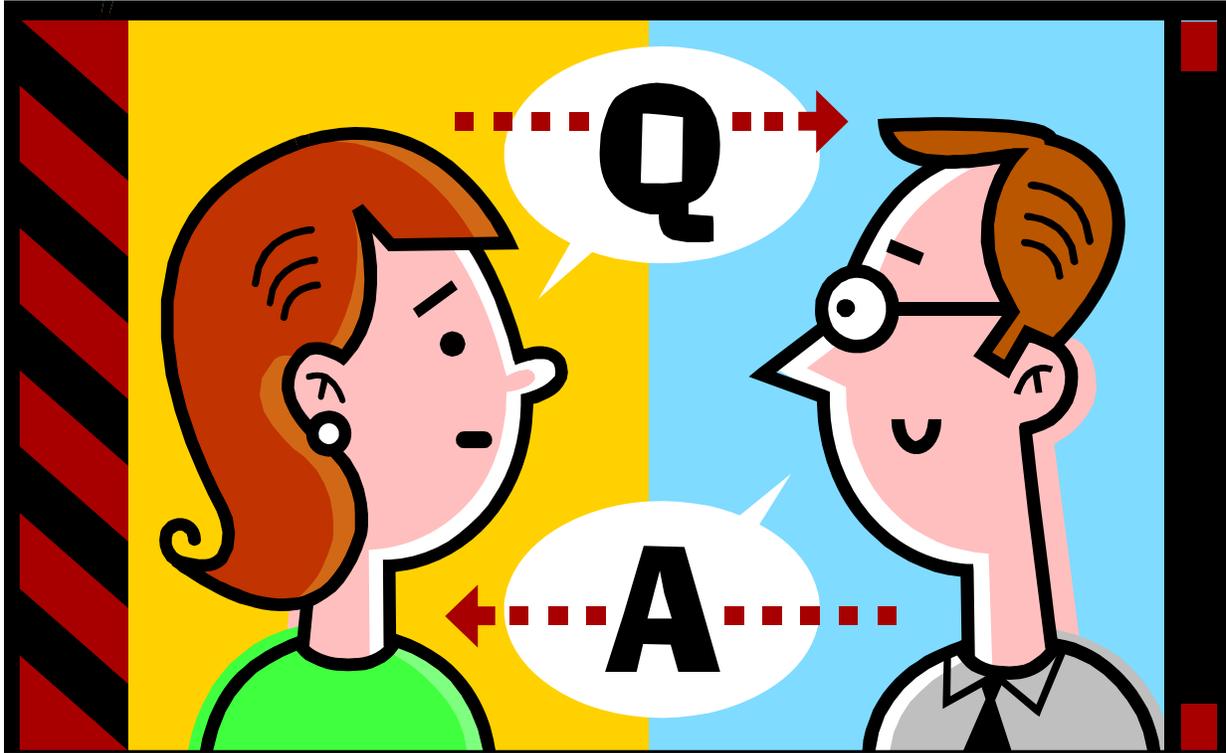
ATTENTION FIRST TIME USERS

Select the appropriate access type

- [DoD CAC](#)
- [DoS Smart Card](#)
- [Token](#)
- [Commercial Software Certificates](#)
- [Password](#)

For additional information regarding the SCIP or gaining access to the SCIP, please send an email to SCIPHELP@dsadc.dsca.mil.

APPENDIX 1: ANSWER KEY FOR DISCS SCIP PRACTICAL EXERCISES



The answers on the following pages are based on the SCIP Exercises extracts and examples in the DISCS SCIP Practical Exercises and Handbook dated March 2016.

If you do the exercises using your own SCIP account, or select some other data (e.g. case, line, requisition, SDR, as applicable) from the SCIP training database (Akkadia, Bandaria, Zastavia), the answers you get from those country cases will be different (except for the generic / non-case questions in the book) from those in the following answer key.

Refer to the DISCS instructors for any questions on the exercise answers.

SCIP PROCESS EXERCISES (#1 to #5)

Exercise #1	
Question	DISCS ANSWER
a	Total of 5 documents in development status
a(i)	The Implementing Agency (IA) that received the Letter of Request (LOR) / Memorandum of Request (MOR) is developing the Letter of Offer and Acceptance (LOA).
a(ii)	Of the 5 documents in development (“D”) status, only one (BN-P-LAS) of those documents is a new case. The other 4 documents that are being developed are Modifications and an Amendment on previously implemented cases.
a(iii)	If the case is not visible in SCIP after 10 days, you should contact the IA (Country Program Director, Case Manager, etc.) since SAMM C5.1.7.1.1 requires IAs to enter the LOR into DSAMS within 10 days of receipt and if it is not appearing in SCIP, then it hasn’t been entered into DSAMS by the IA.
a(iv)	Cases in Development (D) or Proposed (P) Status do not display dollar values since the data is subject to change until Offered (O) to the customer
b	Total of 7 document in offered status
b(i)	FMS LOA has been sent to the International Purchaser LOR originator (i.e. Customer Service) for review, approval, signature, and funding to be completed no later than the LOA’s Offer Expiration Date (OED).
b(ii)	Select and ‘double-click’ any of the listed “Offered” LOAs, and then click “Document Timeline” in the resulting case report menu bar at the top of the screen to view the “Offered” case’s “Offer Expiration” date (OED).
c	Total of 5 documents in accepted status.
c(i)	The “Accepted” status indicates that the customer signed the LOA, and that a copy of the signed LOA has been received by the IA, and DFAS, along with the required case payment (i.e. initial deposit) per the LOA.
c(ii)	A reasonable question that the Customer should ask the USG in such a situation is “When are you going to put the case in Implemented status to start delivering the material and/or services to my country per the case?” LOAs should be Implemented in DSAMS within 15 days after Acceptance. If that doesn’t occur, contact the IA (e.g. Country Program Director, Case Manager, etc.) and/or DFAS SCA (Country Manager, Country Accountant, etc.).
d	There are a total of 17 cases in implemented status with Document Type of “I”
d(i)	Once the case is implemented and the IA has received obligational authority (OA) from DFAS SCA, the case enters into the execution phase. If the case is defined order, supplies/services can be ordered by IA (i.e. “Push” type case). If the case is a blanket order or CLSSA, the IA should inform the Purchaser that the case is now in Implemented status.
d(ii)	If the case is blanket order or CLSSA, supplies/services can be ordered by the customer (i.e. “Pull” type case).
e	There are 6 cases in Supply/Services Complete (SSC) status.

e(i)	For the case to be categorized as Supply/Services Complete (SSC) the USG has shipped all required material and completed performance of all required services and/or training on that case.
f	There are 3 cases in Interim Closure (IC) status.
f(i)	An Unliquidated Obligation (ULO) amount has been calculated and placed in the country's Accelerated Case Closure Suspense Account for the DoD to pay the remaining outstanding obligations that have yet to be liquidated. The case has been Interim closed ("IC) under the accelerated case closure process.

Exercise #2	
Question	DISCS ANSWER
a	The case description for this case example is "Stinger". AK-B-XSZ is an Army "X" series case so this is an example of a Defined Order Case. The "Material/services (including but not limited to systems package sales, munitions, spare parts equipment, technical services, maintenance, etc.) to be provided will be provided and managed from the U.S. Army Aviation and Missile Command (AMCOM).
b	IA = U.S. Army. The Case Manager is Joanne Hawkins (AMCOM)
c	The current implemented version of the AK-B-XSZ case has 30 lines
d	Line 024 has the longest lead time of 86 months from the Basic LOA implementation date. {Note: If on the internet, clicking the line item # hyperlink will allow you to view details about that line.}
e	The Customer Request Date for Modification 6 was 04/21/2015
f	The Anticipated Offer Date (AOD) is the estimated date that the USG expects to be able to offer the LOA to the Customer for their acceptance. For the AK-B-XSZ case, the AOD is in Group B, meaning that the IA has 100 days to offer amendments and process modifications to this case once a case document revision is initiated in DSAMS. {Note that at the time the basic LOA was implemented (in 2000), that AOD tracking did not exist.}
g	The BN-B-XSZ case's "Estimated Supply / Services Complete Date" is 06/30/2020 which is based on the LOA's Basic document implementation date and the LOA's Longest Lead Time Line Item (Line 024 – 86 months).

Exercise #3	
Question	DISCS ANSWER
a	There are Thirty (30) lines on the current implemented version of case AK-B-XSZ
b	Line 001.
c	MDE Code="Y", so material that is planned to be provided via this LOA line item is categorized as Major Defense Equipment (MDE).
d	If material is MDE, there may be a Nonrecurring Cost (NC) charge (see SAMM, Appendix 1) associated with that item that may or may not be waived if requested by the customer. Congressional Notification may be required if the case value meets the \$ threshold. Also a Country Team Assessment (CTA) would probably be required.
e	Source of Supply is "X" indicating Mixed Source. This means that some of the surface-to-air missiles will come from Army stock, and others will come from procurement. {NOTE: CAS charges would apply to the portion of the line coming from procurement, if not waived.}
f	Line has 001 has one ORC=X. This means advance notice (i.e. Notice of Availability (NOA)) is not required before release of shipment. Since the materiel will move through the Defense Transportation System (indicated by Delivery

	Term Code 9), there is no need to advise the freight forwarder that the missiles are being shipped.
ug	No Line Manager listed on case AK-B-XSZ. {Notes: Line Managers will usually be listed only on USAF cases. The U.S. Army and Navy cases typically just list the Case Manager on the SCIP Case Detail Report, with additional details on the Implementing Agency's Case Directive (if applicable).}

Exercise #4	
Question	DISCS ANSWER
a	The current document types for this case include 1 Implemented, 1 Basic, 9 Amendments, and 6 Modifications
b	AK-B-XSZ Amendment 9 is the most recent implemented document in this case. It was implemented ("I" status) on 11/27/2015
c	AK-B-XSZ Amendment 9 was "Offered" 18 days after the Anticipated Offer Date (AOD).
d	AK-B-XSZ basic case was offered on 08/02/2000.
e	The Offer Expiration Date (OED) is the date that the USG LOA offer will expire unless accepted (signed and funded) by the customer by that date. The AK-B-XSZ Basic Case OED was 08/07/2000.
f	The Basic case Offer was accepted by the on 08/03/2000.
g	The current "Implemented" document version includes the basic LOA and all "Implemented" amendments and modifications which are not in pending status.

Exercise #5	
Question	DISCS ANSWER
a	Akkadia has had 46 total case implemented during the selected time period (2010 through 2016) per the real time metric example.
b	Army, DISA, Air Force, NSA, and Navy are the U.S. Implementing Agencies that have Implemented FMS Cases with Bandaria.
c	There are 21 total cases that Bandaria has implemented during the selected time period with the U.S. Army as the Implementing Agency
d	By 'clicking' the Microsoft Power Point icon in the upper right corner of the screen, the user can quickly develop a Microsoft PowerPoint slide showing the Real Time Metric results that you just developed in SCIP.
e	The case numbers for each of the IAs in the year columns blue color and underlined because they are hyperlinks that provide the user the capability to 'drill down' to get additional details (including a listing of the cases with the potential to also click on one of those cases to view the "Pyramid of Choices" for the selected case(s) of interest) on those listed numbers.
f	The other Real Time Metric reports that can be selected for your country(s) or BPC Programs of interest includes Historic Implemented Documents, Cases by Current Status Code, Documents by Current Status Code, Open Offers, Offer/Acceptance Comparison, Anticipated Offer Date (AOD) Past Performance, and Anticipated Offer Date (AOD) Current Performance

SCIP LOGISTICS EXERCISES (#6 to #16)

Exercise #6	
Question	DISCS ANSWER
a	The Akkadia example has 1003 requisitions that meet the filter criteria (i.e. "Backordered" status of "BB").
b	Type the known info (e.g. document number, NSN/Part/Reference Number, TCN, etc.) into the appropriate filter box and SCIP will search the database for a match to the user's filter choices.
c	If a requisition has a letter (e.g. "A") and not a dash ("-") in the requisition "Suffix" column, it indicates that it a "split" shipment (e.g. multiple shipment, multiple boxes, or multiple carriers).
d	If there is a Transportation Control Number - TCN # (vice a dash) for a requisition, that indicates that the requisition material has been shipped.
e	Highlight the requisition of choice in the filter results window, and then double-click that requisition to open a window with all the case details (i.e. 'Pyramid of Choices') for the case that requisition is associated with. Then click the "NSN/Part/Reference Number" hyperlink to view the NSN Detail Report.

Exercise #7	
Question	DISCS ANSWER
a	There are thirteen (13) Active Requisitions on the case.
b	Based on the visible screen data for the example in this book, seven (7) have been shipped since they have a Transportation Control Number (TCN) listed. On the internet, you need to scroll down to see all the data.
c	Six (6) have a dash ("-") in the TCN column that indicates that those active requisitions are unshipped.

Exercise #8	
Question	DISCS ANSWER
a	The listed Documented Identifier code for this example is "AO1" which is a "Requisition for overseas shipment with NSN/NATO stock number." Note: Not all document identifier codes are listed in the SCIP Help File. If not listed, additional codes can be found in DoD 4000.25-1-M Military Standard Requisitioning and Issue Procedures (MILSTRIP), Appendix 2.1.
b	In this requisition example, the RIC = "SMS" which is "Defense Logistics Agency (DLA) Business Systems Modernization (BSM)". Routing Identifier Codes (RICs) are assigned by services/agencies for processing inter-service/agency and intra-service/agency logistics transactions. The codes serve multiple purposes in that they are source of supply codes, intersystem routing codes, intra-system routing codes and consignor (shipper) codes. Each service and agency will assign RIC's to its facilities and activities. RIC's consist of 3 digits. The first digit must be a letter; the second and third digits can be a letter or a number. Not all Routing identifier codes (RICs) are listed in the SCIP Help File. If not listed, additional codes can be found in DLM 4000.25-1, Military Standard Requisitioning and Issue Procedures (MILSTRIP), AP 2.3.
c	Case Line #001 is the purchasing authority of the requisition material. You can quickly get details on that line by clicking the blue line number which is a hyperlink which will present the user with line details in the other window.

d	Requisition Priority is 13.
f	Current status code is "BB" which indicates that requested material is backordered (i.e. not currently available).
g	Estimated shipping date is 03/20/2016
h	Transportation Control Number (TCN) is a dash ("-") because material has not been shipped.

Exercise #9	
Question	DISCS ANSWER
a	The requisition Delivery Term Code (DTC) is "5" which indicates that the USG will be responsible for providing the material to a commercial Port of Embarkation (POE) where the transportation responsibility will be relinquished to the customer or their designated representative (e.g. The Freight Forwarder the country has hired) for any subsequent transportation.
b	The "NSN Detail Report" will be displayed with the info listed for the specific NSN/Part Number/Reference Number that was listed and hyperlinked.
c	No Notice of Availability (NOA) was required since the Offer Release Code (as shown in the LOA Line 002 and the 2 nd position of the Supplementary Address) is an "A" which is defined as "Freight and parcel post shipments will be released automatically by the shipping activity without advance notice of availability".
d	The Required Availability Date for this requisition is "A03" which means that the customer that requisitioned the material wants to have it within 3 months of them submitting the requisition to the USG.
e	Yes, the material that was requisitioned was shipped on 01/05/2012.
f	Yes, the material was shipped on 01/05/2012 which was within 1 month of the requisition and the customer stated that they needed it within 3 months of the requisition.
g	If you are on the internet using real-world data (vice the Akkadia, Bandaria, Zastavia training data), clicking the TCN link will display all available shipping information in the , the Enhanced Freight Tracking System (EFTS) for that requisition shipment.

Exercise #10	
Question	DISCS ANSWER
a	There are 16 results on the example report.
b	Since the report type was for "Due In", all of the results should be for requested material that is still due in to the country initial transportation receipt (e.g. their Freight Forwarder).
c	If you click any of the "+" symbols in the "TCN Details" reports, the user can 'drill' down to get additional details on the shipment for any of the areas that are listed with a "+" symbol icon.
d	The gold bar/line at the top of the "TCN Details" Report provides the user with a visual indication of how far the material has been shipped along with specific dates when the material reached the various milestones on the shipping bar graph.
e	"Click" the plus symbol (if available) for any of the desired subject areas to view additional details (e.g. "Contents", "Requisitions", "Transportation Documents", "Milestones", etc.) about the selected requisition.

Exercise #11	
Refer to the completed A01 requisition input below	
Question	DISCS ANSWER
a	The requisition Acquisition Advice Code (AAC) of "D" in this example indicates centrally managed, stocked, and issued not subject to specialized controls.

Exercise #11 MILSTRIP Requisition

"A01/A" Requisition - Standard NSN Material

*Document Identifier (rp1-3):	A01
Routing Identifier Code (rp4-6):	FNH
Media and Status Code (rp7):	V
*National Stock Number (rp8-22):	3040001737363
*Unit of Issue (rp23-24):	EA - Each
*Order Quantity (rp25-29):	00001
*Requisition Document Number (rp30-43):	D ▾ BN ▾ G5V 1364 0001 <input type="checkbox"/> WWRS
Demand (rp44):	<input checked="" type="radio"/> Non-Recurring <input type="radio"/> Recurring
*Supplementary Address (rp45-50):	D ▾ A ▾ 2 KEO
Signal Code (rp51):	L ▾
Fund Code (rp52-53):	
*Distribution Code (rp54):	0
*USA USAF Line Item/USN COG (rp55-56):	01
Project Code (rp57-59):	
*Issue Priority (rp60-61):	03 ▾
Required Availability/Delivery Date (rp62-64):	N
Advice Code (rp65-66):	2B ▾
Cooperative Logistics Program Support Code (rp72):	

Figure 60: Completed MILSTRIP Requisition Example for Exercise #11

Exercise #12	
Question	DISCS ANSWER
a	Nineteen (19) SDRs have been reported on this case example and all the SDRs are visible in the SCIP example.
b	<p>Values shown in this pick list are UNIT price. The \$200.00 minimum value required for USG consideration of a customer's SDR is for the entire SDR value which may include multiple discrepant units. The SDR minimum value also includes the shipment's associated PCH&T costs. The total value of the customer's SDR claim must have a value of at least \$200, including transportation and PC&H.</p> <p>Also, in some cases the customer may have submitted a SDR for missing documentation, wrong item, etc., which doesn't meet the extended value. Such an SDR will be noted but denied by the USG.</p>

Exercise #13	
Question	DISCS ANSWER
a	W1 = Incorrect item received. That discrepancy code makes sense since the NSN received and NSN shipped for this requisition are different.
b	Yes, the SDR was within 1 year as shipment was 02/13/2013 and the SDR was received on 03/07/2013.
c	Yes, the \$1,436.97 SDR Value far exceeded the SDR minimum of \$200.
d	The SDR Action Code is '2A' which means that the customer informed the USG via this SDR that "Disposition of material and financial adjustment (credit) requested".
e	SDR Status=C= Closed.
f	No Adjustment Reply Code yet as the SDR is still open. Once the SDR is resolved by the USG, the customer can check the official SDR response, view status on SCIP, check the DD645, or contact the Case Manager. The Adjustment Reply Code is chosen by the USG Implementing Agency to document and inform the customer of how they have decided to resolve the SDR. {Note: The Adjustment Reply Codes are used by the U.S. Air Force and U.S. Navy, while the Action Taken Code applies to U.S. Army cases.}

Exercise #14	
Question	DISCS ANSWER
	See the completed SF364 Supply Discrepancy Report (SDR) input on the following page (Figure 60).
a	Statement and findings from Freight Forwarders research of the issue, Photographs, copies of TDR, PQDR, transportation documents, etc.
b	Electronic attachments can be used by customer to send additional data via multiple systems including STARR/PC, SCIP, AFSAC Online, etc. The U.S. Navy and U.S. Army accept all SCIP inputs (including attachments). U.S. Air Force inputs can be electronically submitted via AFSAC On-Line.

XDN SDR Input - SF364 Equivalent

*Document Identifier:	XDN
Routing Identifier Code:	FNH
Media and Status Code:	S
*Date of Preparation (aka SF364 date):	30 DEC 2011
*SF364 SDR Number:	D0001
*Requisition Document Number:	D BN G5V 1364 0001
Requisition Document Number Suffix:	
*Customer Service / In-Country Office / *Case	D KEO
*Case Line:	001
SF364 Unit Price:	538 .52
SF364 Total Cost:	600 .52
National Stock Number / Part Number Ordered:	3040001737363
National Stock Number / Part Number Received:	3040001737363
Nomenclature:	Shaft Assembly Flexible
Unit of Issue:	EA - Each
Quantity Shipped:	0001
*Quantity Received:	0001
Quantity Billed:	0001
*Discrepancy Quantity:	00001
*SF364 Action Code:	2J
*SF364 Discrepancy Code:	C1
Transportation Document Number:	DBNG5V13640001XX
Contract Number:	
Contract Administering Office Address:	
Call Number:	
Preparer Name and Title:	DISAM Instructor
Preparer Phone / Fax / Email Information:	937255-0001/Inst@disam

Figure 61: Completed Supply Discrepancy Report (SDR) Example for Exercise #14

Exercise #15	
Question	DISCS ANSWER
a	Yes it is correct for Akkadia. The country code needs to be changed as required to search for another country of interest.
b	The SCIP Adhoc Report capability is a way a SCIP user can quickly find answers to their case management (process, finance, logistics, and acquisition) for their authorized security cases. The computer automatically searches the entire database to find the answers per the user's selection, filter, and sort options which is much quicker and more efficient than the user individually looking through each case file for answers.
c	Requisition # suffix would indicated a partial shipment
d	"Save Adhoc Query" allows the user to save the query for future use. 'Convert to MS Excel' transfers all Adhoc Query results to a local Microsoft Excel file for the user.

Exercise #16	
Question	DISCS ANSWER
a	Total Number
	Army 282,707
	Air Force 1,769,429
	Navy 511,739
b	Shipped Unbilled
	Army 3,419
	Air Force 521
	Navy 1,456
c	The items have been shipped but the customer has not been billed (i.e. delivery reported by the IA to DFAS SCA) for the items. Therefore, they will not show up on the DD645 Delivery Listing. Partial billed means the items were shipped with a Price Code "E" (estimated). This will have to be changed to "A" (actual) later.
d	Shipped Expended
	Army 255,376
	Air Force 1,630,582
	Navy 423,247
e	Canceled
	Army 18,869
	Air Force 129,248
	Navy 84,970
f	If there are a significant number of cancellations it could indicate a potential problem which should be further researched to adequately explain (e.g. training, systems, processes, etc.) why the cancellations are occurring.

SCIP FINANCIAL EXERCISES (#17 to #26)

Exercise #17	
Question	DISCS ANSWER
a	The Total Case Value (TCV) of the example case=\$34,836.799. You can determine the changes by selecting the Basic button and comparing the

	Implemented and other case versions (e.g. Basic, Amendments, Modifications as applicable) for differences.
b	<p>“Net Case Value” is the sum of all above-the-line costs for the case. It does not include the below-the-line costs administered by DFAS SCA.</p> <p>“Unprogrammed Case Value” equals the Net Case Value (i.e. above-the-line planned costs) minus the Programmed Case Value (i.e. the Combined value of Commitments, Obligations, Expenditures and other above-the-line costs such as CAS, LSC and non-recurring costs) incurred to date, as reported by the IAs to the DSAMS system.</p> <p>Due to undisbursed CAS or non-recurring costs, the Unprogrammed case value may not be accurate representation of available case funds.</p>
c	YES, there is \$4,071,262.06 that is still “Unprogrammed”.
d	There is \$1,275,334.00 Administrative, but no Transportation, or Accessorial Packaging, Crating, Handling costs listed.
e	“Transportation Value” is a PLANNED below-the-line estimate of costs established to cover transporting material to the international customer. Actual Transportation costs are applied by DFAS SCA, based upon delivery reporting transactions from the IAs.
f	“Accessorial Packing, Crating, Handling” are the costs of packing, crating, and handling (PC&H), and transportation which are incidental to issues, sales, and transfers of materiel and are not included in the standard price or contract cost of materiel. An exception to this is working capital fund (WCF) items.
g	Yes, the Total Collections equals the Total Case Value
h	No, the Total FMF Collections equals zero (0).
i	There is \$4,388,610.71 of the total collected case funds currently in the Interest Bearing Account that is allocated for this case ZS-P-LXG.
j	There is a \$5,753,394.51 difference between the Total Collections (\$34,836,799.00) and the DIFS Total Disbursements (\$29,083,404.49)

Exercise #18	
Question	DISCS ANSWER
a	This case’s Terms of Sale are “B”=Cash prior to delivery = Material from Stock, and “C”=dependable undertaking = Material from Procurement. The material is coming from multiple (stock and procurement) sources which is why there are multiple terms of sale.
b	If the Terms of Sale for this case was “Cash with Acceptance” = “A”, the customer would be required to pay \$100% of the Total Case Value when they accepted the case. There would be no payment schedule.
c	Total Collections to date are \$4,078,833.00
d	This case’s Total FMF Collections = \$0
e	Yes, this purchaser does have an interest bearing account and it currently has \$634,573.38 of the total account funds allocated for this case.
f	DIFS Total Disbursements to date are \$3,341,402.12
g	Multiple reasons to explain why DIFS Total Disbursements doesn’t match the Total Collections to date including lack of billing by contractor, lack of delivery reporting by Implementing Agencies, etc.

Exercise #19	
Question	DISCS ANSWER
a	This case’s Type Assistance Code=“V”, Cooperative Logistics Supply Support Arrangement (CLSSA)

b	The Administrative Surcharge Percentage is 3.8% for this line. Depending on the type and when the case was originally implemented or amended, the values can be 2.5, 3.0, 3.8, 3.5, or 5.0%.
c	“Net Line Value” (\$962,427 in this example) is the “The sum of all above-the-line costs for the line. It does not include below-the-line costs.” That is the amount that would appear on the actual LOA for that line item.
d	The Estimated accessorial values represent USG expenses incident to issues, sales, and transfers of materiel that are not included in the standard price or contract cost of materiel. Two primary accessorial costs are packing, crating and handling (PC&H) and transportation.
e	The Unshipped Requisition Value for this case is \$329.33. If the value is greater than zero, yes you could POTENTIALLY cancel the requisitions to free up the funds if the items are no longer needed, BUT be very careful! If the items are on contract, you could be subject to significant termination charges. Talk to Case Manager first!
f	Shipped Unbilled Requisition Value for this case = \$27,101.00. Unbilled means they have been shipped but not yet paid to the provider of the material or service. {Note: This term is NOT referring to the DD-645 Quarterly Bill!}
g	The CAS percentage charged for the line is 0%. Since the source of supply for that line is DoD stock (“S”), not charging CAS in this example is correct since CAS is only applicable for procurement.

Exercise #20

Question	DISCS ANSWER
a	Source of supply for this case line is “X”=Mixed. Line material and/or services is planned to be provided from both USG stock and procurement. CAS will apply (unless waived) to items from the procurement. PC&H and Transportation may be applied to stock depending upon the source of the material and USG transportation responsibilities.
b	Delivery Term Codes (DTCs) 4 apply to this LOA line item. For DTC 4, customer pickup at origin or shipped Collect Commercial Bill of Lading (0%).
c	For this line CAS = 1.5%%. No portions have been waived by reciprocal agreement at country level, this case’s basic LOA was implemented prior to the policy change that reduced the rate, and there is procurement planned for the line based on the Source of Supply Code of ‘X’, so yes this is the rate that was expected to be applicable to this LOA line item.
d	3.5% for this line. Depending on when the case was originally implemented or amended, the case’s line administrative charge % values can be 0, 2.5, 3.0, 3.5, 3.8, or 5.0%. If new requirements are being added to the case, then a new line is added at the current 3.5% rate.
e	MDE =”Y”. NC changes do apply unless they are waived. If code is “Y”, SAMM Appendix 1 is the reference for the applicable NRC that would be charged. If it was applicable to this line, and not been waived, the NC would have been included in the line item’s Unit Price.
f	\$0 is the “Shipped Expended Requisition Value” for this line. Expended means a disbursement has been recorded against an obligation, i.e., the bill from the source of supply has been paid by DFAS.
g	The “Below the Line” costs (e.g. Administrative, PC&H, Transportation, etc.) would be included in the “Estimated Total Line Value” but those would not be included in the “Net Line Value”

Exercise #21

Question	DISCS ANSWER
a	Case Identifier = BN-B-BAA

b	The user can you change the view to another FMR sheet in the spreadsheet results by clicking the Microsoft Excel spreadsheet tab at the bottom of the file for the desired case identifier.
c	The Case's Programmed Value is \$230,046.99. The Case's Unprogrammed Value is \$250,511.01
d	DIFS Total Disbursements are \$16,820.00
e	Total Collected amount for this case is \$218,898.63
f	Total Delivered Value is \$238,098.66
h	The USG appears to have delivered more value than has been collected on that case example. One potential reason for that may be that a country has a Special Billing Arrangement with USG that DSCA approved. The Case Manager would be the initial POC to coordinate questions with on such a case issue. Other potential issues to be addressed are why there has been so few DIFS Total Disbursements to-date, and what the plans are to use the Unprogrammed Value.

Exercise #22	
Question	DISCS ANSWER
a	Cash from the Customer/Purchaser per the LOA Terms of Sale (Cash Prior to Delivery and Dependable Undertaking), and no FMF Collections
b	Total Collections = \$64,333,333.00
c	\$103,991.252 (Total Case Value minus Total Collections) is still due from purchaser on this case per the payment schedule.
d	Yes, the customer does have \$61,626.375.50 of funds allocated for this case in a interest bearing account. The purpose of an interest bearing account is for the customer to earn interest on their allocated case funds until those funds are required by the USG to pay case obligations. Once the funds are transferred or deposited to the FMS Trust Fund, no interest is paid on the country's case funds.
e	Total Case Value (TCV) includes both above and below the line charges. Net Case Value (NCV) only includes the above the line calculations.
f	The example does include Termination Liability Information. The Termination Liability payments are essentially for a USG insurance policy/escrow account to be used to pay off the USG liabilities to the procurement contractor(s) if the purchaser invokes their T&Cs right to cancel the LOA or associated contract LOA line prior to the contract with the vendor being completed.
g	The example does include Quarterly Payment amounts in the "Quarterly Payment Information" of the Case Report Document Detail. The Payment Schedule listed amounts are based on the estimated quarterly costs that the USG expects to incur in the upcoming quarter.

Exercise #23	
Question	DISCS ANSWER
a	Closure Code = "W". For a U.S. Navy managed case (which the example is), Closure Code of "W" indicates that the case is "Supply Complete" which is the first required closure 'step'.
b	There is no "Closure Certificate Status Code" for this U.S. Navy managed case example which means that USN has not yet certified to DFAS SCA that the case is ready for closure. The code indicates which type of closure certificate was issued: 1 - Non-ULO case closure, 2 - Interim closure under ULO procedures, and 3 - Finalization of interim closure case after contract closed.
c	NO – all ordering stops when case is coded as Supply Services Complete.
d	This case's Estimated Closure Date is 30 June 2017

e	Yes, there is a \$631.54 difference for this case between the DIFS Total Collections (\$1,126,883.00) and the DIFS Delivered Total Case Value (\$1,126,251.46) totals.
f	The DIFS Case Holding Account Designator for this case is 1QP which is a country managed account for regular country funds. Once this example case is eventually closed, that is the holding account that excess funds will be returned to the purchasing country.

Exercise #24	
Question	DISCS ANSWER
a(i)	The Closure Code = "I". The code has different meanings depending upon the IA.
a(ii)	The DIFS Case Status code is "C" which indicates that the case is closed.
a(iii)	The DIFS Closure Type Code is "2" which means that is case is "ACCP Interim" closed.
a(iv)	The DIFS Case Closure Inhibitor Code is "C" which is defined as "Identifies cases where closure action is complete" per the SAMM RCG Table A7.C4.T5 Case Closure Inhibitor Codes
b	The DIFS Interim Closure Date is 30 October 2014
c	The DIFS ULO Closure Indicator Code is "Y" which indicates that the case was closed under Accelerated Case Closure Procedures (ACCP)
d	The DIFS ULO Required Amount for this case is \$40,137.21. The definition of that phrase is "The dollar amount of the current ULO value in DIFS available for post-closure financial processing."
e	The DIFS ULO Issued Amount for this case is \$0.00. The definition of that phrase is "The dollar amount of Expenditure Authority processed on the case post-closure."

Exercise #25	
Question	DISCS ANSWER
a(i)	The Closure Code = "2". The code has different meanings depending upon the IA. Since the example is an U.S. Army case, the "2" indicates that the case is "Closed via DD 645 (DD645, notice of final billing, sent out from DFAS-IN to the customer and case is considered closed.)"
a(ii)	The DIFS Case Status code is "C" which indicates that the case is closed.
a.(iii)	The DIFS Closure Type Code is "3" which means that is case is "3 - ACCP Final or Direct Final)" closed.
b	The "Estimated Closure Date" for this case was 31 December 2010.
c	The DIFS Case Closed Date for this case though was 16 January 2015.
d	The DIFS ULO Required Amount is \$0.00.
e	Yes, since the case is DIFS Closure Type Code is "3" which means that is case is "3 - ACCP Final or Direct Final)" closed, no ULO amount is required.

Exercise #26	
Question	DISCS ANSWER
a	There were 25 Akkadia cases that met the Adhoc filter criteria for this exercise.
b	The assigned Implementing Agency (IA) Case Manager should be the primary POC to talk to about the case(s) "Unprogrammed Case Value" before you make any spending plans for that money. Not doing so, could result in a customer or other case personnel having misunderstandings about whether or not there are "available" case funds for additional obligations and expenditures.

SCIP MISCELLANEOUS ADVANCED EXERCISES (#27 TO #31)

Exercise #27	
Question	DISCS ANSWER
a	The FF has processed 2133 shipments in the last year (12 months)
b	The average time that it took the FF to process those shipments was 9.46 days
c	The minimum time for the FF processing during that period was 0.42 days
d	The maximum time for the FF processing during that period was 556.68 days
e	There were 263 shipments processed 7 months ago. The current trends are relatively close to what they were 7 months ago although the trend count is increasing with a positive slope of 1.91.
f	The “Timeline” gold bar is a visual indicator showing what filter results time period the user requested. As such, the gold bar would change to reflect whatever “Startpoint” and/or “Endpoint” milestones the user chooses to select.

Exercise #28	
Question	DISCS ANSWER
a	The “FSC” is the Federal Supply Class is a 4 letter code which identifies the category and type (i.e. general characteristics) of equipment. The “NIIN” is the National Item Identification Number which is a 9-digit numeric code which uniquely identifies an item of supply in the National or NATO Codification System (NCS).
b	The purpose of the Acquisition Advice Code (AAC) column is to indicate how (as distinguished from where), and under what restrictions an item will be acquired.
c	The “SOH” (Supply on Hand), “Last Demand Date”, and “Monthly Consumption Quantity” data for each listed item could be used to assist in adequately planning/provisioning of your country’s logistics management of those item(s), by identifying whether or not there is sufficient material in the USG stock to acquire the required items in a timely manner vice the USG having to put the material on procurement prior to having it available to ship to your country.
d	The significance and meaning of the “Stock-Out” date indicates that material is currently out of the USG stock and will need to first be procured from appropriate vendor(s). The “Get Well Date” column indicates the date the USG expect the item will once again be adequately stocked. All of the above would it be important for you to note that information when managing your country’s logistics requirements as all would give vital information to plan for logistic requirements.

Exercise #29	
Question	DISCS ANSWER
a	The U.S. Navy developed, manages, and uses the Case Execution Performance Tool (CEPT) to quickly assess the status of the case(s) of interest. Case data gathered from DSAMS, DIFS, and MISL is evaluated per approved DoN business rules to determine the ‘stoplight’ (i.e. red, yellow, green) status of a case. Multiple areas (e.g. Overall, Financial Performance, Case Performance, and Closure) of the case are assessed. CEPT is accessed via the SCIP Navy Community by authorized users (USG and international purchasers).
b	You can quickly develop Management and Tool Reports in CEPT by clicking the blue arrow buttons until the reports icon is ‘front and center’ on the selection menu. Once it is there, just click, the reports icon and select which report the user wants to develop. The other user option is to just click “Reports” from the CEPT menu bar at the top of the screen once you’ve accessed CEPT.

c through f	Answers dependent upon which case the user selected for this exercise. These questions can NOT be answered if you aren't on the Internet or don't have access to the Navy Community Case Execution Performance Tool (CEPT).
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Exercise #30	
Question	DISCS ANSWER
a	Both of the cases (ZS-D-TAI and AK-B-OCD) depicted in the case examples are MILDEP training cases per the first letter of the Case Designator. See SAMP C5.F6 or page 6 of this book for reference on MILDEP usage of first letter of Case Designators to document the type of material and/or services that the case will provide. So both of those cases were requested, developed, and implemented to be used by the country to acquire FMS training services
b	No, per SAMP C5.F6 and page 6 of this book, the MILDEPs do not all use the same first letter for their Case Designators to identify security cooperation training cases. The U.S. Air Force and Navy identify their cases with the letter "T", but the U.S. Army uses the letter "D" for Training OCONUS cases by SATMO and the letter "O" for Training CONUS cases by TRADOC.
c	FMS Training Case ZS-D-TAI is a relatively new case that only has small portion (\$574,492.05) "programmed" of the "Total Case Value" (\$7,989,663.00). So the ZS-D-TAI does indeed appear to have "Unprogrammed" money that can potentially be used for future FMS training opportunities by that country. They should coordinate their requests with the appropriate USG personnel to verify case status though. Training Case AK-B-OCD, however, was implemented many years ago and has already "programmed" (\$1,499,664.00) the entire "Net Case Value". That same amount also matches the case's "Net Line Value" (\$1,499,664.00) of the case's only line. That \$1,499,664.00 was obligated via the only training/services requisition that is listed on the AK-B-OCD case. Important to remember that the difference between the Total and Net Values for the case and line are the differences between the "Above" and "Below the line" values. Those "Below the line" values/amounts will not be used or available for training by the country but to pay the appropriate USG costs that they were collected for. So the AK-B-OCD does NOT appear to have "Unprogrammed" money that can potentially be used for future FMS training opportunities by that country. They should coordinate their requests with the appropriate USG personnel to verify case status though.
d	Yes, if the Total Case Value was fully expended the country can potentially keep the case open and obtain additional FMS training via that case. To do so, however, requires the country coordinate the requirements request (i.e. LOR) with the USG for the Implementing Agency to develop a case Amendment that will need to be implemented after acceptance (signature and initial deposit payment) by the country.
e	Per SAMP C6.7, an Amendment on a FMS Training Case is required for "Dollar value increases or decreases to blanket order lines with the exception of price increases or decreases." FMS Training Case modifications are authorized per SAMP C6.7 when there are case changes that don't increase or decrease the case scope. See Table C6.T7 for examples of when modifications are used.
f	The ZS-D-TAI Case Manger is John Smith who works for AFSAT. The U.S. Air Force is the Implementing Agency (IA) per the code in the case designator which is a "D". Since the U.S. Air Force Security Cooperation training organization is the Air Force Security Assistance Training (AFSAT), the Case Manager is indeed working for the Air Force organization that we expected for this training case. The AK-B-OCD Case Manger is John Smith who works for TRADOC. The U.S. Army is the Implementing Agency (IA) per the code in the case designator which

	is a “B”. Since the U.S. Army Security Cooperation training organization in CONUS is the SATFA (Security Assistance Training Field Activity) and they operationally report to the U.S. Army Training and Doctrine Command (TRADOC), the Case Manager is indeed working for the Army organization that we expected for this training case. If this was a U.S. Army “D” case, then the training case manager would be at SATMO and listed in SCIP as USASAC since that is the organization that SATMO operationally reports to.
g	<p>The Case Line Description for the AK-B-OCD case example in this book is “Vehicle Description”. The MASL (Military Article and Service List) Number is “OOOOOOFMSTRNG”. If this were an actual training case, the Case Line Item Description would specify the training service vice the generic example (“Vehicle Description”) that is used for this training database case example.</p> <p>Yes, there was 1 training/service requisition (\$1,499,664.00) issued on this Case Line ID that “programmed” the entire “Net Case Line Value” (\$1,499,664.00).</p>

Exercise #31	
Question	DISCS ANSWER
a	<p>By ‘clicking’ the “Request List” in the SCIP Help Community navigation menu bar, a new window will appear with a “Create New Request” icon in the upper left corner of that window. ‘Clicking’ that icon will open an online Help Ticket that the user can enter the description of the problem, select and enter “Category”, “Sub-category”, and subject. Attachments related to the Help Ticket can also be attached for submission to the SCIP Help Desk.</p> <p>Additionally, throughout SCIP, wherever the Yellow Question icon appears, the user can click that icon to open a new online help ticket exactly as done in the SCIP Help Community.</p>
b	You will receive an official e-mail from the SCIP Help Desk informing you of a status change. When you subsequently logon to SCIP and go to the SCIP Help Community, your online Help Ticket status will have changed from “Pending” to “In-Progress”
c	You can read the SCIP Help Desk comments for any of your online SCIP Help Desk Tickets by finding it, highlighting it, and then either ‘double-clicking’ it or ‘clicking the “Open Request” icon in the lower right corner.
d	You can switch the SCIP Help Community status view from one category (e.g. “In-Progress” to “Complete” by ‘clicking the drop down arrow in the “Status” window and then selecting the status of tickets that you want to view.
e	In the SCIP Help Community, the Help Resources include a “Help Desk User Guide”, “Case Information User Guide”, “SCIP Help Descriptions”, “Corporate Info User Guide”, “International Customer Token Access Guide”, “Logon Guide”, “SCIP Acronyms”, “SCIP Background”, “Token Administrators Guide”, “U.S. Government (USG)/SCO Token Access Guide”, and “Partner Info User Guide”.
f	The Appendix 5 of the DISCS SCIP Practical Exercises and Handbook publication is based on the “SCIP Help Descriptions” resources.
g	Click, view and/or download the “Case Information User Guide” to learn more about features, capabilities, and reports that are available to users in the Case Information Community.
h	Yes, there are additional SCIP Community Help Guides available at the other SCIP Communities. Refer to Appendix 2 of the DISCS SCIP Practical Exercises and Handbook for a complete list and/or ‘click the “Help” or “Support” menu options that you find at each of the SCIP Communities.

APPENDIX 2: SCIP Help Guides

There are numerous SCIP Help Guides that are available for user reference and information.

Following is a list of the significant SCIP Guides and the location in SCIP where the users can access them:

- **Logon Guide (Location: Logon Page)**
- **HELP (Location: "Help" on navigation menu bar):**
 - **Help Desk User Guide**
 - **Army:**
 - Army User Guide
 - Army Help Descriptions
 - **Case Information:**
 - Case Information User Guide
 - Help Descriptions
 - **Corporate Info User Guide**
 - **Other:**
 - International Customer Token Access Guide
 - Logon Guide
 - SCIP Acronyms
 - SCIP Background
 - Token Administrators Guide
 - U.S. Government (USG) / SCO Token Access Guide
 - **Partner Info:**
 - Partner Info User Guide
 - **Security Cooperation Management Suite (SCMS):**
 - Canceling Funds Report and Pseudo Case Financial Execution Report Illustrated User Guide
 - Dashboard Illustrated User Guide
 - EDA User Guide
 - GT & E Illustrated User Guide
 - SCMS Delivery Schedule Input and Report Guide
 - SCMS Serial Number / VIN tracking Instructions
 - SCMS User Guide
 - **State Department:**
 - Country Code Cross Reference
 - State Department User Guide – Viewer & Creator
 - Help Descriptions

- **USAF User Guide**
- **Case Execution Community (Location: EFTS Training and Help):**
 - Enhanced Freight Tracking System (EFTS) Support including:
 - Introduction to EFTS presentation
 - Role: Freight Forwarder
 - Role: Country User / Expeditor
 - Role: Country Director / Case Manager
 - Role: Security Cooperation Officer
 - EFTS User Guide
 - EFTS Training Site
 - Support
 - Contact Us
 - Acronyms
 - Glossary
- **Security Cooperation Management Suite (SCMS) Community (Location: User Guide):**
 - Canceling Funds Report and Pseudo Case Financial Execution Report Illustrated User Guide
 - Dashboard Illustrated User Guide
 - EDA User Guide
 - GT & E Illustrated User Guide
 - JCP User Guide
 - My Alerts Illustrated User Guide
 - SCMS Delivery Schedule Input and Report Guide
 - SCMS Serial Number/VIN Tracking Instructions
 - SCMS User Guide
- **End Use Monitoring Community (Location: Support):**
 - Resources:
 - Policy/Procedure Memos - DSCA memos on EUM/Golden Sentry Key Policies and Procedures
 - Defense Article Checklists - Inventory/Security Checklists for enhanced items
 - LOA Notes - Standard EUM and Enhanced LOA Notes
 - Historical Documents Upload New Document
 - Disposal & Third Party Transfer Authorizations
 - Inventory Loss/Results
 - EUM SOP and NVD Control Plan
 - 1000(MAP) Reports

- Other
- **Additional Resources**
 - SCIP-EUM Handbook
 - Newsletters
 - COCOM SOP
 - EUM Training Seminar Documents
 - Other Documents
 - User Guide/Live Demonstrations
- Contact Help Desk
- POC and Frequently Asked Questions (FAQs)

APPENDIX 3: Using the Ad-Hoc Query

Adhoc

Access the Adhoc page by clicking the [Adhoc](#) link from the Menu path.

Report Type

This page contains the Adhoc report type selection.



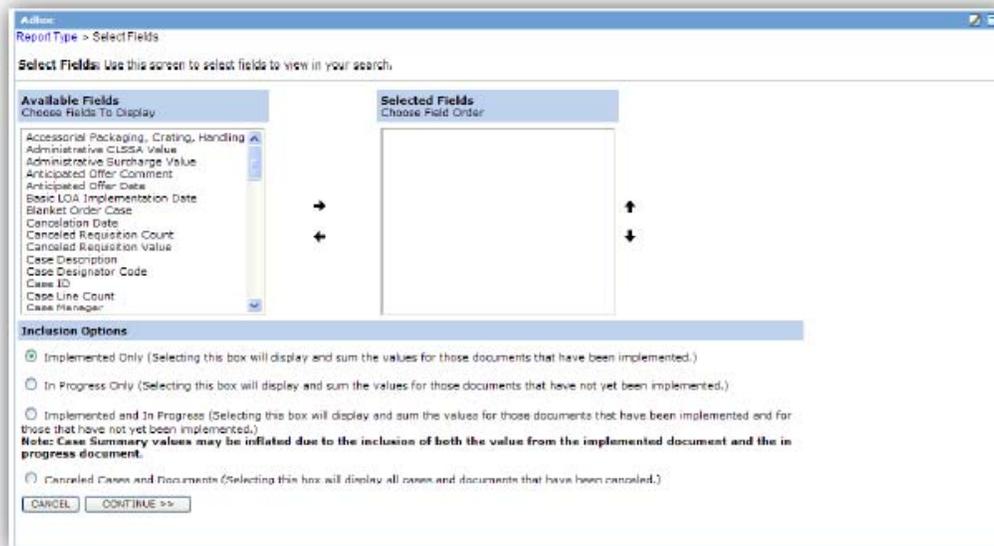
The screenshot shows a window titled "Adhoc" with a blue header. Below the header, it says "Please select a report:". There is a dropdown menu with "Case-Level Adhoc" selected and a "Continue" button to its right. Below that, it says "Or select a saved Ad Hoc report:". There is a dropdown menu with "No reports saved" selected.

From this page, a new Adhoc can be generated by selecting a report (Case-Level, Line-Level, Active Requisition, SDR, or Payment Schedule or a saved Adhoc can be run (names are listed in the dropdown or, if none exist, [No reports saved](#) appears).

Select Fields

This screen will provide the user with a list of available fields to display on the report (different fields show depending on the Adhoc selected). Case-Level and Line-Level Adhocs have the

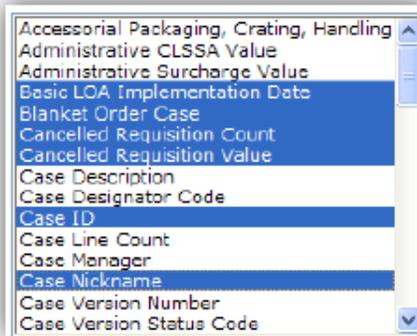
Inclusion Options area.



The screenshot shows a window titled "Adhoc" with a blue header. Below the header, it says "Report Type > Select Fields". Below that, it says "Select Fields: Use this screen to select fields to view in your search." There are two columns: "Available Fields" and "Selected Fields". The "Available Fields" column has a list of fields: Accessorial Packaging, Crating, Handling; Administrative CLSSA Value; Administrative Surcharge Value; Anticipated Offer Comment; Anticipated Offer Date; Basic LOA Implementation Date; Blanket Order Case; Cancellation Date; Canceled Requisition Count; Canceled Requisition Value; Case Description; Case Designator Code; Case ID; Case Line Count; Case Manager. The "Selected Fields" column is empty. Below the columns, there is an "Inclusion Options" section with four radio buttons: "Implemented Only (Selecting this box will display and sum the values for those documents that have been implemented.)", "In Progress Only (Selecting this box will display and sum the values for those documents that have not yet been implemented.)", "Implemented and In Progress (Selecting this box will display and sum the values for those documents that have been implemented and for those that have not yet been implemented.)", and "Canceled Cases and Documents (Selecting this box will display all cases and documents that have been canceled.)". At the bottom, there are "CANCEL" and "CONTINUE >>" buttons.

Note: Not all report types have same inclusion options. This is due to certain reports only having data for a specific document status.

To choose fields to appear on the report: Click a field from **Available Fields** (left side) and press **→**. This moves the fields to the **Selected Fields**. Multiple fields can be selected by using **<ctrl>** + click and **<shift>** + click methods.



Note: Not familiar with <ctrl>/<shift>+click? Using this example, click Basic LOA Implementation Date, Hold down the <shift> key and click Cancelled Requisition Value. Hold down <ctrl> and click Case ID and Case Nickname. Press **→**. The six fields appear in **Selected Fields**.



Click a Selected Field and press the up and/or down arrow **↓** to change the order in which fields will be displayed on the report. Continue by pressing **CONTINUE >>** or press **CANCEL** to return to the Adhoc page.

Filter Criteria

This screen specifies the search criteria for the report. Eight criteria are allowed. Press **+ ADD FILTER CRITERIA** to display a list of available fields.

Note: A criteria can be set on a field that was not selected on the Select Fields screen. Depending on the field selected, different dropdowns and text boxes appear. Examples are shown below.

Writing Search Strings

In general, you can type the text that you are looking for. However, there are a few things to consider.

There are two special operators that you can specify when adding multiple requirements:

- **AND** - The criteria for the requirements above and below must be met.
- **OR** - Either criteria for the requirements above and below must be met.

An important key to creating a query is understanding how the **OR** and **AND** operators work. The **AND** operator has precedence over the **OR** operator. For example, if you wanted all Bandarian cases with case version statuses of *I - Implemented* and *SSC - Implemented*, then you might try to construct the query like this:

	Country Code	Is	BN - Bandaria
AND	Case Version Status Code	Is	I - Implemented
OR	Case Version Status Code	Is	SSC - Impl-SSC

Incorrect Query

The problem with the query above, is that the results will return Bandarian case versions that are I, but also return **all** SSC versions, regardless of the country. Another wrong way to create the query would be as follows:

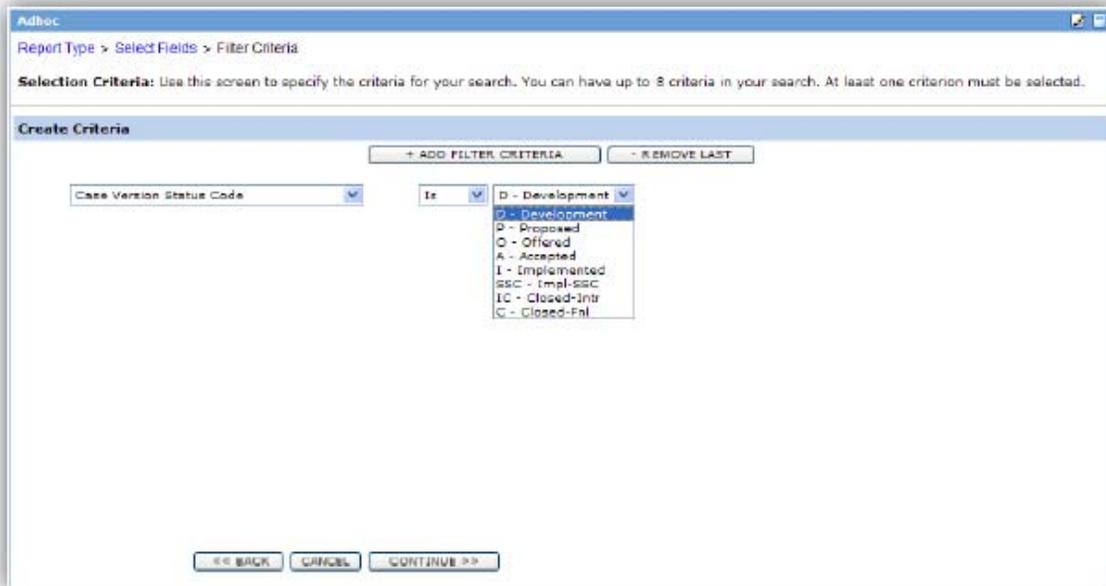
	Case Version Status Code	Is	I - Implemented
OR	Case Version Status Code	Is	SSC - Impl-SSC
AND	Country Code	Is	BN - Bandaria

Incorrect Query

The problem with the query above, is that the results will return Bandarian case versions that are SSC, but also return **all** I versions, regardless of the country. This is because the **AND** operator takes precedence, or groups together the *Case Version Status Code = I AND Country = Bandaria* statements. The *Case Version Status Code = SSC* statement is then "ORed" with the complete **AND** statement. If you used parenthesis, it would look like this: *(Case Version Status Code = I AND Country = Bandaria) OR Case Version Status Code = SSC*. This query will probably result in incorrect results.

The correct statement can be seen below:

	Country Code	Is	BN - Bandaria
AND	Case Version Status Code	Is	I - Implemented
OR	Country Code	Is	BN - Bandaria
AND	Case Version Status Code	Is	SSC - Impl-SSC



Continue adding criteria and select **CONTINUE >>** when complete.

Sort Order

Each field selected on the Select Fields screen can be sorted; up to five fields can be sorted on any report. Using the example below, the report will display the fields listed in the order shown. Data will be sorted by Total Case Value first – in descending order (i.e. largest to smallest) and, if the Total Case Values are the same, sort the data by the Closure Date in ascending order. Select **CONTINUE >>** to proceed with creating an adhoc query.

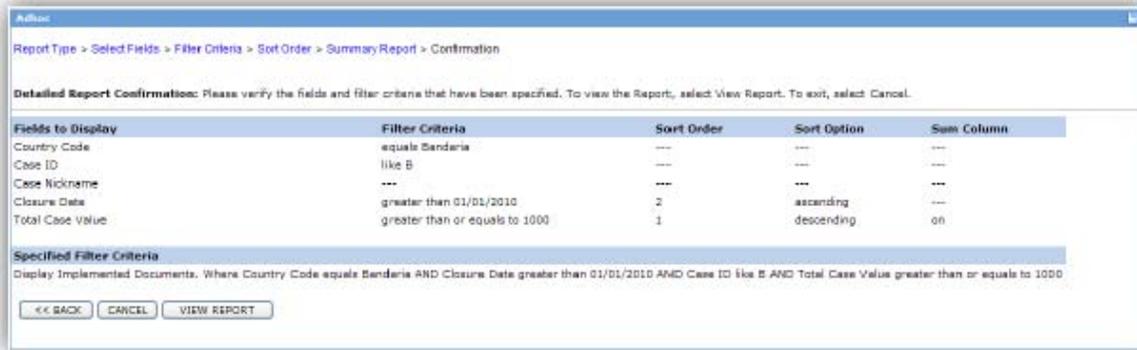


Summary Report

This page allows for customization of a summary of the results that will be returned with the user's adhoc query. Fields that have the ability to be summed will be displayed and checked by default. The returned results will also be counted unless "Count results" is unchecked.

Confirmation

The confirmation page displays all fields, filter criteria, sort order, sort options, and what fields will be summed. If the data shown is correct, select **VIEW REPORT** to execute the query.



Viewing a Report

Once a report is displayed, the user can save the query used to generate the report by clicking [Save Adhoc Query](#)  located at the top of an adhoc report. A message will appear if the query was saved successfully. Once a query is saved, it is easily selectable from the Report Type page via a dropdown menu. Selecting a saved query will allow the user to either execute or delete the query.

Note: Saving an adhoc query does not save the query results; it saves the criteria used to create the report.

If an adhoc query returns no data, a message similar to “No data meeting your selection criteria was found” displays. If data is found, it will display below the Filter Criteria specified during the adhoc creation process. Only 100 rows are displayed on the screen at a time. Additional rows may be viewed by using the page links at the top of the page (  Page:  ). The total number of rows is

also displayed, and is located at the top right of the page. To display the data in MS Excel format, click [Convert to MS Excel](#) . A sample of an adhoc report is shown below.

Case Level Adhoc

[Save Adhoc Query](#) 

00

Filter Criteria: Display Country Code, Case ID, Case Nickname, Closure Date, Total Case Value for Implemented Documents where Country Code equals BN AND Closure Date greater than 01/01/2010 AND Case ID like B AND Total Case Value greater than 1000 sorted by Total Case Value, Closure Date

Page:  

Displaying row 1 through 21 of 21 Total Rows.

Country Code	Case ID	Case Nickname	Closure Date	Total Case Value	Count
BN	BN-P-KAL	Vehicle Program	09/14/2011	\$2,000,000.00	1
BN	BN-P-TBQ	Vehicle Program	09/19/2012	\$1,900,000.00	1
BN	BN-P-JRI	Vehicle Program	12/07/2011	\$1,500,000.00	1
BN	BN-P-GC2	Vehicle Program	10/06/2011	\$1,254,000.00	1
BN	BN-P-KAM	Vehicle Program	09/14/2011	\$1,000,000.00	1
BN	BN-P-SAP	Vehicle Program	08/03/2012	\$925,223.00	1
BN	BN-P-KMD	Vehicle Program	02/29/2012	\$900,000.00	1
BN	BN-B-VX7	Vehicle Program	05/12/2010	\$543,543.00	1
BN	BN-B-OVP	Vehicle Program	02/18/2011	\$400,000.00	1
BN	BN-P-MSQ	Vehicle Program	05/02/2012	\$400,000.00	1
BN	BN-P-AK1	Vehicle Program	05/10/2011	\$387,096.00	1
BN	BN-P-LAP	Vehicle Program	08/21/2010	\$369,722.00	1
BN	BN-D-TB0	Vehicle Program	05/26/2010	\$352,204.00	1
BN	BN-B-ZXU	Vehicle Program	11/02/2012	\$300,000.00	1
BN	BN-M-OHC	Vehicle Program	09/11/2011	\$292,137.00	1
BN	BN-B-ZDY	Vehicle Program	02/06/2013	\$212,293.00	1
BN	BN-M-GGB	Vehicle Program	04/11/2011	\$170,175.00	1
BN	BN-M-GGT	Vehicle Program	04/11/2011	\$154,898.00	1
BN	BN-P-AK1	Vehicle Program	09/22/2010	\$129,802.00	1
BN	BN-P-GO1	Vehicle Program	04/04/2012	\$120,000.00	1
BN	BN-R-Z2B	Vehicle Program	11/21/2012	\$82,528.00	1
BN	BN-P-M4B	Vehicle Program	11/02/2011	\$80,000.00	1
Country Code	Case ID	Case Nickname	Closure Date	Total Case Value	Count
BN	BN-D-QBE	Vehicle Program	06/15/2011	\$77,907.00	1
BN	BN-M-GH8	Vehicle Program	04/11/2011	\$44,929.00	1
BN	BN-B-VJ5	Vehicle Program	04/11/2011	\$44,393.00	1
BN	BN-B-Z2V	Vehicle Program	03/08/2013	\$30,723.00	1
BN	BN-M-GGC	Vehicle Program	04/11/2011	\$25,989.00	1
BN	BN-M-O0D	Vehicle Program	04/11/2011	\$10,399.00	1
BN	BN-M-O0H	Vehicle Program	04/11/2011	\$8,741.00	1
BN	BN-R-Z2A	Vehicle Program	04/29/2010	\$6,150.00	1
BN	BN-D-BAC	Vehicle Program	08/23/2010	\$3,150.00	1
Totals for entire report: THIS IS NOT A SUBTOTAL					51
---	---	---	---	\$15,459,751.00	51

Contains Controlled Unclassified Information (CUI)

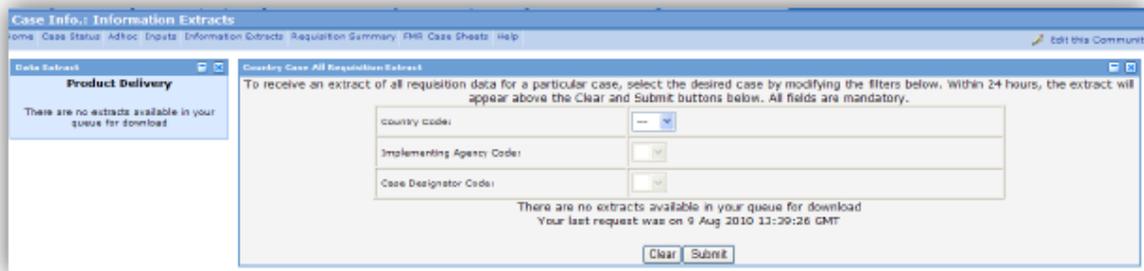
APPENDIX 4: Information Extracts Record

Information Extracts

Authorized users can view all requisitions (i.e. active and historical) associated with a case, regardless of the current logistics or financial posture of those requisitions via the Information Extracts page. The process is performed overnight upon request as SCIP obtains information from the FMS Case Execution systems – only one request is allowed per user per 24 hour period. After the overnight process is complete, resulting files are transmitted to SCIP and a notification on the Information Extract screen appears for the requesting user stating the extract data is available for download.

Note: The user will not be directly notified when their extract is complete – to view a completed extract, the user must download the extract to their local machine from the Information Extracts page. Within SCIP, the user’s extract is only accessible to the user who submitted the request.

Access the Information Extracts page by clicking the [Information Extracts](#) link from the menu path. This page contains the Country Case All Requisition Extract section.

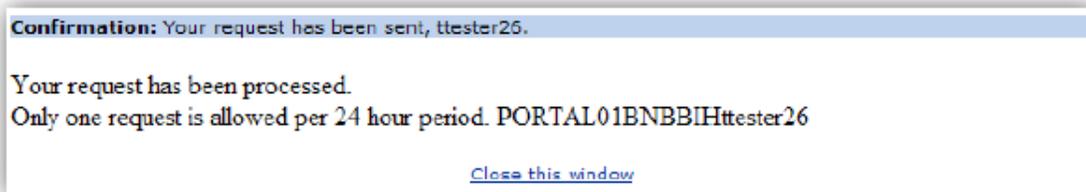


Country Case All Requisition Extract

Select the Country Code, Implementing Agency Code, and Case Designator Code from the dropdowns provided. If no extracts are available, a message beneath the entry section states “There are no extracts available in your queue for download” – this message also appears in the Data Extract section. Pressing [Clear](#) resets the screen as shown above; pressing [Submit](#) sends the request for processing.

Once a request is submitted, a confirmation is displayed.

Note: The user’s User ID displays on this window as well as the Case ID.



Once a request is made, the bottom portion of the Country Case All Requisition Extract changes, ensuring no additional requests are submitted.

There are no extracts available in your queue for download
Your last request was on 24 Feb 2009 16:36:3 GMT

Submit Clear

Only one ALL Requisition extract request per user per 24 hour period is allowed

This message remains until the 24-hour waiting period is complete.

Once an extract becomes available, the Submit button can be pressed and the bottom portion displays the available extract similar to the screen below.

There is 1 extract in your queue for download



Your last request was on 23 Sep 2010 13:40:44 GMT

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The following data elements will appear on the text file delivered to you and as column headers in the Excel file, and should be used when you define the database structure of your local program application:

Data Element Name	Record Position	Form	Content
Record Type	1-3	A/N	The three-position record type, where RQN = Requisition (Army, Navy, Air Force), CCR = Custom Commit Record (Air Force), PSD = Pseudo Requisition (Army).
Country Code	4-5	A/N	The two-position Country Code
Implementing Agency Code	6	A/N	The one-position U.S. Implementing Agency Code (e.g. B = U.S. Army, D = U.S. Air Force, P = U.S. Navy).
Case Designator	7-9	A/N	The three-position Case Designator Code (e.g. ABC)
Customer Service Designator Code	10	A/N	The one-position Customer Service Designator Code (B, D, K, P, or T)
Routing Identifier	11-13	A/N	The three-position RIC of the supplier (e.g. S9I)
National Stock Number/Part Number	14-28	A/N	The fifteen-position National Stock Number (e.g. 5810001234567AB) or the five-position CAGE code and the first ten positions of the Part Number field.
Unit-of-Issue	29-30	A/N	The two-position Unit-of-Issue

Transaction Quantity	31-37	A/N	Quantity from the specific requisition suffix record.
Requisition Document Number	38-51	A/N	The fourteen-position MILSTRIP Requisition Document Number.
Requisition Document Number Suffix	52	A/N	The one-position MILSTRIP Document Number Suffix assigned by the supplier to partial or split shipments.
Distribution Code	53	A/N	The one-position Distribution Code.
Fund Code	54-55	A/N	The two-position Fund Code.
Signal Code	56	A/N	The one-position Signal Code.
Line Item	57-59	A/N	The three-position Case Line Item Number.
COG (USN Only)	60-61	A/N	The two-position Stores Account/Cognizance Symbol (US Navy LOAs only). USA and USAF will leave blank.
Project Code	62-64	A/N	The three-position Project Code.
Required Delivery Date/Required Availability Date	65-67	A/N	The three-position Required Delivery Date/Required Availability Date.
Unit Price	68-81	N	The fourteen-position Unit Price, including dollars and cents. Decimal is implied, and will NOT be provided as a separate character.
Extended Price	82-95	N	The fourteen-position Extended Price, including dollars and cents. Decimal is implied, and will NOT be provided as a separate character.
Status Code	96-97	A/N	The two-position MILSTRIP or non-MILSTRIP status code (e.g. BA, BB, BD, BQ, BV, BZ, CA, CB, CS, etc.)
Status Date	98-104	N	The seven-position Julian date (e.g. 2009273) when the current status (above) was received.
Estimated Shipment/Availability Date	105-111	N	The seven-position Julian date (e.g. 2009273), which indicates the Estimated Shipment/Availability Date.
Date of Shipment	112-118	N	The seven-position Julian date (e.g. 2009273) when the Requisition Suffix was shipped.
Mode of Shipment	119	A/N	The one-position Mode of Shipment Code.
Transportation Control Number	120-136	A/N	The seventeen-position Transportation Control Number.
PDLI (USN Only)	137-142	A/N	The six-position Project Directive Line Item Code.
Advice Code	143-144	A/N	The two-position MILSTRIP Advice Code.
Contract Number	145-161	A/N	The seventeen-position Contract Number (e.g. N0038399D12345678). May be blank for USA and USAF.
Supplementary Address	162-167	A/N	The six-position Supplementary Address (e.g. DA2GCV).
Date Established	168-174	N	The seven-position Julian date (e.g. 2009273) when the record was established.
Follow-up Trigger Date	175-181	N	The seven-position Julian date (e.g. 2009273) when the next Follow-up trigger is set.
Document Identifier	182-184	A/N	The original Document Identifier of the Order.
Requisition Priority	185-186	N	The current Requisition Issue Priority Designator.
Nomenclature	187-202	A/N	The current Nomenclature. USN does not store.

APPENDIX 5: SCIP HELP – CASE INFORMATION COMMUNITY HELP DESCRIPTIONS

Notes:

- The following SCIP Help Descriptions can be accessed online in the SCIP System via the “Help” Community and selecting the “SCIP HELP Descriptions” link/file.
- Each of the listed terms and associated codes can also be accessed online by clicking on the associated hyperlink in the SCIP report that the user is viewing when logged on and using SCIP.
- Users accessing SCIP online can quickly navigate to a term by clicking the appropriate letter which matches the first letter of whatever term that they are looking for.
- Following are SCIP Help Descriptions posted/current on SCIP as of September 2016

HELP DESCRIPTIONS

[ALL](#) | [A](#) | [B](#) | [C](#) | [D](#) | [E](#) | [F](#) | [G](#) | [H](#) | [I](#) | [L](#) | [M](#) | [N](#) | [O](#) | [P](#) | [Q](#) | [R](#) | [S](#)
| [T](#) | [U](#) | [W](#)

AOD Current Performance Graph

Provides the number of case versions for all Group Codes (or by Group Code (A, B, C, or D)) where the Anticipated Offer Date (AOD) is 15 or more days in the future (green) and 0-14 days in the future (yellow). It also shows those where the AOD has passed (red) as compared to the current date. AOD is filtered to exclude dates prior to April 5, 2010, when the AOD concept was first introduced. The Days Until AOD is calculated by subtracting the current date from the AOD. A negative Days Until AOD indicates the AOD has passed. Percentages are calculated based on the number of case versions (for each Group Code) with AODs divided by the number of case versions (for each Group Code) in the red, yellow, and green categories defined above. Grouping options: AOD Group Code; Filter options: Implementing Agency (IA), Customer Service, and Case Designator (1st position).

AOD Group Code

The time required to prepare LOAs varies with the complexity of the sale and the clarity of the purchaser's LOR. Processing time will be measured by the length of time from when the Letter of Request (LOR) is considered either complete (LOR Receipt Date must be prior to 8/15/2013) or by when the LOR was received (LOR Receipt Date must be on or after 8/15/2013). DSAMS will use the applicable date measured, until the release of the LOA ("Document Sent") and calculate the AOD based on the associated default days assigned to the Anticipated Offer Date (AOD) Group Code that the Implementing Agency assigns to the LOA. Once the document has been initialized in DSAMS, the Implementing Agency will assign the AOD Group Code. The AOD is based on the AOD Group Code criteria as well as the purchaser's requirements. The below codes are used for this field.

Group A: Blanket Order LOAs, training LOAs, Cooperative Logistics Supply Support Arrangements (CLSSAs), and associated Amendments and Modifications. AOD Group A should be offered to the purchaser within 75 days if the LOR Receipt Date is prior to 8/15/2013, else on or after 8/15/2013, it should be offered within 30 days. Currently, if the LOR Receipt Date is on or after 8/1/2015, the AOD Group A should be offered to the purchaser within 45 days.

Group B: Defined Order LOAs, and associated Amendments, and Modifications. An LOA document assigned to AOD Group B can be re-assigned to AOD Group Code C if the IA later determines the LOA document meets the requirements of AOD Group Code C. AOD Group B should be offered to the purchaser within 120 days if the LOR Receipt Date is prior to 8/15/2013, else on or after 8/15/2013, it should be offered within 30 days. Currently, if the LOR Receipt Date is on or after 8/1/2015, the AOD Group B should be offered to the purchaser within 100 days.

Group C: Defined Order LOAs and associated Amendments considered "purchaser-unique" in nature. Associated Modifications to this group will be placed in Group B.

The IA must identify why the LOA document is "purchaser-unique" by selecting one or more of the following CDEF factors or sub-factors and document the number of days these factors are expected to significantly impact the LOA development processing time. AOD Group C should be offered to the purchaser within 180 days if the LOR Receipt Date is prior to 8/15/2013, else on or after 8/15/2013, it should be offered within 90 days. Currently, if the LOR Receipt Date is on or after 8/1/2015, the AOD Group C should be offered to the purchaser within 150 days. The AOD may be longer based on factors (1) through (10) below. Associated Modifications will be placed in either Group A or B as Modifications generally do not require more than the default days to prepare. Group C cases are defined as follows:

1. First-time purchase of a defense article or service by an FMS purchaser
2. First-time FMS purchase by a specific country or international organization with limited experience or knowledge of FMS processes/procedures
3. Case requires engineering, system integration, or special acquisition
4. Requested use of the system is different from its use by U.S. military forces (e.g., Navy ship missile to be fired from an Army or foreign country's helicopter)
5. Detailed release/disclosure coordination required
 - o a. Technology Release
 - o b. Policy Release
6. Complex pricing effort required
 - o a. Contractor Pricing Delays
7. Extraordinary coordination required inside or outside the IAs
 - o a. Congressional Notification
 - o b. Waiver Required
 - o c. Excess Defense Articles (EDA)
8. Purchaser LOR Incomplete
 - o a. Changing Requirements
9. Funding Issues or Delays
10. Other (Unique circumstances requiring detailed milestone explanation in DSAMS)

Group D: All Pseudo LOAs and associated Amendments and Modifications. AOD Group D may take more than or less than 75 days to be offered to the purchaser if the LOR

Receipt Date is prior to 8/15/2013, else on or after 8/15/2013, it should be offered within 30 days. Currently, if the LOR Receipt Date is on or after 8/1/2015, the AOD Group D should be offered to the purchaser within 60 days.

A Summary of the default days and calculations are as follows:

LOR Receipt Date prior to 8/15/2013

- o A = Completed Customer Request Date + 75 days
- o B = Completed Customer Request Date + 120 days
- o C = Completed Customer Request Date + 180 days
- o D = Completed Customer Request Date + 75 days

LOR Receipt Date on or after 8/15/2013

- o A = LOR Receipt Date + 30 days
- o B = LOR Receipt Date + 30 days
- o C = LOR Receipt Date + 90 days
- o D = LOR Receipt Date + 30 days

LOR Receipt Date on or after 8/1/2015

- o A = LOR Receipt Date + 45 days
- o B = LOR Receipt Date + 100 days
- o C = LOR Receipt Date + 150 days
- o D = LOR Receipt Date + 60 days

NOTE: There is also a Group Z that was used as a bridge between the old and the new process when the AOD process was first introduced into DSAMS. DSADC assigned case versions already in process a Group code of Z which ensures that the existing case version does not go through the new AOD validations that the new case versions will use.

AOD Past Performance Graph

Provides a count of all case versions for all Group Codes (or by Group Code (A, B, C, or D) where the Letter of Offer and Acceptance (LOA) is sent on or before or after the Anticipated Offer Date (AOD). AOD is filtered to exclude dates prior to April 5, 2010, when the AOD concept was first introduced. The Days Past AOD is calculated by subtracting the AOD from the date the LOA was sent. A negative Days Past AOD indicates the LOA was sent before the AOD. Percentages are calculated based on the number of case versions (for each Group Code) in each category as compared to the overall number of case versions (for each Group Code) for both categories. Grouping options: AOD Group Code; Filter options: Implementing Agency (IA), Customer Service, and Case Designator (1st position).

Accessorial Packaging, Crating, Handling

The costs of packing, crating, and handling (PC&H), and transportation which are incidental to issues, sales, and transfers of materiel and are not included in the standard price or contract cost of materiel. An exception to this is working capital fund (WCF) items.

Acquisition Advice Code

Identifies how, as distinguished from where, and under what restrictions an item will be acquired.

Defense Logistics Management Systems (DLMS), DOD 4100.39-M:
Reference: Defense Logistics Agency's DLMSO site
(<https://www.dlms.dla.mil/LOGDRMS/>) under DLMS Qualifier and External Code List for ID of 'AD' and Name of 'ACQUISITION ADVICE CODE'.

Action Code

Describes the action taken or requested for a supply discrepancy report (SDR). (formerly SDR Advice Code)

Defense Logistics Management Systems (DLMS):

Reference: Defense Logistics Agency's DLMSO site

(<https://www.dlmso.dla.mil/LOGDRMS/>) under DLMS Qualifier and External Code List for ID of 'HB' and Name of 'SUPPLY DISCREPANCY REPORT (SDR) REQUESTED ACTION CODE'.

Also located in the 'SDR Code Lists' document found on <http://www2.dla.mil/j-6/dlmso/Programs/committees/supply/supplysdr.asp> (Note: DLMSO is in the process of migrating their website from www2.dla.mil/j-6/dlmso to www.dlmso.dla.mil)

Action Taken Code

Applies to Army only. Identifies processing steps by SDR case managers at USASAC.

Codes are:

- 00 - New SDR entered. No other action taken to date.
- 01 - Replacement shipment accomplished or materiel being retained at no expense to customer.
- 05 - Local disposal authorized. Credit billing to be processed.
- 08 - Credit granted by supply source.
- 09 - Material authorized for return to CONUS.
- 18 - Credit granted by USASAC.
- 19 - Credit denied.
- 21 - Closed for other reasons. See remarks.
- 23 - Additional data or clarification requested from customer by supply source.
- 24 - Canceled per customer request.
- 25 - Closed by manual action. See remarks.
- 29 - Exceeded submission time frame. Returned to country as denial.
- 31 - Debit action taken by USASAC.
- 32 - Debit action taken by supply source.
- 33 - Disposition instructions received from supply source.
- 34 - Canceled per LOA notes, disposition not accomplished within 180 days.
- 36 - Customer provided evidence of materiel return. Supply source notified to check for receipt.
- 37 - Follow-up on disposition instructions sent to country.
- 38 - Evidence of shipment furnished to customer. SDR considered closed.
- 47 - Holding at USASAC for policy decision or preparing write-off package.
- 49 - Released to supply source with additional information from country or shipping depot.
- 50 - Released to supply source for adjudication.
- 51 - SDR suspended at supply source for reasons beyond their control.
- 53 - Image bill received.
- 55 - Possible candidate for irresolvable write-off.
- 56 - Supply source responded to additional information with other than write-off or disposition instructions.
- 57 - Returned to customer without action.
- 58 - SDR forwarded to shipping depot for action or proof of shipment.
- 59 - Forwarded to USASAC product assurance division for review.
- 60 - Credit billing authorized by APD for publications.
- 61 - Debit billing authorized by APD for publications.
- 62 - Credit granted by USASAC with local disposal authorized.

- 63 - Returned to customer due to insufficient freight forwarder documentation.
- 64 - Credit reversal required. Customer reported shipment received.
- 65 - Financial adjustment required. Billing processed for incorrect amount.
- 66 - Interim reply received from supplier.
- 81 - First follow-up generated to customer.
- 82 - Second follow-up generated to customer.
- 83 - Third follow-up generated to customer.
- 84 - Fourth follow-up generated to customer.

Active Requisition Indicator

An indicator to identify if a requisition is considered 'active' or not. If the indicator is 'Y' for 'Yes', then the requisition is considered 'Active'. If the indicator is 'N' for 'No', then the requisition is considered 'Not Active'.

Active requisitions are currently unshipped or completed (through shipment or cancellation) within the last 90 days. The Active Requisition Indicator is determined based on grouping together all the Requisition Number Suffixes for each Requisition Number and apply the following to the Requisition group:

- a. If there is a Date of Shipment available on the Requisition group and the Quantity Open is more than zero, the Active Requisition Indicator is set to 'Y' for the Requisition Number (including all its suffixes).
- b. If the Requisition group has a Date of Shipment but there is not a Quantity Open amount, the Active Requisition Indicator is set to 'Y' if the Date of Shipment is within 90 days. Otherwise, the Active Requisition Indicator is set to 'N'.
- c. For the Requisition groups that do not have a Date of Shipment and the Quantity Open amount is more than zero:
 - i. if the group's total Quantity Canceled plus the group's total Quantity Shipped equals the requisition's Quantity Requested value, set the Active Requisition Indicator to 'N' for the Requisition group.
 - ii. For the remainder of Quantity Open is more than zero (where the Quantity Requested does not equal the total of the group's Quantity Canceled plus Quantity Shipped), set the Active Requisition Indicator to 'Y'.
- d. For Requisition groups that do not have a Date of Shipment or a Quantity Open amount,
 - i. if the group's total Quantity Canceled plus the group's total Quantity Shipped equals the requisition's Quantity Requested value, set the Active Requisition Indicator to 'N' for the Requisition group.
 - ii. Otherwise, set the Active Requisition Indicator to 'Y' for all remaining requisition groups (includes requisitions with no Current Status Date).
- e. For Air Force's Document Identifiers of CON, COP, COS, COT, C05 or Unit of Issue of XX, the Active Requisition Indicator is set to 'N'.
- f. For Army's Unit of Issue of XA and XX, the Active Requisition Indicator is set to 'N'.
- g. For Navy's Unit of Issue of DC, DH, FH, LO, SR and XX, the Active Requisition Indicator is set to 'N'.

Activity ID

The name of the Government activity processing the case.

Activity Routing ID

Activity Routing ID / Routing Identifier Codes (RICs) are assigned by services/agencies for processing inter-service/agency and intra-service/agency logistics transactions. The codes serve multiple purposes in that they are source of supply codes, intersystem routing codes, intrasystem routing codes and consignor (shipper) codes. Each service and agency will assign RIC's to its facilities and activities. RIC's consist of 3 digits. The first digit must be a letter; the second and third digits can be a letter or a number.

This is an abridged listing of common RICs; for complete listing see DLM 4000.25-1, Military Standard Requisitioning and Issue Procedures (MILSTRIP), AP 2.3.

Some common codes are:

- A12 - USA Soldiers Systems Command, Kansas St., Bldg. 3, Natick, MA 01760-5000
- AJ2 - USA Tank Automotive and Armaments Command (TACOM), Warren, MI 48397-5000 (Non-Army Managed Items Business Unit (NAMI CBU))
- AKZ - U.S. Army Tank, Automotive and Armaments Command (TACOMW), Warren, MI
- BY7 - U.S. Army Security Assistance Command (USASAC), New Cumberland, PA.
- B14 - U.S. Army Joint Munitions & Lethality Command (JM & L), Rock Island Arsenal, IL.
- B16, B46 - U.S. Army Communications-Electronics Command (CECOM), Aberdeen Proving Ground, MD
- B17 - U.S. Army Aviation and Missile Command (AMCOM), Redstone Arsenal, AL (Aviation Equipment).
- B56 - National Security Agency (NSA) COMSEC Logistics, Tobyhanna, PA.
- B64 - U.S. Army Aviation and Missile Command (AMCOM), Redstone Arsenal, AL (Missile Equipment).
- B69 - USA Medical Materiel Agency (USAMMA), Frederick, MD 21701-5001
- DPO - Used by US Army when USASAC transfers funds to another agency via a Military Interdepartmental Purchase Request (MIPR).
- FGZ, FG5 - Ogden Air Logistics Center, Hill AFB, Ogden, UT.
- FHZ - Oklahoma Air Logistics Center, Tinker AFB, Oklahoma City, OK.
- FLZ - Warner Robins Air Logistics Center, Robins AFB, GA.
- FNH - U.S. Air Force Security Assistance Center (AFSAC), Wright-Patterson AFB, OH.
- FWW - World Wide Warehouse Redistribution Services (WWRS), Wright-Patterson AFB, OH.
- FXA, FXB - Air Force Parts and Repair Ordering System (PROS) II/III.
- G69 - Federal Aviation Administration: 800 Independence Avenue, S.W.; Washington, DC 20591
- GSA - General Services Administration, FAS, Arlington, VA 20406 (Do not use for MILSTRIP Mail or Messages)
- HM8 - Defense Supply Center, Richmond, 8000 Jefferson Davis Highway, Richmond, VA 23297-5000
- MPB - ILS Directorate, Code 820, Marine Corps Logistics Base, Albany, GA 31704-5000
- N21 - Naval Air Systems Command (NAVAIR), Washington, DC.
- N23 - Naval Sea Systems Command (NAVSEA), Washington, DC.
- N32 - Navy Inventory Control Point Philadelphia (NAVICP-P), PA (formerly

Aviation Supply Office).

N35 - Navy Inventory Control Point Mechanicsburg (NAVICP-M), PA (formerly Ships Parts Control Center).

N65 - Navy Inventory Control Point Office (NAVICP-OF), International Programs Directorate, Philadelphia, PA.

N77 2Z, 4M - Space and Naval Warfare Systems Command (SPAWAR), San Diego, CA

NCB 4T, 8U - Naval Ordnance Center, Mechanicsburg, PA

NFZ 0I - Naval Publications and Forms Center (NPFC), Philadelphia, PA.

S6J - Defense Contract Management Agency (DCMA), Fort Belvoir, VA.

S9C, S9E - Defense Supply Center Columbus (DSCC), Columbus, OH.

S9D - Defense Reutilization and Marketing Service (DRMS), Battle Creek, MI.

S9F - Defense Energy Support Center (DESC), Ft. Belvoir, VA.

S9G - Defense Supply Center Richmond (DSCR), Richmond, VA.

S9L - Defense Logistics Information Service (DLIS), Battle Creek, MI.

S9M, S9T, S9I - Defense Supply Center Philadelphia (DSCP), Philadelphia, PA.

S9R - Defense Supply Center, Richmond, Product Center 12, Richmond, VA
23297-5000

SGA - Defense Automatic Addressing System Center (DAASC), Wright-Patterson AFB, OH.

SHA - Defense Automatic Addressing System Center, Tracy Location, Stockton, CA
95296-0940

SMS - Defense Logistics Agency (DLA) Business Systems Modernization (BSM).

ZIC, ZIB - U.S. Coast Guard Engineering and Logistics Center (ELC), Ships Inventory Control Point (SICP), 2401 Hawkins Point Road, Baltimore, MD 21228-1792

ZNC - U.S. Coast Guard Engineering and Logistics Center, Electronics/General Inventory Control Point (E/GICP), 2401 Hawkins Point Road, Baltimore, MD 21228-1792

ZQC - U.S. Coast Guard Aircraft Repair and Supply Center (ARSC), Aircraft Inventory Control Point (AICP) Elizabeth City, NC 27909-5001; U.S. Coast Guard Headquarters Logistics Directorate, 2100 Second Street, SW - Room 6216, Washington, DC 20593; U.S. Coast Guard Aircraft Finance & Procurement Directorate, Asset Management Division, Room 2607, 2100 Second Street, SW, Washington, DC 20593.

Actual Award Date

Applies to Army only. The date a contract was awarded.

Actual Closure Date

The date the status of the Implemented (I) version of a case becomes Final Closed (C). The case is considered to be logistically and financially complete.

Actual Supply/Services Complete Date

The date the case is considered supply/services complete and all items and services have been delivered or performed. This date is obtained from the MILDEP execution systems.

Adjudicated Value

Applies to Army and Air Force only. Value of authorized SDR credit or debit.

Adjustment Reply Code (ARC)

A code that identifies the type of action being taken in reply to the FMS customer supply discrepancy report [SDR (ROD)]. ARCs are transmitted to DFAS-IN by an FMS case Implementing Agency in FMS Delivery/Performance Reports.

The below codes are referenced from DOD 7000.14-R Financial Management Regulation,

A. Codes to identify the reason a request is being denied:

1. AA - Duplicate billing and/or shipment resulted from receipt of duplicate requisition and duplicate supply action.
2. AB - Bill reflected correct unit or extended price of materiel shipped.
3. AE - Supplier adjusted to unit pack since requisition did not prohibit this action; or shipment made in accordance with instructions in requisitions.
4. AF - Authorized substitute in latest supply manual. Requisitions did not prohibit substitutions.
5. AG - Claims less than \$200, loss or gain are to be absorbed by FMS purchaser.
6. AI - Local records indicate prior reversal of duplicate credit or charge in bill number cited.
7. AJ - Credit was granted as a result of prior request and processing in billing.
8. AK - Shipment made via commercial bill of lading; USG not responsible for damaged shipments.
9. AL - Copies of shipping document evidencing proof of shipment/acceptance are attached.
10. AM - Exhibit analysis completed - SDR denied.
11. AN - Claim less than \$25, loss or gain to be absorbed by FMS purchaser.
12. AO - Request cannot be granted because discrepancy report was not received within allowable timeframe.
13. AP - Request cannot be granted because item was procured specifically for FMS purchaser. Section 6 of the LOA, "Warranties" applies (see SAMM, Chapter 5).

B. Codes to identify reason request granted and instructions for disposition of any materiel shipped in error:

1. BA - Materiel subject to local disposal.
2. BB - Materiel to be returned to activity designated in the shipping depot field for subsequent credit.
3. BC - Hold unacceptable shipment quantity pending disposition instructions to be submitted via separate communication.
4. BD - Materiel to be returned to a Defense Reutilization and Marketing Office for disposal.
5. BE - Materiel to be sent to nearest U.S. turn-in point for redistribution.
6. BF - Materiel to be returned to contractor facility.
7. BR - Materiel to be returned to USG facility for repair or replacement.
8. BV - Materiel to be returned to contractor facility for repair or replacement.
9. BX - Materiel to be returned for evaluation as an exhibit.
10. BY - Exhibit analysis completed - asset repaired or replaced.
11. BZ - Exhibit analysis completed - credit adjustment will be processed.
12. CA - Requested debit adjustment will be made and bill issued.
13. CB - Requested credit adjustment will be made and amended bill issued.
14. CF - Request granted for financial adjustment not directly related to materiel shipments, e.g., repair costs.
15. CW - Credit adjustment granted on accessorial charges - only FKF transactions.
16. CX - Credit adjustment granted on administrative charges - only FKD transactions.
17. CY - Debit adjustment granted on administrative charges - only FKC transactions.
18. CZ - Debit adjustment granted on accessorial charges - only FKE transactions.

C. Codes which are advisory and do not require billing or supply actions:

1. DA - Request previously processed and credit granted.
2. DB - Request previously processed and credit not granted.
3. DD - Billing previously rendered.
4. DG - Duplicate billing will be furnished.
5. DI - Letter of explanation follows.
6. DJ - No record of previous request. Resubmit.
7. DK - Copies of shipping documents evidencing proof of shipment and acceptance are attached.
8. DM - Reply delayed 30 days. Matter is being investigated.
9. DX - Request for SDR cancellation approved.

D. Codes for requesting additional data from country:

1. EB - Document number incomplete. Resubmit.
2. EC - Bill number incomplete/missing. Resubmit.
3. EF - Records do not indicate duplicate shipment and/or billing on bill number cited. If duplication occurred on another bill, resubmit citing both bill numbers.
4. EI - Claim should be supported by appropriate documentation. Resubmit.
5. EJ - Claim should be supported by confirmation of cancellation. Resubmit.

E. Codes for USG reimbursements to foreign countries to recover transportation costs those countries incurred to return items to USG:

1. FA - Transportation reimbursement from freight forwarder to FMS purchaser final destination on shipment of discrepant materiel (5 percent of discrepant materiel billed value).
2. FB - Transportation reimbursement from CONUS port of embarkation (POE) via the Defense Transportation System (DTS) to final destination on shipment of discrepant materiel (reversal of accessorial costs).
3. FC - Transportation reimbursement from FMS purchaser final destination to turn-in point for discrepant returns (3 percent of discrepant materiel billed value).
4. FD - Transportation reimbursement for local disposal of discrepant materiel (5 percent of discrepant materiel billed value for inland transportation and disposal costs).
5. FE - Transportation reimbursement for return of discrepant item or items to be repaired (5 percent of discrepant materiel billed value).
6. FF - Packing, Crating and Handling (PC&H) reimbursement for discrepant materiel returns (3.75 percent of discrepant materiel billed value).
7. FG - Transportation reimbursement from freight forwarder to FMS purchaser final destination on shipment of discrepant materiel (5 percent of discrepant materiel billed value); and PC&H reimbursement for discrepant materiel returns (3.75 percent of discrepant materiel billed value).
8. FH - Transportation reimbursement from CONUS POE via DTS to final destination on shipment of discrepant materiel (reversal of accessorial costs); and PC&H reimbursement for discrepant materiel returns (3.75 percent of discrepant materiel billed value).
9. FI - Transportation reimbursement from freight forwarder to FMS purchaser final destination on shipment of discrepant materiel (5 percent of discrepant materiel billed value); transportation reimbursement from FMS purchaser final destination to turn-in point for discrepant returns (3 percent of discrepant materiel billed value); and PC&H reimbursement for discrepant materiel returns (3.75 percent of discrepant materiel billed value).
10. FJ - Transportation reimbursement from CONUS POE via DTS to final destination on shipment of discrepant materiel (reversal of accessorial costs); transportation reimbursement from FMS purchaser final destination to turn-in

point for discrepant returns (3 percent of discrepant materiel billed value); and PC&H reimbursement for discrepant materiel returns (3.75 percent of discrepant materiel billed value).

11. FK - Transportation reimbursement for return of discrepant item or items to be repaired or replaced (5 percent of discrepant materiel billed value); and PC&H reimbursement for discrepant materiel returns (3.75 percent of discrepant materiel billed value).

12. FL - Actual Transportation reimbursement (actual charge).

13. FM - Reversal of transportation reimbursement transaction previously processed (percentage dependent on transaction being reversed).

Administrative CLSSA Value

Cooperative Logistics Supply Support Arrangement (CLSSA) charges on a (FMSO I) case.

Administrative Surcharge Percentage

Percentage of costs that are added to the base material or service value to determine the full cost to be charged to the customer.

Administrative Surcharge Value

The cost for administering sales made under the Arms Export Control Act (AECA).

Captures manpower (both U.S. Government [USG] and contractor furnished) and other costs required to develop, execute and close FMS cases. These functions may be indirect (i.e., support across multiple customers/cases) or direct (i.e., support to a specific case or program).

Advice Code

1. The requisition transaction advice code transmits instructions or conveys information considered essential to the desired supply action and is perpetuated in passing actions and release/receipt documents.

2. The material returns program advice code indicates that the excess transaction has been edited by the Defense Automatic Addressing System (DAAS).

3. The weapon system advice code indicates the specific action to be taken for weapon system application request documents upon input to the weapon system support program processes.

Defense Logistics Management Systems (DLMS) and weapon system support program:

Reference: Defense Logistics Agency's DLMSO site

(<https://www.dlms.dla.mil/LOGDRMS/>) under DLMS Qualifier and External Code List for ID of '80' and Name of 'ADVICE CODE'.

Amount Received from Purchaser

(Amendments and Modifications only) The amount received from purchaser is the funds received by DFAS-IN to support this case. This is the amount that had been received when the payment schedule was prepared. If additional funds were received after the preparation of the payment schedule the additional payment(s) will not be included in this amount.

Anticipated Offer Comment

Comment about the Anticipated Offer Date (AOD).

Anticipated Offer Date (AOD)

The Anticipated Offer Date (AOD) is the date that the case/case version is projected to be offered. The AOD is calculated automatically by DSAMS upon case initialization, based upon the AOD Group Code selected for that particular case and the Letter of Request (LOR) receipt date. The AOD process was initiated on April 5, 2010. For case versions prior to April 5, 2010, the AOD is blank. See SAMM C5.4.2.1.

Appropriation and Budget Activity (ABA) Account Code

A one-position funding code that is the second position of the Army Materiel Category Structure Code (MATCAT). It can be alphabetic or numeric, excluding the letters I and O.

This code identifies investment or expense type items. Investment items are purchased with procurement appropriations (PA) and are generally free-issued to Army customers and sold to other services, Government agencies, and international logistics customers. Expense items are purchased with Army Stock Fund (ASF) obligation authority and are generally sold to all customers. Prime and related items must contain the same ABA code.

Codes:

PA principal

- A - Aircraft
- B - Modification of aircraft
- C - Avionics support equipment/Common ground equipment
- D - Modification of weapons and combat tracked vehicles
- E - Other missiles
- F - Modification of missiles
- G - Missiles support equipment
- H - Tracked combat vehicles
- J - Weapons and other combat vehicles
- K - Ammunition
- L - Tactical vehicles
- M - Nontactical vehicles
- N - Telecommunications equipment
- P - Other communications and electronics systems/equipment
- Q - Other support equipment

Other categories

- 2 - Stock Fund items
- 3 - OMA secondary items
- 5 - OMA major end items
- 9 - Base spares (stocks owned by the Nuclear Regulatory Commission)

Basic LOA Implementation Date

The date original case was implemented.

Benefitting Country Code

A partner nation that receives defense articles and/or services through the implementation of a Building Partner Capacity (BPC) case.

Billing RIC

For Army and Navy: Three-position Routing Identifier Code (RIC) of the supply activity responsible for the delivery reporting of the material requisitioned.

See [Routing Identifier](#) for some common codes.

For Air Force: One-character code on billing transaction indicating source of delivery report.

- G - Hill AFB, UT
- H - Tinker AFB, OK
- J - Air Force Security Assistance Training Group (AFSAT/RMC)
- L - Robins AFB, GA
- N - Air Force Materiel Command, Wright-Patterson AFB, OH

Blanket Order Case

An agreement between a foreign customer and the US government for a specific category of items or services (including training) with no definitive listing of items or

quantities. The case specifies a dollar ceiling against which orders may be placed.

The default value for this field is "N". This field is changed to "Y" when the case is categorized as a blanket order or a FMSO II case.

Codes:

Y = The case is a blanket order case.

N = The case is not a blanket order case.

CAS Percentage

Identifies the percentage surcharge to be applied by DFAS-IN to all disbursements for FMS new procurement for which applicable contract administrative services charges have not been waived.

Calendar Year

Identifies the year in which the materiel will be delivered to the customer.

Canceled

DSAMS will create this milestone when the case version status is changed to "Canceled".

Canceled Requisition Count

The total number of canceled requisitions.

Canceled Requisition Value

The total value of canceled requisitions. (Note: Some requisitions may have been canceled at zero dollar value, which may not allow you to easily determine the original obligated value of all canceled records.)

Cancellation Date

The cancellation date is the date that the basic document, amendment or modification was canceled by the United States Government (USG).

Cancellation Remarks

Explanation as to the reason for cancellation.

Case Description

A short title specifically prepared for each FMS case by the implementing agency.

Case Designator Code

A unique designator within a single country assigned by the implementing Service to each FMS case, consisting of a three position alpha/numeric code to identify a specific offer to a country. The first position will always be alphabetic and the second and third positions may be alphabetic or numeric. This designator stays with and identifies the sale or offer of a sale.

Case Execution System

The Automated Information system is used by the Navy to perform the daily management of Security Cooperation programs. The case execution system generally provides the ordering of material, establishing accounting obligation values to fund the orders, monitoring the logistics status of those orders and ensuring that expenditures received are correctly matched to obligations, in order to create the necessary transactions to generate the customer country bill.

Case ID

A unique six-digit identifier assigned to an FMS case for the purpose of identification, accounting, and data processing of each LOA. The case identifier consists of the two-letter country code, a one-letter designator for the implementing agency, and a three-letter case designator.

Case Line Count

The number of OPEN Case lines on the implemented case.

Case Line ID

Identifies a detail line item on an LOA.

Case Line Item Description

Text describing the item or military article assigned to the line.

Case Line Quantity

The number of items associated with a case line.

Case Manager

Name of Case Manager as currently posted in DSAMS.

Case Nickname

A name normally used to easily identify a specific program or major weapon system sale.

Case Version Number

(Amendments and Modifications) A case may have multiple amendments and modifications. To differentiate between amendments or modifications, each amendment or modification is assigned a number. So amendment 1 is the first amendment for a case and amendment 2 is the second amendment for the case. Modification 1 is the first modification for a case and modification 2 is the second modification for the case.

Case Version Status Date

The date of the associated case status.

Case Version Type Code

The case version type code defines the type of document:

B = Basic case (Letter of Offer and Acceptance [LOA])

A = Amendment

M = Modification

I = Current Implemented version (the latest implemented information for the case).

Cases by Current Status Code Graph

Provides a current snapshot of the number of cases in each of the following statuses:

I (Implemented)

SSC (Supply/Services Complete)

IC (Interim Closed)

C (Final Closed)

Grouping options:

Implementing Agency

Customer Service

Filter options:

Implementing Agency (IA)

Customer Service

Case Status

Case Designator (1st position)

Cash Collections

Collections received by DFAS-IN other than the Foreign Military Financing (FMF) program financed funds.

Closure Certificate Status Code

Indicates which type of closure certificate was issued:

1 - Non-ULO case closure.

2 - Interim closure under ULO procedures.

3 - Finalization of interim closure case after contract closed.

Closure Code

Indicates whether the case is open or in one of various states of closure.

For Army:

0 - Open

1 - Certified for closure (Closure certificate sent to DFAS-IN.)

2 - Closed via DD 645 (DD645, notice of final billing, sent out from DFAS-IN to

the customer and case is considered closed.)

3 - Revised certificate issued

9 - Canceled case

For Navy:

blank - Active, no closure action pending

Q - Supply and financial action has been frozen

H - Case is not eligible for customer-submitted requisitions

W - Supply complete

I - ULO case is pending interim closure or is interim closed

F - ULO case is pending final closure

S - Non-ULO case is pending closure

M - Case is closed by both Navy and DFAS (Final Closed Case in both MISIL and DIFS)

For Air Force:

A - Abeyance in the system. Not yet implemented

C - Line is cut-off from further requisitioning/activity.

D - Case was established and is deleted.

F - Case has been closed by DFAS-IN (could be interim or final closed).

I - Case is open and active.

M - Line item on an AFMC multi-line case that is supply complete.

R - Case has been certified for closure. A certificate of closure has been sent to DFAS-IN and a C1 transaction has been sent in CMCS.

S - Case is suspended due to sanctions directed by DSCA.

X - Case is supply complete and the Notice of Supply/Services has been issued.

Closure Type Request Code

Indicates the type of closure requested.

For Army:

1 - Non-ULO case closure (final closure for a non-ACC participating country).

2 - Interim closure under ULO procedures (interim closure for an ACC participating country).

3 - Finalization of interim closure case after contract closed (final closure for an ACC participating country).

For Navy:

1 - Non-ULO case pending closure or closed

2 - ULO case pending interim closure or interim closed

3 - ULO case pending final closure or final closed

Blank - All others

For Air Force:

A - Pending closure type 1

1 - Case closed- non-participating country

B - Pending closure type 2

2 - Interim closed - participating country - unliquidated obligation (ULO) exists

C - Pending closure type 3

3 - Final closure - participating country - ULO cleared

Cognizance Symbol (COG)

The Cognizance Symbol (commonly referred to as COG) is a two digit alphanumeric code prefixed to national stock numbers to identify the cognizant inventory manager, the stores account and the type of material. The first character of the cognizance symbol identifies the stores account as follows:

- a. "0" denotes material is not carried in a stores account;
- b. Even numbers 2, 4, 6, and 8 denote material is carried in Appropriation Purchase Account (APA), except for 2A and 8A, which are not carried in any stores account;
- c. Odd numbers 1, 3, 5, and 7 denote material is carried in the Navy Working Capital Fund (NWCF).
- d. "9" denotes Navy owned material carried in NWCF and managed by the Defense Logistics Agency, with the exception of cognizance symbol "9Q" material. The General Services Administration (GSA) manages cognizance symbol "9Q" material.

See NAVSUP P-485 Volume II, *Supply Appendices* and Appendix 18 for full list and details.

U.S. Navy:

Reference: Defense Logistics Agency's DLMSO site

(<https://www.dlmsa.dla.mil/LOGDRMS/>) under DLMS Qualifier and External Code List for ID of 'COG' and Name of 'COGNIZANCE SYMBOL'.

Combatant Command (COCOM)

Commands that have responsibilities to correlate programs with regional plans, provide military advice, support the SCOs, and contribute to the budget development process.

The following are all COCOMs:

- Africa Command (AFRICOM)
- Central Command (CENTCOM)
- European Command (EUCOM)
- Northern Command (NORTHCOM)
- Pacific Command (PACOM)
- Southern Command (SOUTHCOM)

Confirmed Date

The date the recipient unit information was confirmed by the Security Operation Organization.

Contract Number

Applies to Army only. The number that is assigned to a contract.

Controlled Inventory Item Code (CIIC)

CIIC represents three separate segments of codes used to identify an items (1) security classification and/or (2) sensitivity or (3) pilferage controls for storage and transportation of DoD assets. These CIICs (DRN 2863) identify the extent and type of special handling required due to the classified nature or special characteristics of the item.

Cooperative Logistics Program Support Category (CLPSC) Code

Provides information as to whether or not supply support on a Cooperative Logistics Supply Support Arrangement (CLSSA) requisition or passing order (national stock number (NSN) only) ("V" in rp 35) should be made on a programmed or un-programmed basis. This code will be entered by the applicable International Logistics Control Office (ILCO).

Codes:

1. Lead time necessary for the support source to augment U.S. stocks to support the CLSSA has passed. Assets can be released on a programmed basis.
2. Lead time necessary for the supply source to augment U.S. stocks to support the CLSSA has not passed. Assets can be released on an un-programmed basis.

Count

The number of records which share the same selected columns of non-summed data.

Country Code

Identifies the Country/Territory (Host Country) and two-position Country/Organization Code assigned for FMS purposes (e.g., assignment of Letters of Offer and Acceptance [LOA] or Security Assistance). The Country Codes are generally consistent with National Geospatial-Intelligence Agency (NGA) Geographic names for Geopolitical areas (formerly FIPS 10-4). If FMS and NGA codes differ, NGA Codes are listed in parenthesis to the right of the FMS Country Code.

DOD 5105.38-M, Security Assistance Management Manual (SAMM), within the C4.T2 table.

Country Follow-ups for Materiel Return

Applies to Navy and Air Force only.

For Navy: SDRs with Progression Code "EG", dates the 1st and 2nd follow-ups were sent to the customer to remind him to return the material.

For Air Force: A one-position code indicating the number of follow-ups sent to the customer for materiel returns.

Critical Requisition Indicator

Identifies if a user's requisition is considered "critical" or "noncritical". Indicator allows the user to manage and oversee critical purchase orders. Changes to the Critical Requisition Indicator are user driven.

Cumulative Amount Due

The actual cumulative amount due for the payments on the Case Payment Schedule.

Current Status Code

Informs recipients of status of requisitions and related transactions.

Defense Logistics Management Systems (DLMS):

Reference: Defense Logistics Agency's DLMSO site

(<https://www.dlms.dla.mil/LOGDRMS/>) under DLMS Qualifier and External Code List for ID of '81' and Name of 'STATUS CODE'.

Current Status Date

A five-position date consisting of the last two positions of the calendar year and the Julian data contained in the supply or shipment transaction that posted to a supply action.

Current USG Financial Requirements

(Amendment and Modification only) The amount that is required by the USG to fund expenditures and termination liability at implementation of the document.

Current Unit Price

The current or active Item price listed in dollars and cents per unit.

Current Unit of Issue

The current or active unit of measurement for an item. It also represents a determinate amount or quantity (e.g., for "dozen", 'dz' identifies that the quantity is in units of twelve). For MILSTRIP requisitions shown in record positions 23-24. For Case Lines, the unique identifier of the issue unit.

Customer Request Completion Date

The date that all information required to prepare a case document has been provided by the purchaser to the Implementing Agency.

Customer Request Date

The date placed on the Customer Request by the Customer Organization.

Customer Request ID

A code automatically generated by DSAMS that uniquely identifies a customer request.

Customer Request Receipt Date

The customer request receipt date is the date that the Implementing Agency received the Letter of Request (LOR) from the purchaser.

Customer Request Reference

The text used by the Customer Organization to uniquely identify the request letter.

Customer Request Status Code

The current status of a customer request.

Codes are:

- New (N)
- Complete (C)
- Incomplete (I)
- Cancelled (X)

This field is for information purposes and does not affect the processing of a case version.

Customer Request Status Date

The date that the current Customer Request Status Code was changed.

Customer Requisitions Allowed

Identifies the case as being eligible for customer requisitioning/requisition case forecasting procedures. This DSAMS code is not currently used by the legacy systems to allow/disallow requisitioning, but is intended for future use.

Codes:

- Y = Case is eligible for customer requisitioning/requisition case forecasting procedures.
- N = Case is not eligible for customer requisitioning/requisition case forecasting procedures.

NOTE: If the entry is not selected in DSAMS, the default is NO. The SCIP Case Detail Report may show NO even on blanket order or CLSSA cases.

Customer Service

Identifies the Customer Country's requisitioning service code (B, D, K, P or T).

DOD 4000.25-M, Defense Logistics Management System (DLMS) Manual:

Reference: Defense Logistics Agency's DLMSO site

(<https://www.dlms.dla.mil/LOGDRMS/>) under DLMS Qualifier and External Code List for ID of '94' and Name of 'Security Assistance Program Customer Service Designator'.

DFAS-IN Billing Date

Block 5 - Date Prepared. Reflects the date the statement was prepared and is the official date of billing.

DIFS Accessorial Disbursements

The amount of below-the-line charges unrelated to FMS Administrative Surcharge (e.g. PC&H, Transportation) that have been disbursed from the case and transferred to the requisite cost clearing account

DIFS Accessorial Ordered Total

The dollar amount of accessories (e.g. PC&H, Transportation) priced on the case

DIFS Accrued Cost

The total amount of cost incurred since case implementation.

DIFS Admin Transfers

The amount of FMS Administrative Surcharge disbursed from the case and transferred to the FMS Administrative Surcharge cost clearing account

DIFS Administrative Surcharge Ordered Total

The dollar amount of Administrative Surcharge priced on the case.

DIFS Articles/Services Delivery Total

The total amount of articles and services (above-the-line) delivery reporting to include CAS and LSC

DIFS Articles/Services Disbursed

The amount of articles/services value disbursed from the case

DIFS CAS Transfers

The amount of CAS disbursed from the case and transferred to the CAS cost clearing account

DIFS CCCI Closure Type

A code that indicates the type of closure certification requested by the IA as stored in the DIFS Case Closure Certificate Inventory (CCCI)

DIFS CFI Obligations

The amount of cumulative from inception obligations reported by the IA

DIFS Case Certification Date

The date on which the IA certified the case for closure as stored in the DIFS Case Closure Certificate Inventory (CCCI)

DIFS Case Closed Date

The date the case was initially closed in DIFS (non-ACCP, ACCP Interim or ACCP Direct Final). An ACCP Direct Final closure will also have the same date in the DIFS Case Finalized Date field.

DIFS Case Closure Inhibitor Code

Codes assigned to a case from the point of closure certification that indicate specific conditions that are inhibiting its closure.

Table A7.C4.T5. Security Assistance Management Manual (samm.dsca.mil): [Case Closure Inhibitor Codes](#)

DIFS Case Closure Type Code

A code representing the type of closure (1 - non-ACCP; 2 - ACCP Interim; 3 - ACCP Final or Direct Final)

DIFS Case Holding Account Designator

A three position code used to identify the primary temporary account to which excess collection on the case will be transferred pending a decision on their use/refund.

DIFS Case Implementation Date

The date the case was implemented in DIFS.

DIFS Case Reopen Date

The date a case was reopened in DIFS

DIFS Case Status

A code that indicates the status of the case in DIFS

DIFS Certificate Status Date

The date on which the status of the case closure certificate's status was updated as stored in the DIFS Case Closure Certificate Inventory (CCCI)

DIFS Country Other Collections

The dollar amount of other collections applied to the case (synonymous with Cash collections)

DIFS Delivered Total Case Value

The dollar amount of all delivery transactions reported against the case

DIFS FMS Credit Collections

The dollar amount of FMS Credit collections applied to the case

DIFS Final-to-Interim Closure Date

The date the case was moved from final to interim closure status

DIFS Interim Closure Date

The date the case was interim closed

DIFS MAP Collections

The dollar amount of MAP collections applied to the case

DIFS Ordered Net Case Value

The dollar amount of articles/services priced on the case

DIFS Ordered Total Case Value

The dollar amount of all costs priced on the case

DIFS Progress Payment CAS

The dollar amount of CAS associated with the DIFS Progress Payments reported

DIFS Progress Payments Reported

The dollar amount of DIFS progress payments reported

DIFS Progress Payments/Undelivered

The dollar amount of DIFS progress payments that have yet to be delivery reported

DIFS Total Collections

The dollar amount of total collections on the case

DIFS Total Disbursements

Total of Accessorial Disbursements/Transfers, Article/Services Disbursements, CAS Transfers, Admin Transfers and ULO Transfers.

DIFS ULO Closure Indicator Code

A value that indicates if the case was closed under Accelerated Case Closure Procedures (ACCP).

DIFS ULO Disbursement Amount

The dollar amount of ULO value disbursed on the case.

DIFS ULO EACC Indicator

A value that indicates if the case was closed under Enhanced Accelerated Case Closure (EACC).

DIFS ULO Equity Amount

The dollar amount of value assigned to the case from the Case Closure Suspense Account (CCSA) to cover unanticipated post-closure financial.

DIFS ULO Issued Amount

The dollar amount of Expenditure Authority processed on the case post-closure.

DIFS ULO Required Amount

The dollar amount of the current ULO value in DIFS available for post-closure financial processing.

DIFS ULO Transfers

An amount transferred from the Case Closure Suspense Account (CCSA) to the case to cover unanticipated, post-closure financial activity.

DSCA Approval Required

Used to indicate whether a DSCA countersignature is required on a Case, Amendment or Modification before that Case or Change can be Implemented. DSCA signs all Basic LOAs, all changes to MAP and Credit Funded Cases and changes that increase the Case value by \$50,000. A "YES" indicates that a DSCA countersignature is needed and an "NO" indicates that a DSCA countersignature is not needed.

DSCA Approval Required

Used to indicate whether a DSCA countersignature is required on a Case, Amendment or Modification before that Case or Change can be Implemented. DSCA signs all Basic LOAs, all changes to MAP and Credit Funded Cases and changes that increase the Case value by \$50,000. A "YES" indicates that a DSCA countersignature is needed and an "NO" indicates that a DSCA countersignature is not needed.

DSCA Countersignature Date

The Defense Security Cooperation Agency (DSCA) countersignature date is the date that DSCA signed/approved the Letter of Offer and Acceptance (LOA), amendment or modification document.

Date Established

The date the record was established in the applicable system.

Date Financially Complete

Date of SDR financial completion.

Date Logistically Complete

Applies to Army and Air Force only. The date the SDR was closed in CISIL or SAMIS.

Date Materiel Return Suspense

Applies to Navy and Air Force only. For SDRs requiring return of materiel, the deadline for the materiel to be returned to the USG for credit.

Date Materiel Turned-in

Applies to Air Force only. For SDRs requiring return of materiel, the date evidence of materiel return is received by the SDR Division at AFSAC.

Date Of Shipment

The date the Source of Supply (SOS) shipped the freight to the customer.

Date Received - SF364

The date the SDR was received at USASAC, NAVICP-OF or AFSAC.

Date Sent to Source of Supply (SOS)

Date requisition was forwarded to action agency (SOS).

Days Past AOD

Document Sent Date - Anticipated Offer Date (AOD). Negative numbers indicate the Letter of Offer and Acceptance (LOA) was sent before the AOD.

Average Days Past AOD = Sum of Days Past AOD column / # of records in the detail data grid.

Days Until OED

Offer Expiration Date - System Date (today's date). Negative numbers indicate the OED has passed.

Deleted Line

Indicates the line was marked as deleted in DSAMS.

Delivery Item

Required for all sublines that have a parent line MASL which is labeled as SME/MDE. The Item description can be anything to identify the materiel that is being delivered in the delivery schedule.

Delivery Set End

The number of months after case implementation when the last item from the delivery set should be delivered.

Delivery Set Lead Time

The amount of time in months from case implementation that it will take to deliver the delivery set.

Delivery Set Quantity

The number of items being shipped within the delivery set.

Delivery Set Start

The number of months after case implementation when the delivery set will start shipment.

Delivery Term Code (DTC)

A code designating the segments of the transportation pipeline for which the U.S. Department of Defense is responsible during the transport of a supply shipment unit under the Foreign Military Sales/Grant-Aid programs. It also identifies when shipment passes from The United States to the Purchasing Nation or International Organization.

Security Assistance Management Manual (SAMM), DOD 5105.38-M:
Reference: Defense Logistics Agency's DLMSO site
(<https://www.dlmso.dla.mil/LOGDRMS/>) under DLMS Qualifier and External Code List for ID of 'A3' and Name of 'FOREIGN MILITARY SALES (FMS) DELIVERY TERM CODE'.

Demand Code

Indicates to the management element of a distribution system whether the demand is recurring or non-recurring.

Refer to DOD 4000.25-1-M, *Military Standard Requisitioning and Issue Procedures (MILSTRIP)*, AP 2.8, (Appendix 2.8).

Defense Logistics Management System (DLMS):

Reference: Defense Logistics Agency's DLMSO site
(<https://www.dlmso.dla.mil/LOGDRMS/>) under DLMS Qualifier and External Code List for ID of '74' and Name of 'DEMAND CODE'.

Demilitarization Type Code

A code to identify each item requiring demilitarization and the type of demilitarization required.

Description

A full description of the case.

Discrepancy Code

Provides description of discrepant materiel.

Defense Logistics Management Systems (DLMS):

Reference: Defense Logistics Agency's DLMSO site
(<https://www.dlmso.dla.mil/LOGDRMS/>) under DLMS Qualifier and External Code List for ID of 'HA' and Name of 'SHIPPING AND PACKAGING DISCREPANCY CODES'.

Also located in the 'SDR Code Lists' document found on <http://www2.dla.mil/j-6/dlmso/Programs/committees/supply/supplysdr.asp> (Note: DLMSO is in the process of migrating their website from www2.dla.mil/j-6/dlmso to www.dlmso.dla.mil)

Distribution Code

A code that identifies the ILCO system which will process the input transaction (and receive status from the supply source).

Codes:

Army/CISIL: B

Navy/MISIL: F

Air Force/SAMIS: N

Document Identifier

The first three record positions (RP 1-3) of a requisition record uniquely identify the type of requisition record.

Additional codes can be found in DoD 4000.25-1-M *Military Standard Requisitioning and Issue Procedures (MILSTRIP)*, Appendix 2.1.

Some common identifiers are:

A01 - Requisition for overseas shipment with NSN/NATO stock number.

A02 - Requisition for overseas shipment with part number.

A04 - Requisition for overseas shipment with other identifying data (such as publications).

A05 - Requisition for overseas shipment with exception data. Use when item has a part number and additional technical order information is needed to identify the item.

AOA - Requisition for domestic shipment with NSN/NATO stock number (USA, Canada and Mexico only).

AOB - Requisition for domestic shipment with part number (USA, Canada and Mexico only).

AE1 - Supply Status to requisitioner (RP 30-35).

AE2 - Supply Status to requisitioner (RP 30-35) with status code BW or N8.

AEA - Supply Status for service/country prepared FMS and grant aid requisitions with NSN/NATO stock number.

AS1 - Shipment Status to requisitioner (RP 30-35).

AS2 - Shipment Status to supplementary address (RP 45-50).

BLA - Contract Deliverable Advisement Acknowledgement of Navy contracts processed through MISIL.

BLB - Contract Deliverable Supply Status on Navy contracts processed through MISIL.

BLC - Contract Deliverable Shipment Status on Navy contracts processed through MISIL.

BMB - Publications Requisition for Army Publications ordered through STARR-PC.

X01 - NAVILCO Initiated Requisition/Requisition Establish.

X04 - NAVILCO Initiated Requisition/Requisition Establish.

X05 - NAVILCO Initiated Requisition/Requisition Establish.

X0A - NAVILCO Initiated Requisition/Requisition Establish.

X0E - NAVILCO Initiated Requisition/Requisition Establish.

X0F - NAVILCO Initiated Requisition/Requisition Establish.

X0J - NAVILCO Initiated Requisition/Requisition Establish.

X5C - Establish Deliverables.

X5V - Establish Deliverables (used in YR-SUPHST).

XD6 - Manual MRRL Request (**Army & Air Force**) - this is created in STARR/PC and is a request to return a Repair & Return Item.

XG3 - Rejected Customer Requisition.

XKJ - Post Procurement.

XL1 - Package Requisition.

XL4 - Package Requisition Inquire/Update.

XPI - Establish/Update Local Procurement.

XZ9 - Suballotment Requisition.

XZI - NAVILCO Initiated RPO Requisitions - IDA Processing.

XZQ - Reinput Package Requisition.

ZP1, ZT1 - Requisition same as A01. **Used by U.S. Army** to identify major items.

ZP5, ZT5 - Requisition with exception data. Same as A05. **Used by U.S. Army** to identify major items with exception data.

ZP4, ZT4 - Requisition **used by U.S. Army** to requisition ammunition with DODIC/DODAC.

ZW5 - **Used by USASAC** to post billing.

Document Initialization Date

The date when a case version is initialized.

Document Sent from IA

This milestone is entered to indicate when the document (LOA, amendment, modification, etc.) has been sent to the customer.

Document Status Code (aka Case Version Status Code)

Identifies the status of the case.

Codes are:

- D - Development. (LOR Received and LOA being developed.)
- W - Writing. (MILDEP has completed entering and updating the LOA and it is now resident in the Case Writing Division for addition of the payment schedule and standard notes.)
- R - Review. (Case Writing Division is done with their part of the case version preparation.)
- P - Proposed. (Awaiting MILDEP signature and DSCA countersignature.)
- O - Offered. (LOA countersigned by DSCA and the MILDEP has sent the LOA to the customer for acceptance.)
- A - Accepted. (Customer returned Accepted LOA to the MILDEP.)
- I - Implemented. (Obligational Authority issued, case is Implemented and available for execution.)
- SSC - Supply/Services Complete. (MILDEP declares the case Supply/Services Complete. No new requisitions allowed.)
- IAC - IA Certified. (Cases that the IA had certified for closure but were not yet closed in DIFS by DFAS-IN.) **Air Force Only**
- IC - Interim Closed. (Final expenditures estimated and collected [ULO]. Case at DFAS-IN. Final bill issued to customer.)
- C - Final Closed. (DFAS-IN declares all final expenditures received.)
- X - Canceled.

Document Type Code (aka Case Version Type Code)

The type of document.

- B = Basic case (Letter of Offer and Acceptance [LOA])
- A = Amendment
- M = Modification
- I = current Implemented version (the latest Implemented information for the case).

Documents by Current Status Code Graph

Provides a current snapshot of the number of documents in each of the following statuses:

- D - Development
- W - Writing
- R - Review
- P - Pending
- O - Offered
- A - Accepted
- I - Implemented
- X - Canceled

Displayed for USG Employees only.

- W - Writing
- R - Review

Grouping options:

- Implementing Agency (IA)
- Customer Service
- Document Type

Filter options:

- Implementing Agency (IA)
- Customer Service

Document Type
Document Status
Case Designator (1st position)

**Due with Acceptance
(LOA and Amendments only)**

The due with acceptance is the amount that is to be provided to DFAS-IN with acceptance of the document. Any payments made by the Purchaser that exceeds the "Amount Received from Purchaser" are to be deducted from the "Due with Acceptance" amount.

ERRC Code, AF

A code denoting the expendability, recoverability, reparability category (ERRC) employed in management of an item of supply within the Air Force.

EUM ID

End-Use Monitoring (EUM) Identifier is a one-character code assigned to a Military Articles and Services Listing (MASL) item indicating if it is covered under Enhanced End Use Monitoring or Routine End Use Monitoring.

E - Enhanced EUM item
R - Routine EUM item

See DoD 5105.38-M, Security Assistance Management Manual (SAMM), Chapter 8 End-Use-Monitoring (EUM) for additional information regarding Routine EUM and Enhanced EUM.

Entered Date

The date when the recipient unit information was entered into DSAMS.

Estimated Accessorial Value

Estimated accessorial values represent USG expenses incident to issues, sales, and transfers of materiel that are not included in the standard price or contract cost of materiel. Two primary accessorial costs are packing, crating and handling (PC&H) and transportation.

Estimated CAS Value

The estimated surcharge applied to all FMS purchases from procurement to cover the cost of Contract Administration Services (CAS), quality assurance and inspection, and contract audit. The surcharge percentage depends upon any contract administrative reciprocal agreements with a particular purchasing country.

Estimated Closure

This milestone is entered to indicate the estimated date that the Case Closure Certificate will be submitted.

Estimated Closure Date

The estimated closure date for the Case.

Estimated Initial Award Date

Applies to Army only. The original forecast date a contract is projected to be initially awarded.

Estimated LSC Value

Effective 1 October 2007, the 3.1 percent logistic support charge (LSC) was eliminated. This includes both application to a new LOA and items delivery reported after that date even if they were originally priced to include the charge.

Estimated Service Date From

A period of time indicating the beginning date that the customer can expect a service to begin.

Estimated Service Date To

A period of time indicating the beginning date that the customer can expect a service to end.

Estimated Ship Date

The date that the Customer Organization can expect to begin receiving Case Line items.

Estimated Supply/Services Complete Date

The estimated date which the case will be considered supply service complete and all items and services will be delivered. This is calculated by evaluating each line on a case and determining the greatest value between the available lead time and the performance period end then adding that value to the implemented date of the basic case.

Estimated Total Line Value

The estimated value of the above-the-line and below-the-line costs for the line.

Extended Price

The original extended price amount is the total value of a material or service requisition at the time of establishment. This element is computed by multiplying the requisition transaction quantity by the unit price of the item ordered. For requisitions that do not contain a national stock number, the original extended value is based upon the requisition's unit price, cognizance symbol, and a default value.

Federal Condition Code

This is a two-digit code consisting of an alpha Supply Condition Code in the first digit, and a numeric or alpha Disposal Condition Code in the second digit. A combination of the Supply Condition Code and the Disposal Condition Code, which most accurately describes the materiel's physical condition, constitutes the Federal Condition Code for reutilization program screening and review purposes.

Supply Condition Code classifies material in terms of readiness for issue and use or to identify action underway to change the status of materiel. When materiel is determined to be in excess of approved stock levels and/or no longer serviceable, use SCC'S A thru H and S to reflect materiel condition prior to turn-in to Defense Reutilization and Marketing Services (DRMS).

Reference: Defense Logistics Agency's DLMSO site

(<https://www.dlmsd.dla.mil/LOGDRMS/>) under DLMS Qualifier and External Code List for ID of '83' and Name of 'Supply Condition Code'

Disposal Condition Codes are an accurate description of the physical condition of materiel based on inspection at time of receipt by the Defense Reutilization and Marketing Office (DRMO).

See DoD 7000.14-R, Financial Management Regulation, Volume 15, Chapter 7, Table 7-2
See DoD 4000.25-2-M, Military Standard Transaction Reporting and Accounting Procedures (MILSTRAP), Appendix 2.25.

Disposal Codes are:

- 1 - Unused (Good)
- 2 - Unused (Fair)
- 3 - Unused (Poor)
- 4 - Used (Good)
- 5 - Used (Fair)
- 6 - Used (Poor)
- 7 - Repairs Required (Good)
- 8 - Repairs Required (Fair)
- 9 - Repairs Required (Poor)
- X - Salvage
- S - Scrap

Federal Supply Classification

The Federal Supply Classification allows the Federal Supply Group to be subdivided into 99 classes. The classes within any group are considered to be closely related. The combination of the Federal Supply Group and the specific class within the specified group constitutes the four digit Federal Supply Classification. This element is input with its associated FSG, but may be used as a sort key within the system by design.

Financial Implementation

DSAMS creates this milestone when DFAS-IN indicates that all financial requirements have been met (initial deposit received). NOTE: This does not necessarily mean that the case version has been implemented DSAMS.

Financial Implementation Date

The financial implementation date is the date that the Defense Finance Accounting Service (DFAS-IN) receives from the purchaser the amount due with acceptance for the Letter of Offer and Acceptance (LOA) or amendment.

Follow-up Trigger Date

The date that a follow-up will be generated to the source of supply if additional status is not received on a supply action. The additive used in determining this date may be based upon the estimated availability date, priority, and the latest status of supply. When this date is reached with no change in status of the supply action, then a follow-up will be generated in order to obtain more current status.

Fund Code

Fund codes are two position alpha/numeric codes used in conjunction with Service or Agency Code of the billed office to designate the billing method (interfund or noninterfund). When interfund billing is indicated, the fund code also indicates the fund account to be charged (disbursed) or credited (refunded).

Generic Code

The Generic Code is a three-character code assigned to each item in the Military Articles and Services List (MASL) to categorize articles, services, and training for reporting and management purposes.

See DoD 5105.38-M, Security Assistance Management Manual (SAMM), Appendix 4 for a list of all the codes.

Hazardous Characteristic Code

Code used for storage purposes to assure that incompatible hazards are not stored next to one another. The hazardous characteristics code visible in the federal logistics information system (FLIS) pertains to the latest formulation of this item. Additional information may reside in the hazardous material information system (HMIS) for a different formulation of the same cage/part number.

See DoD 4100.39-M Volume 10 Table 214 (Federal Logistics Information System (FLIS) Manual)

Hazardous Material Indicator Code

A code denoting materiel which requires special handling. It is used as a qualifier following the National Motor Freight Classification Number.

See DoD 4100.39-M Volume 10, Table 49 (Federal Logistics Information System (FLIS) Manual)

Historic Implemented Cases Graph

Provides the total number of historic implemented cases for a selected number of months or years (maximum 10 years), based on the date of implemented status. Grouping options: Implementing Agency and Customer Service; Filter options: Implementing Agency (IA), Customer Service, and Case Designator (1st position).

Historic Implemented Documents Graph

Provides the number of implemented documents (Basic, Amendments, and Modifications) for a selected number of months or years (maximum 10 years), based on the date of implemented status. Grouping options: Implementing Agency and Customer Service; Filter options: Implementing Agency (IA), Customer Service, Document Type, and Case Designator (1st position).

Implementation Date

The date when a supply action on an FMS case is initiated or directed by an implementing agency.

Implemented

Implemented is the date that the Letter of Offer and Acceptance (LOA), amendment, or modification was implemented by the United States Government (USG).

Implementing Agency ID

A one-letter code that identifies the military department or defense agency responsible for the execution of military assistance programs. With respect to FMS, the military department or defense agency assigned responsibility by the Defense Security Cooperation Agency to prepare an LOA and to implement an FMS case. The implementing agency is responsible for the overall management of the actions that will result in delivery of the materials or services set forth in the LOA that was accepted by a foreign country or international organization.

Security Assistance Management Manual (SAMM): [Implementing Agency ID Codes](#)

Interest Bearing Account Balance

Memo entry subset of the Total Collections value, identifying how much of that amount (if any) is deposited in an Interest Bearing Account.

Interfund Bill Number

An alpha or numeric identifier assigned by the billing office to identify a bill. The bill number is unique to the billing office DoDAAC and may not be duplicated within a calendar year.

See DoD 7000.14-R Financial Management Regulation Volume 15

See DoD 4000.25-7-M Table C2.T2 (Military Standard Billing System) MILSBILLS

Interim Closure Date

Interim Closed cases are Foreign Military Sales cases that use Accelerated Case Closure (ACC) Procedures. Interim closure date is the date that an ACC allows a case to be closed after supply or services completion, even if there are outstanding unliquidated obligations on the case or not all financial transactions are finalized. These cases are re-categorized as interim closed in the military department (MILDEP) system, which allows for disbursement processing, liquidating obligations, unliquidated obligation adjustments, and processing of Supply Discrepancy Reports. The Implementing Agency must continue to work interim closed cases through final closure.

DoD 7000.14-R Financial Management Regulation Volume 15, Definitions

Item Name

The approved or unapproved name for an item.

Last Activity Date

Date of last activity, YYDDD.

Last Implemented Amendment

This is the case version and amendment number of the latest implemented version of the case.

Last Implemented Document

This is the case version and amendment OR modification number of the latest implemented version of the case. It is also the last document (amendment/modification) posted to the system.

Last Implemented Document Date

The last implemented document date is the date of the most recently implemented Letter of Offer and Acceptance (LOA), amendment, or modification.

Last Implemented Modification

This is the case version and modification number of the latest implemented version of the case.

Lead Time

The amount of time required by a contractor to produce the first item after contract award until deliveries begin.

Line Item

Identifies a detail line item on an LOA.

Line Manager

The line manager associated with the line's current operating agency responsible for managing the line.

Line Preparer

The office responsible for preparing the line.

Longest Lead Time (Line ID)

The longest number of months after the basic case was accepted that the line item may be scheduled to be shipped to the purchaser. This is calculated by evaluating each line on the implemented version of each case and determining the greatest value among them. The ID in parentheses is the line ID associated with the Longest Lead Time.

MASL Number

A 13-position alpha/numeric field consisting of the Federal Supply Classification (FSC) and the National Item Identification Number (NIIN). The FSC is a DoD code used to classify materiel, identified under the Federal Cataloging Program. The FSC contains four digits. The first two digits identify the Federal Supply Group (FSG) and the last two digits identify the Federal Supply Class within each group. The NSN for an item consists of the applicable four-digit FSC, two-digit NCB Code, and a seven-digit National Item Identification Number (NIIN). All major items of materiel (except ammunition) listed in the MASL are identified by a specific NSN where one has been assigned by Defense Logistics Information Service (DLIS). Major items are assigned the proper FSC and a pseudo NIIN by the responsible MILDEP when an NSN has not been assigned as in the case of ships and aircraft.

See DoD 5105.38-M, Security Assistance Management Manual (SAMM), and DSCA Handbook 7003

Managing RIC

See Routing Identifier Code (RIC). The source of supply or organization responsible for item management.

Material Control Code, Navy

Segregates material items into more manageable groupings (e.g., fast, medium, or slow movers) or relates specials reporting and/or control requirements to field activities.

Reference: Defense Logistics Agency's DLMSO site (<https://www.dlmso.dla.mil/LOGDRMS/>) under DLMS Qualifier and External Code List for ID of 'MCC' and Name of 'Materiel Control Code'.

Military Department Approval

The Military Department (MILDEP) enters this Milestone when the case version document is approved and ready for the Case Writing Division (CWD).

Military Department Signature

Date US Representative of his Authorized Designee signed the Letter of Offer. Indicates date formal offer is made to a foreign buyer. Case status code must be "O".

Mod Number

Applies to Army only. The number that is assigned to a modification of a contract.

Mode of Shipment

One-digit alphabetic or numeric character which identifies the initial [Transportation Mode](#) / [Transportation Method](#) used by the shipper.

See DoD 4500.9-R, Defense Transportation Regulation, Part II Cargo Movement, Appendix I.

NSN/ Part/ Reference Number

A number assigned under the Federal Cataloging Program to each approved United States Federal Item Identification. It consists of the four-digit Federal Supply Classification (FSC) and the nine-digit assigned National Item Identification Number (NIIN) followed by the four-digit DoD Ammunition Code if needed. Shown in record positions 8-22 of the MILSTRIP requisition.

NSN/ Part/ Reference Number Received

Identifies the material/service received by the customer.

NSN/Part/Reference Number Requisitioned

Identifies the material/service requisitioned by the customer.

National Item Identification Number (NIIN)

A National (or NATO) Item Identification Number (NIIN) is contained in the last 9 digits of the National Stock Number. The NIIN is a 9-digit numeric code that differentiates each individual item of supply from all other items of supply. The first two digits signify the National Codification Bureau (NCB) which assigned the NIIN, while the last seven digits are sequentially assigned by the federal logistics information system (FLIS).

Net Case Value

Costs and the related material/services that are the responsibility of the cognizant implementing agency during execution and closure of an FMS case. Specifically, line 21 of the DD Form 1513 (estimated costs) or line 8 of the LOA (Net Estimated Cost) sometimes referred to as the Net Estimated Case Value.

Net Line Value

The sum of all above-the-line costs for the line. It does not include below-the-line costs.

Nomenclature

A name which has been selected and delimited where necessary to establish a basic concept of the item of supply to which the item belongs. It may be a basic noun or noun-phrase followed by those modifiers necessary to differentiate between item concepts for items having the same basic noun.

Offer Acceptance Date/Offer Accepted by Customer

The date that appears on the acceptance portion of the LOA and indicates the calendar date on which a foreign buyer agrees to accept the items and conditions contained in the FMS offer portion.

Offer Expiration Date (OED)

Each LOA document includes an OED indicating the last date on which the purchaser may accept the offer. The OED is normally 85 days from Military Department Approval (MILAP) in the Defense Security Assistance Management System (DSAMS).

See DoD 5105.38-M, Security Assistance Management Manual (SAMM), Figure C5.F6..

Offer Release Code

This code specifies notification requirements prior to shipment and must be compatible with the Delivery Term Code. See [Figure C5.F5.](#) for a complete list of ORCs. More than

one code may apply for each line item.

See DoD 5105.38-M (Security Assistance Management Manual) Figure C5.F5..

Offer/Acceptance Comparison Graph

Provides a count of all case versions within four categories (Offered/Accepted, Offer Expired/Not Accepted, Offer Due to Expire within 14 Days, and Offer Due to Expire in 15 or more days) for a selected number of months based on the offer expiration date. The Days Until OED is calculated by subtracting the current date from the OED. A negative number (in parenthesis) indicates the OED has passed; a positive number indicates the customer still has time to accept the offer. Filter options: Implementing Agency (IA), Customer Service, and Case Designator (1st position).

Offered

DSAMS creates this milestone when the case version status is changed to "Offered".

Open Offers Graph

Provides the number of case versions in an offer status where the Offer Expiration Date (OED) is 15 or more days in the future (green) and 0-14 (yellow) days in the future. It also shows those where the OED has passed (red) as compared to the current date. The Days Until OED is calculated by subtracting the current date from the OED. A negative number (in parenthesis) indicates the OED has passed; a positive number indicates the customer still has time to accept the offer. Percentages are calculated based on the number of case versions for each OED group compared to the overall number of case versions for all three OED groups. Grouping options: Implementing Agency and Customer Service; Filter options: Implementing Agency (IA), Customer Service, and Case Designator (1st position).

Order Number

Order numbers include, but are not limited to: contract, modification, call, task, and delivery order numbers.

See DoD 7000.14-R Financial Management Regulation, Volume 10, Chapter 8.

Original Acquisition Value

The value of one unit of the item on the Case Line.

Other Accessorial Value

A PLANNED below-the-line estimate of costs established to cover special accessorial costs. Accessorial costs represent USG expenses incident to issues, sales, and transfers of materiel that are not included in the standard price or contract cost of materiel. Two primary accessorial costs are packing, crating and handling (PC&H) and transportation. Actual "Other Accessorial" costs are applied by DFAS-IN, based upon information provided by the IAs.

Performance Period End

The ending month of the period of time where all articles offered are delivered and all services have been performed.

Performance Period Start

The starting month of the period of time a service/articles offered will be provided.

Previous Payment Date

(Amendments and Modifications only) The previous payment date is the last quarterly payment on the last implemented document that affected the payment schedule that is prior to the date that the payment schedule was created.

Previous Payments Scheduled

(Amendments and Modifications only) The previous payments scheduled is the amount scheduled to be paid up through the previous payment date. This is based on the last implemented document that affected the payment schedule.

Priority

The priority designator (PD) is located in rp 60-61 of requisitions, and related transactions, and is based upon a combination of factors that relate the relative importance of the requisitioner's mission, expressed by its Force or Activity Designator (F/AD), and the urgency of need of the end use expressed by the Urgency of Need Designator (UND).

Processing RIC

The Routing Identifier Code (RIC) field contains a three-position alpha/numeric code for the shipping depot or activity performing services. See [Routing Identifier](#) for codes.

Programmed Case Value

The Programmed Case Value equals the combined value of reported Commitments, Obligations, Expenditures and other above-the-line costs (such as CAS, LSC and non-recurring costs) incurred to date, as reported by the IAs to the DSAMS system.

Programmed Line Value

The Programmed Line Value equals the combined value of reported Commitments, Obligations, Expenditures and other above-the-line costs (such as CAS, LSC and non-recurring costs) incurred to date, as reported by the IAs to the DSAMS system.

Progression Code

Identifies the current status of Supply Discrepancy Report.

For Army:

- A - Date of preparation by customer.
- B - Date entered into the computer at USASAC.
- C - Date SDR sent to supply source.
- D - Date SDR sent to shipping depot for proof of shipment.
- E - Date returned to USASAC by the supply source or date forwarded to USASAC's product assurance for evaluation.
- F - Date returned by supply source with debit/credit authorized.
- G - Date USASAC forwards request for additional information to country per supply source's request.
- I - Date USASAC receives additional information from the country or the shipping depot and forwards the information to the supply source.
- J - Date supply source responds to additional information with their proposed settlement of SDR (other than disposition instructions).
- K - Date disposition instructions received from supply source.
- L - Date USASAC forwards disposition instructions to country. Country has 180 days to respond.
- N - Date USASAC receives evidence that country is returning material and forwards to supply source.
- O - Date SDR held at USASAC for a policy decision from a higher authority or package prepared for SDR review board.
- P - Date supply source authorized billing adjustment and sends request for billing adjustment to the comptroller.
- Q - Date irresolvable SDR sent to USASAC for processing of approved credit.
- R - Date SDR valued less than \$300 sent to DFAS-NC for processing.
- X - Date DFAS-IN "FK" record processed.
- Y - Date completion notice forwarded by USASAC to country. Country has 90 days to request reconsideration response, they have an additional 90 days to contest the SDR.
- Z - Records are automatically moved to date Z after two years at date Y. Records residing at date Z will be deleted from designated reports/products.

For Navy:

BA - Credit granted by U.S. Supply System.
BB - Credit granted by ILCO.
BC - SDR completed - NZ issued to DFAS-IN.
BD - Evidence of shipment provided (non-parcel post).
BE - Proof of delivery was provided (parcel post).
BF - Rejected based on time frame.
BG - Rejected based on dollar limitation.
BH - Rejected, no billing discrepancy exists.
BJ - Rejected, services or work request.
BK - Misdirected shipment, disposition instructions provided.
BL - No financial adjustment made, disposition instructions provided.
BM - Item received is an acceptable substitute.
BN - Debit action taken.
BP - DD364 does not contain required information.
BQ - Canceled per customer request.
BR - Material supplied from procurement.
BT - Material shipped/received as ordered.
BW - Rejected; turn in not received.
BX - Research reveals no discrepancy.
CA - Missing or unprocessable document number: cannot be corrected.
CB - SDR being processed under replacement number; this SDR deleted.
CC - Unacceptable multiple SDR submission.
CD - Extended value of SDR record greater than requisition.
CE - Billing only; SDR canceled. Research response, no adjustment required.
CF - SDR rejected; cannot be identified to a detail level requisition.
CG - Shipment data missing with discrepancy code S3-S4.
CH - Shipment data missing; not discrepancy code S3-S4.
CI - Canceled by ILCO due to establishment error progression code.
CJ - SDR submitted after one year.
CK - SDR value \$100 or less for overage, shortage, or damage.
CL - Stock number is same as originally ordered.
CM - Substituted number is correct item of supply.
CN - Insured/registered/certified (IRC) present; submit claim with carrier.
CP - ILCO confirmed denial.
CQ - Acceptable wrong item.
CR - Acceptable condition discrepancy.
CS - Reply status "A", request denied.
CT - Completed by ILCO without adjustment action.
CU - Rejection based on shipping information.
CV - Acceptable misdirected shipment.
CW ? ROD canceled.
CY - Material shipped by traceable parcel post.
CZ - Parcel post discrepancy; damaged/not received.
EA - Reply status "B" or "C" system adjustment will be granted.
EB - Request for system charge generated by Interfund Processing application.
EC - Follow-up initiated by Interfund Processing application on request for adjustment.
EE - Request for adjustment forwarded to ICP/Contractor.
EF - Follow-up on request for adjustment to ICP/Contractor.
EG - Disposition instructions provided; awaiting turn in document.
EJ - Tracer initiated on GBL parcel post shipment.
EK - Tracer on GBL or parcel post shipment inadequate or no response.

EN - SF 1080 initiated for write off.
 EP - Prior write off reversed; system credit will be granted.
 ER - Interim response received from supply activity.
 EX - Write off when funds available.
 NA - Unacceptable misdirected shipment.
 NB - Unacceptable condition discrepancy.
 NC - Unacceptable duplicate shipment.
 ND - Acceptable duplicate shipment.
 NE - Unacceptable overage.
 NF - Acceptable overage.
 NG - Unacceptable wrong item.
 NH - Unacceptable shortage.
 NP - Reconsidered ROD awaiting further action.
 NQ - Reply status "D" or "E" requires NAVILCO action.
 NR - Canceled ROD awaiting further action; XSC needs.
 NS - Contested SDR awaiting further action.
 NT - ILCO action required; all other ILCO action.
 NU - SDR identified to a Major Item Line (RSN) (single selling price).
 RC - System debit/credit processed by Interfund Processing application.
 RD - System credit held by Interfund Processing application.
 RE - COPEX code changed to "E".
 RF - SDR related credit IFD; requisition has contract data. Manual review required.
 XB - Document number in file but unprocessable. Requisition type is 19, 72, 98 or 99.
 XC - Quantity on input unprocessable; discrepancy cited.
 XD - Multiple SDRs held in suspense awaiting previous SDR completion.
 XE - Insured/registered/certified (IRC) number missing from parcel for specified activities.
 XG - Grant aid; system suspended.
 XX - Undefined discrepancy code Z1 or action code 1Z.

For Air Force:

A - Date SDR received at DOD.
 B - Acknowledge official receipt of SDR from SA customer.
 C - SDR sent to the supply source for processing.
 E - ILCO receives SDR reply from supply source.
 F - Follow-up by ILCO on delinquent SDR reply.
 L - ILCO forwards disposition instructions to SA customer. Country must respond by suspense date.
 M - Follow-up to SA customer on materiel disposition.
 N - SA customer returns materiel.
 S - Supply source reply accepted by the ILCO.
 T - Follow-up by ILCO on delinquent billing action.
 Y - SDR closed (financially complete) at the ILCO.
 Z - SDR rejected, not established in DOD.

Progression Date

The date that a progression code is entered against a Supply Discrepancy Report. Progression Date is not displayed in SCIP.

Project Code

A code for identifying requisitions, related documents, and shipments of materiel for specific projects, programs, or maneuvers. Identifies specific programs to provide for funding and costing at requisitioned or supplier level to satisfy program costs and

analysis, including an indication of transactions within or outside of the Federal Government.

Project codes are categorized into four groups and the authority to assign project codes varies by category. The following paragraphs provide the definitions of each category of project codes and identify the S/A which is authorized to assign each category of project code.

Category A. For use when no meaning of the code will be perpetuated outside the originating S/A. The code will be perpetuated in all related documentation and will appear as a part of the shipping container markings. Project codes in category A may be assigned by those S/As identified in appendix 2.2 by a distinct S/A code, FEDSTRIP AAC, and by those Agencies using the multi-use Service Code H.

Category B. For use when recognition and exceptional processing actions have been prearranged between specified S/As. Category B project codes will be announced only to participating S/As, in the format provided below. Assignment authority is the same as for category A.

Category C. (3/alpha/alpha). Assigned for common purpose use by all or specified S/As. Approved category C project codes will be disseminated electronically to the designated project code contact points and Supply Process Review Committee (SPRC) members. All category C codes are published on the DLA Logistics Management Standards Website unless prohibited by security classification.

Category D. OSD/CJCS project codes. Requisitions and materiel releases with category D project codes will be ranked above all other requisitions with the same priority designators for processing purposes. All category D project codes are in the 9_ series. The following definitions of specific series apply:

9/numeric/numeric Reserved for assignment by OSD. Specific use of the code is to be determined by OSD. Such codes shall be monitored by DASD (L&MR) SCI in coordination with the DoD MILSTRIP Administrator.

9/numeric/alpha Identifies allocation at the level of the Chairman, Joint Chiefs of Staff of significant materiel or equipment items that are on hand or are becoming available for issue when resources are not sufficient to meet all requirements. (This series of project codes is used for scarce resource allocation.)

9/alpha/numeric Identifies the establishment and subsequent release, at the level of the Chairman, Joint Chiefs of Staff, of emergency, reserve, or specified purpose stocks which are on hand or are becoming available. (This series of project codes is used as authority to release resources which are being held for contingencies; for example, safety stocks and war reserves.)

9/alpha/alpha Identifies a project, operation, program force, or activity sanctioned by the Chairman, Joint Chiefs of Staff acting on behalf of the Joint Chiefs of Staff, or by the Chairman acting on behalf of the Secretary of Defense which requires heightened logistic infrastructure visibility and support.

See DOD 4000.25-1-M Military Standard Requisitioning and Issue Procedures (MILSTRIP), Appendix 2.13.

Pseudo Requisition Count

The total count of all non-material/service requisitions against a case.

Pseudo Requisition Value

The total FPC (Foreign Program Control) issued against all non-material/service requisitions of a case.

Quantity Billed

The quantity reported as having been billed by the customer and entered in Block 9C of the SF 364.

Quantity Canceled

Quantity that represents the total number of units that have been canceled on an open-closed requisition.

Quantity Discrepant

The quantity reported as having been received in a discrepant condition on Block 10A of the SF 364.

Quantity Open

Quantity that is yet to be fulfilled. This is calculated by subtracting any shipped and canceled quantities from the requested quantity.

Quantity Per Unit Pack Code

The quantity expression assigned to a code indicating the number of units of issue in the unit package as established by the managing activity.

Quantity Received

The quantity reported as having been received by the customer and entered in Block 9D of the SF 364.

Quantity Requested

Quantity requested upon initial submission of a requisition. On MILSTRIP requisitions, this value is found in record positions 25-29.

Quantity Shipped

The quantity reported as having been shipped by the customer and entered in Block 9C of the SF 364.

Quarter 1 Quantity

Associated with calendar year, this will identify the quantity of materiel that will be delivered in the quarter. Quarter 1 (Jan. - Mar.)

Quarter 2 Quantity

Associated with calendar year, this will identify the quantity of materiel that will be delivered in the quarter. Quarter 2 (Apr. - Jun.)

Quarter 3 Quantity

Associated with calendar year, this will identify the quantity of materiel that will be delivered in the quarter. Quarter 3 (Jul. - Sep.)

Quarter 4 Quantity

Associated with calendar year, this will identify the quantity of materiel that will be delivered in the quarter. Quarter 4 (Oct. - Dec.)

Quarterly Payment Amount Due

The actual amount due for the payment on the Case Payment Schedule.

Quarterly Payment Due Date

The actual due date of the payment on the Case Payment Schedule.

Reason for Assigned Group

Reason why a particular Anticipated Offer Date has been assigned to a case.

Recipient Unit

The foreign government unit who will be the ultimate recipient of material provided under Foreign Military Financing (FMF). This information is provided by the Security Cooperation Organizations (SCOs). It will include as much uniquely identifiable unit information as possible to identify the unit or organizational entity, such as the individual unit's division brigade and battalion in U.S. Army organization terms or comparable service-equivalent organizational elements.

Recipient Unit Comments

Text field that offers any additional comments and information related to the Recipient Unit.

Recoverability Code, Army

Code employed within the U.S. Army denoting the recoverability category under which an item of supply is managed. The codes are assigned to support items to indicate the

disposition action on unserviceable items.

See DoD 4100.39-M, Volume 10, Table 87-Army.

Recoverability Code, MC

A code used by the Marine Corps to provide information on each item to indicate the disposition action on unserviceable items.

See DoD 4100.39-M, Volume 10, Table 57-Marine Corps.

Related Cases

"Y" (Yes) indicates other case records related to this case record. "N" indicates that there are no other related cases.

Reparability Code, CG

A code used within the Coast Guard to denote if an item is reparable and the lowest maintenance level at which repair or condemnation is normally accomplished.

See DoD 4100.39-M, Volume 10, Table 128-Coast Guard.

Reparability Code, DLA

A code indicating whether or not the item has reparable characteristics and whether or not the item has been subjected to reparable characteristics review. This code is applicable to DLA (Defense Logistics Agency) managed items only.

See DoD 4100.39-M, Volume 10, Table 130-DLA.

Required Availability/Delivery Date

Required Availability Date (RAD). A numerical day of the year, which specifies when, end items and concurrent spare parts are committed to be available for transportation to an FMS Grant Aid recipient.

Required Delivery Date (RDD). A three-position numerical day of the year specifies when materiel is actually required to be delivered to the requisitioner, and is always earlier or later than the computed standard delivery date (SDD). A required delivery date cannot exactly equal a computed standard delivery date

See DOD 4000.25-1-M Military Standard Requisitioning and Issue Procedures (MILSTRIP).

Requisition Number

A unique reference number assigned to a requisition or a release/receipt document in order to identify the transaction throughout the logistics system and for the life of the transaction unto; its retirement is authorized in official audit reports. The first six positions are the DoDAAC of the reporting activity; the next four positions are for the ordinal date; the next position is the utilization code; and the last three positions are the activity serial number.

See DLM 4000.25-1 Military Standard Requisitioning and Issue Procedures (MILSTRIP) AP2.7.1

Requisition Number Suffix

Suffix codes (single alphabetic or numeric code) shall be entered in this position by elements of the distribution system as transactions occur. The purpose of the suffix code is to relate and identify requisition and Materiel Returns Program (MRP) transaction 'partial actions' taken on the original requisition or MRP transaction without duplicating or causing loss of identity of the original number. The following characters may be used as suffix codes: A-H, J-M, Q, T-X, Y (reserved for use by Navy and DLA) and 2-9.

See DLM 4000.25-1 Military Standard Requisitioning and Issue Procedures (MILSTRIP) AP2.8.2.

Revised Estimated Award Date

Applies to Army only. The revised estimated date a contract is projected to be awarded.

Routing Identifier

Routing Identifier Codes (RICs) are assigned by services/agencies for processing inter-service/agency and intra-service/agency logistics transactions. The codes serve multiple purposes in that they are source of supply codes, intersystem routing codes, intrasystem routing codes and consignor (shipper) codes. Each service and agency will assign RIC's to its facilities and activities. RIC's consist of 3 digits. The first digit must be a letter; the second and third digits can be a letter or a number.

This is an abridged listing of common RICs; for complete listing see DLM 4000.25-1, Military Standard Requisitioning and Issue Procedures (MILSTRIP), AP 2.3.

Some common codes are:

A12 - USA Soldiers Systems Command, Kansas St., Bldg. 3, Natick, MA 01760-5000

AJ2 - USA Tank Automotive and Armaments Command (TACOM), Warren, MI 48397-5000 (Non-Army Managed Items Business Unit (NAMI CBU))

AKZ - U.S. Army Tank, Automotive and Armaments Command (TACOMW), Warren, MI

BY7 - U.S. Army Security Assistance Command (USASAC), New Cumberland, PA.

B14 - U.S. Army Joint Munitions & Lethality Command (JM & L), Rock Island Arsenal, IL.

B16, B46 - U.S. Army Communications-Electronics Command (CECOM), Aberdeen Proving Ground, MD

B17 - U.S. Army Aviation and Missile Command (AMCOM), Redstone Arsenal, AL (Aviation Equipment).

B56 - National Security Agency (NSA) COMSEC Logistics, Tobyhanna, PA.

B64 - U.S. Army Aviation and Missile Command (AMCOM), Redstone Arsenal, AL (Missile Equipment).

B69 - USA Medical Materiel Agency (USAMMA), Frederick, MD 21701-5001

DPO - Used by US Army when USASAC transfers funds to another agency via a Military Interdepartmental Purchase Request (MIPR).

FGZ, FG5 - Ogden Air Logistics Center, Hill AFB, Ogden, UT.

FHZ - Oklahoma Air Logistics Center, Tinker AFB, Oklahoma City, OK.

FLZ - Warner Robins Air Logistics Center, Robins AFB, GA.

FNH - U.S. Air Force Security Assistance Center (AFSAC), Wright-Patterson AFB, OH.

FWW - World Wide Warehouse Redistribution Services (WWRS), Wright-Patterson AFB, OH.

FXA, FXB - Air Force Parts and Repair Ordering System (PROS) II/III.

G69 - Federal Aviation Administration: 800 Independence Avenue, S.W.; Washington, DC 20591

GSA - General Services Administration, FAS, Arlington, VA 20406 (Do not use for MILSTRIP Mail or Messages)

HM8 - Defense Supply Center, Richmond, 8000 Jefferson Davis Highway, Richmond, VA 23297-5000

MPB - ILS Directorate, Code 820, Marine Corps Logistics Base, Albany, GA 31704-5000

N21 - Naval Air Systems Command (NAVAIR), Washington, DC.
N23 - Naval Sea Systems Command (NAVSEA), Washington, DC.
N32 - Navy Inventory Control Point Philadelphia (NAVICP-P), PA (formerly Aviation Supply Office).
N35 - Navy Inventory Control Point Mechanicsburg (NAVICP-M), PA (formerly Ships Parts Control Center).
N65 - Navy Inventory Control Point Office (NAVICP-OF), International Programs Directorate, Philadelphia, PA.
N77 2Z, 4M - Space and Naval Warfare Systems Command (SPAWAR), San Diego, CA
NCB 4T, 8U - Naval Ordnance Center, Mechanicsburg, PA
NFZ 0I - Naval Publications and Forms Center (NPFC), Philadelphia, PA.
S6J - Defense Contract Management Agency (DCMA), Fort Belvoir, VA.
S9C, S9E - Defense Supply Center Columbus (DSCC), Columbus, OH.
S9D - Defense Reutilization and Marketing Service (DRMS), Battle Creek, MI.
S9F - Defense Energy Support Center (DESC), Ft. Belvoir, VA.
S9G - Defense Supply Center Richmond (DSCR), Richmond, VA.
S9L - Defense Logistics Information Service (DLIS), Battle Creek, MI.
S9M, S9T, S9I - Defense Supply Center Philadelphia (DSCP), Philadelphia, PA.
S9R - Defense Supply Center, Richmond, Product Center 12, Richmond, VA
23297-5000
SGA - Defense Automatic Addressing System Center (DAASC), Wright-Patterson AFB, OH.
SHA - Defense Automatic Addressing System Center, Tracy Location, Stockton, CA
95296-0940
SMS - Defense Logistics Agency (DLA) Business Systems Modernization (BSM).
ZIC, ZIB - U.S. Coast Guard Engineering and Logistics Center (ELC), Ships Inventory Control Point (SICP), 2401 Hawkins Point Road, Baltimore, MD 21228-1792
ZNC - U.S. Coast Guard Engineering and Logistics Center, Electronics/General Inventory Control Point (E/GICP), 2401 Hawkins Point Road, Baltimore, MD 21228-1792
ZQC - U.S. Coast Guard Aircraft Repair and Supply Center (ARSC), Aircraft Inventory Control Point (AICP) Elizabeth City, NC 27909-5001; U.S. Coast Guard Headquarters Logistics Directorate, 2100 Second Street, SW - Room 6216, Washington, DC 20593; U.S. Coast Guard Aircraft Finance & Procurement Directorate, Asset Management Division, Room 2607, 2100 Second Street, SW, Washington, DC 20593.

SDR Number

Customer-assigned number, consisting of one alpha character to identify the country's initiating office and four numeric characters for serial number control, which, when used in combination with the Country Code, the Implementing Agency and the Case Designator, will uniquely identify the SDR.

SDR Number Suffix

Indicates if the SDR has been submitted for reconsideration or contested.

For Air Force:

- R - Submitted to AFSAC for reconsideration.
- C - SDR is being contested by country.

For Army:

- 0 (Zero) - Initial SDR submission to the supply source.
- E - Reopened by USASAC. SoS to treat as Initial Submission.

R - Reconsideration by Country (Remarks Required).
C - Contested by Country (Remarks Required).
A - USASAC Provided Additional Information as Requested by Supply Source.
F - Follow-Up Request.
I - Incomplete Response Received by USASAC - Reopens SDR (Remarks Required).
M - Advise Supply Source Customer Returned Materiel as Directed (Remarks Required).
W - Wrong Item SDR with two Supply Sources/Dispo Required from this one.
X - SDR Canceled
Y - SDR Closed at USASAC.
Z - SDR Purged by USASAC.

For Navy:

R - Submitted to IA for reconsideration.
C - Contested by country.
X - Used by NAVICP to determine which repairable SDRs/QDRs submitted actually received disposition instructions from the contractor or repair facility. Used with the progression code EG to indicate item is pending return and the progression code NT is assigned when the material reaches the facility and is pending repair or evaluation.

SDR Retired Date

Date the SDR was Closed.

SDR Status

Current status of the SDR. Codes: O-Open or C-Closed.

SDR Supply Source Control Number

Applies to Army only. Used to record a control number assigned to an SDR by a supply source activity. For example, DLA assigns a control number to SDRs entered into their customer depot complaint system and the Army Electronic Product Support (AEPS) system assigns an SDR number to each record for the Army Life Cycle Support Commands (LCSC) internal use.

SDR Value

The amount credited to an FMS customer based upon a Supply Discrepancy Report.

SME/MDE Code

A code required on the LOA & MASL to provide the level of detail needed to separately identify Major Defense Equipment.

Codes:

S - Significant Military Equipment item. See ITAR.
Y - Major Defense Equipment item.
N - Non-MDE item.

Shelf Life Type Code

Identifies items which possess deteriorative or unstable characteristics to indicate their storage time periods.

Reference: Defense Logistics Agency's DLMSO site (<https://www.dlmsso.dla.mil/LOGDRMS/>) under DLMS Qualifier and External Code List for ID of 'FE' and Name of 'SHELF LIFE CODE'

See DoD 4140.27-M Shelf Life Item Management Manual.

Shipped Date

The date on which the shipping activity releases the shipment to a common carrier.

Shipped Expended Requisition Count

The total number of requisitions that have been 1) shipped, AND 2) have had charges processed against them.

Shipped Expended Requisition Value

The total value of requisitions that have been 1) shipped, AND 2) have had charges processed against them.

Shipped Partial-Billed Requisition Count

Applies to Navy only. The total number of requisitions that have been 1) shipped, AND 2) partially billed.

Shipped Partial-Billed Requisition Value

Applies to Navy only. The total value of requisitions that have been 1) shipped, AND 2) partially billed. (Note: The value depicted here is the total requisition value, NOT the value of the partial charges.)

Shipped Unbilled Requisition Count

The total number of requisitions that have been 1) shipped, BUT 2) charges have not yet been received or processed against the requisition.

Shipped Unbilled Requisition Value

The total value of requisitions that have been 1) shipped, BUT 2) have not yet been received or processed against the requisition.

Signal Code

A code designation which identifies the intended consignee and activity to receive and effect bill payment.

Reference: Defense Logistics Agency's DLMSO site (<https://www.dlmso.dla.mil/LOGDRMS/>) under DLMS Qualifier and External Code List for ID of 'DE' and Name of 'SIGNAL CODE'.

See DoD 4000.25-1-M Military Standard Requisitioning and Issue Procedures (MILSTRIP) AP2.10

Sole Source Procurement Request Indicator

Indicates whether any customer request (LOR) for the specified case contains a sole source procurement request.

Sole Source Procurement Request Text

Contains the customer's request for a particular source to obtain a defense article or service.

Solicitation/Contract PIIN

Identifies the contract used to procure the item.

Source of Supply

The Source of Supply Code (SC) in the Articles or Services to be Supplied Section is one or more of the following:

- S - Shipment from DoD stocks or performance by DoD personnel.
- P - From new procurement.
- R - From rebuild, repair, or modification by the USG.
- X - Mixed source, such as stock and procurement, or undetermined.
- E - Excess items, as is.
- F - Special Defense Acquisition Fund (SDAF) items.

See "[SAMM C5.F5 Letter of Offer and Acceptance LOA Information](#)" for codes.

Special Material Content

A code that indicates an item represents or contains peculiar material requiring special treatment, precautions or management control of the item.

See DoD 4100.39-M, Volume 10, Table 102

Stale Requisition Indicator

An indicator to identify if a requisition is considered 'stale' or not. If the indicator is 'Y' for 'Yes', then the requisition is considered 'Stale'. If the indicator is 'N' for 'No', then the requisition is considered 'Not Stale'. This indicator is applied to only Open requisitions (where Quantity Open is more than zero) which have not been shipped/cancelled.

For Open requisitions: the Stale Requisition Indicator is set to 'Y' for the following conditions:

- a. If Current Status Code is blank and Requisition Date Established is more than 10 days in the past.
- b. If the Current Status Code is 'BA' and Current Status Date is more than 30 days in the past.
- c. If the Current Status Code is 'BB' and the Estimated Ship Date is more than 30 days in the past.
- d. If Current Status Code is 'BD' and the Requisition Date Established is more than 60 days in the past.
- e. If Current Status Code is 'BM' and Requisition Date Established is more than 5 days in the past.
- f. If Current Status Code is 'BZ' and the Requisition Date Established is more than 180 days in the past.
- g. If Current Status Code is 'BV' and the Estimated Ship Date is more than 180 days in the past. Also, for Air Force only, if the Estimated Ship Date is not available.

For all remaining Requisition Number Suffix where the above conditions do not apply, set STALE_REQ_INDICATOR = 'N'.

State Department Approval

The date the case version was approved by the Department of State.

Stock Number

A control number for item identification. This will be a national stock number, kit number, manufacturer's code or part number.

Submitted for Review

DSAMS will create this milestone when the case version status is changed to Review status. This milestone only applies to the basic case, amendment, or modification case versions. The status will change to Review when the WRITECOMP milestone is entered, which indicates that the Case Writing Division is done with their part of the preparation of the case version.

Supplementary Address

For FMS requisitions the supplementary address consists of four elements of information. They are the purchaser's procuring agency service code, offer release code, freight forwarder code and the FMS case designator. This code is used to determine the destination of where the item is to be shipped.

Term of Sale

One-position code that uniquely identifies the conditions of a sale.

Codes:

- A - Cash with Acceptance
- B - Cash Prior to Delivery
- C - Dependable Undertaking
- D - Payment on Delivery
- E - Cash Prior to Delivery/Dependable Undertaking
- F - Grant
- G - Federal Republic of Germany (FGR) U.S. Treasury Deposit Account
- H - Payment 120 Days after Delivery
- I - Cash Prior to Performance
- J - Combination of Terms of Sale (TOS)
- K - Cash with Acceptance/Balance as Billed
- M - MAP Merger
- N - FMS Credit (Non-Repayable)
- P - FMS Credit (Non-Repayable) Enhanced International Peacekeeping Capabilities (EPIC)
- Q - EDA Grant
- S - Case is Financially Dependent Upon SI-B-ZAC
- T - Third Country
- Y - FMS Credit (Non-Repayable) Bio-Diversity
- Z - FMS Credit

Term of Sale Name

The name given to the term of sale (one-position code).

Term of Sale Value

The dollar amount that applies to the associated term of sale. If a Term of Sale is "FMS Credit", "FMS Credit Non-repayable" or "MAP Merger", and there is more than one Term of Sale; then this field must be entered for each Term of Sale.

Termination Liability

Termination Liability is the amount of prepayments that cover payments required by the contract, and any damages and costs that may accrue from the cancellation of such contract. Funds prepaid for Termination Liability will convert to cover actual expenditures if the contract is not terminated prior to performance completion.

Termination Liability may not apply to articles/services provided under other authorities of the Foreign Assistance Act or Arms Export Control Act.

Total Case Value

Value of the above-the-line and below-the-line costs for all the lines related to the case.

Total Collections

The cumulative amount of funds received by DFAS-Indianapolis from the purchaser to fund the Case.

Total FMF Collections

Funds deposited into the FMS Trust Fund at DFAS-Indianapolis which are applicable to the Military Assistance Program (MAP) and/or the FMS Credit program.

Total Requisition Count

The total number of requisitions for a case. This includes shipped unbilled, shipped partial-billed, shipped expended, unshipped, and canceled requisitions.

Total Requisition Value

The total value of requisitions for a case. This includes shipped unbilled, shipped partial-billed, shipped expended, unshipped, and canceled requisitions.

Transportation Control Number

The TCN is a 17-character data element assigned to control and manage every shipment unit throughout the transportation pipeline and for payment processing.

Transportation Value

A PLANNED below-the-line estimate of costs established to cover transporting material to the international customer. Actual Transportation costs are applied by DFAS-IN, based upon delivery reporting transactions from the IAs.

Type of Assistance

A code which describes the type of financing for an FMS case as on the LOA. For FMS requisitions, this code is used as position 6 of the requisition document number.

Codes:

- 3 - Sale of DoD inventory or services. Cash to be deposited by the customer in advance of delivery or performance.
- 4 - Source of supply not predetermined. Cash to be deposited by customer in advance of delivery or performance.
- 5 - Cash sale from procurement. Cash to be deposited by customer in advance to meet contract payment requirements.
- 6 - Sale of DoD inventory or service. Payment due from customer upon delivery. Requires a written statutory determination by the director, DSCA. Reimbursement to DoD components is made after customer payment is received.
- 7 - Cash sale from procurement. Payment from customer due 120 days after delivery. Payment to contractor financed by special emergency appropriation.
- 8 - Sale of DoD inventory or service. Payment from customer 120 days after delivery. Payments to DoD components financed by special emergency appropriation.
- A - FAA Defense Articles - Non Reimbursable.
- M - MAP Merger.
- N - FMS Credit (non-repayable).
- U - Cooperative Logistics Supply Support Arrangement (CLSSA) FMSO I - Customer purchase of equity in DoD inventory cash to be deposited by customer in advance of inventory augmentation.
- V - Cooperative Logistics Supply Support Arrangement (CLSSA) FMSO II - Shipment of customer equity with automatic replenishment action to maintain dollar equity in inventory. Cash to be deposited by customer in advance of equity drawdown.
- Z - Source of supply not predetermined. Cash to be deposited by credit appropriation or lending institution in advance of delivery of inventory, performance of DoD services, or payment to contractors.

USAF Condition Code

Applies to Airforce only. The United State Air Force (USAF) Condition Code, or SAMIS Condition Code, is a code that identifies the current status of a FMS case/line item.

Condition codes are:

- A - Line is in abeyance (LOA has not yet been signed by customer).
- I - Line is open and active (implemented).
- S - Line is cutoff for supply or other problem reasons.
- C - Line is cutoff for financial reasons.
- D - Line was established and is now deleted.
- M - Line item on an AFSAC multi-line case is supply complete.
- X - Line is supply complete and the Notice of Supply/Services Completion has been sent to the AFSAC financial control office.
- R - Case is supply complete and has undergone financial review by AFSAC. The certificate of closure has been sent to DFAS-DE.
- F - Case is supply and financially complete. The case can only be retired if the case closure type is either a 1 or a 3.

Unit Pack Cube

The quantity of measure that describes the maximum cube of the unit pack.

Unit Pack Size

The maximum outside length, width and depth of the unit pack.

Unit Pack Weight

The maximum gross weight of the unit pack.

Unit Price

Item price listed in dollars and cents per unit and used when requisition or issuing material.

Unit of Issue

The unit of issue (located in rp 23-24 of transactions) is a two-letter abbreviation of the types of units under which materiel is issued. Unit of issue codes are contained in DOD 4100.39-M (Federal Logistics Information System (FLIS) Procedures Manual) Volume 10, Table 53.

Unprogrammed Case Value

The Unprogrammed Case Value equals the Net Case Value (i.e. above-the-line planned costs) minus the Programmed Case Value (i.e. the Combined value of Commitments, Obligations, Expenditures and other above-the-line costs such as CAS, LSC and non-recurring costs) incurred to date, as reported by the IAs to the DSAMS system. Due to undisbursed CAS or non-recurring costs, the unprogrammed case value may not be accurate representation of available case funds.

Unprogrammed Line Value

The Unprogrammed Line Value equals the Net Line Value (i.e. above-the-line planned costs) minus the Programmed Line Value (i.e. the Combined value of Commitments, Obligations, Expenditures and other above-the-line costs such as CAS, LSC and non-recurring costs) incurred to date, as reported by the IAs to the DSAMS system. Due to undisbursed CAS or non-recurring costs, the unprogrammed line value may not be an accurate representation of available case line funds.

Unshipped Requisition Count

The total number of requisitions that are not yet shipped (i.e. requisitions are NOT logistically complete).

Unshipped Requisition Value

The total value of requisitions that are not yet shipped (i.e. the requisitions are NOT logistically complete).

Update Offer/Restatement

DSAMS creates this milestone whenever a case version is restated. Not every case version goes through a restatement process, therefore, this date may be blank.

Wrong Item RIC

Applies to Army and Navy only. Routing Identifier Code (RIC) for the supply source responsible for the management of the wrong materiel received. See "[Routing Identifier](#)" for codes.

Wrong Item Value

Applies to Army only. Total dollar value of the wrong materiel received.

[ALL](#) | [A](#) | [B](#) | [C](#) | [D](#) | [E](#) | [F](#) | [G](#) | [H](#) | [I](#) | [L](#) | [M](#) | [N](#) | [O](#) | [P](#) | [Q](#) | [R](#) | [S](#)
| [I](#) | [U](#) | [W](#)
