

9 TRAINING

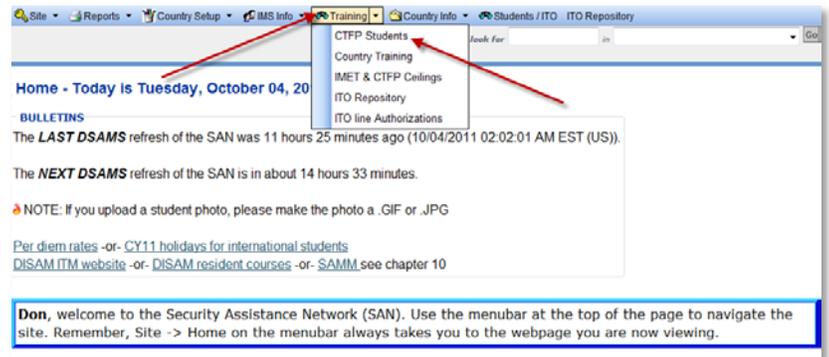
9.0 TRAINING

SCOs have always been required to enter information into TMS 8 concerning the Combating Terrorism Fellowship Program (CTFP). Specifically, students have to be nominated by the SCO for acceptance into CTFP. The entire process from student nomination to student selection is facilitated on TMS 8. The “Training” section of TMS 8 is where you will find the CTFP process. Also in this section are: “Country Training”, “IMET & CTFP Ceilings”, “ITO Repository”, and “ITO Line Authorizations”.

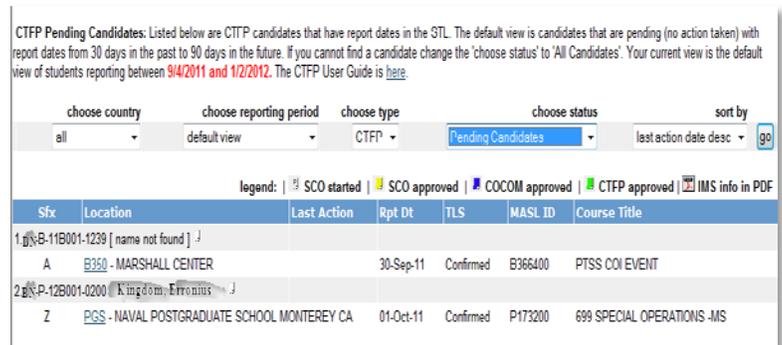
9.1 CTFP STUDENTS

To Access the “CTFP Students” screen:

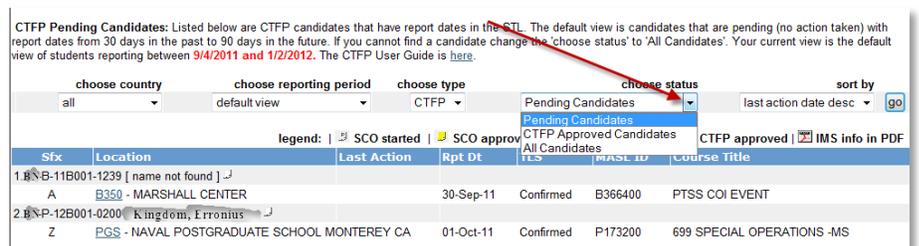
- From the **TMS 8 Main Menu**:
- Click, the **“Training”** dropdown box.
- Select, **“CTFP Students”**



- A **“CTFP Pending Candidates”** screen will appear
- This screen lists CTFP candidates that have report dates in the STL. The default view is candidates that are pending (no action taken) with report dates from 30 days in the past to 90 days in the future.



- If you cannot find a candidate, change the “choose status” to **“All Candidates”**. You may have to change the “Choose reporting period” dropdown box as well.



- For specific details on how to accomplish the CTFP nomination process, please see the CTFP User Guide by clicking the “here” hyperlink

CTFP Pending Candidates: Listed below are CTFP candidates that have report dates in the STL. The default view is candidates that are pending (no action taken) with report dates from 30 days in the past to 90 days in the future. If you cannot find a candidate change the 'choose status' to 'All Candidates'. Your current view is the default view of students reporting between 9/4/2011 and 1/2/2012. The CTFP User Guide is [here](#).

choose country: all | choose reporting period: default view | choose type: CTFP | choose status: Pending Candidates | sort by: last action date desc | go

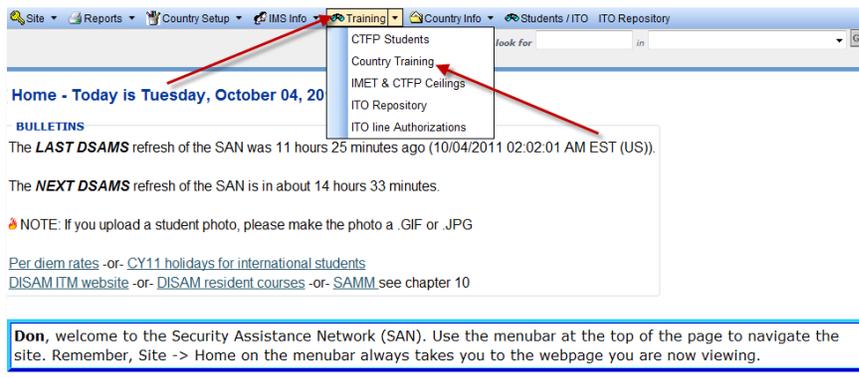
legend: | SCO started | SCO approved | COCOM approved | CTFP approved | IMS info in PDF

Sfx	Location	Last Action	Rpt Dt	TLS	MASL ID	Course Title
1	B-11B001-1239 [name not found]					
A	B350 - MARSHALL CENTER		30-Sep-11	Confirmed	B366400	PTSS COI EVENT
2	P-12B001-0200 [Kingdom, Eronius]					
Z	PGS - NAVAL POSTGRADUATE SCHOOL MONTEREY CA		01-Oct-11	Confirmed	P173200	699 SPECIAL OPERATIONS -MS

9.2 COUNTRY TRAINING

To Access the “Country Training” screen:

- From the TMS 8 Main Menu:
- Click, the “Training” dropdown box.
- Select, “Country Training”



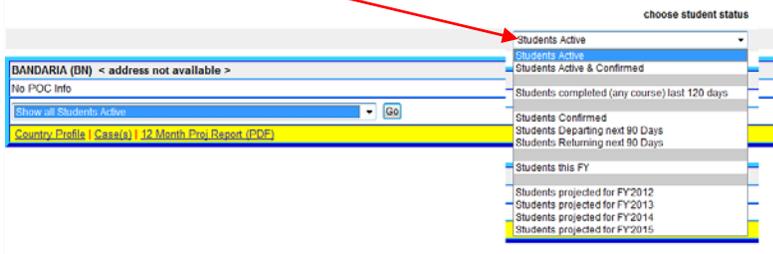
- A “Country Training” screen will appear

Country Training. View country training by changing your student status. The dropdown box for your country then displays the students that match your student status. Selecting a student opens a new window where you can choose what you want to view about the student like ITO, training pipeline, etc.



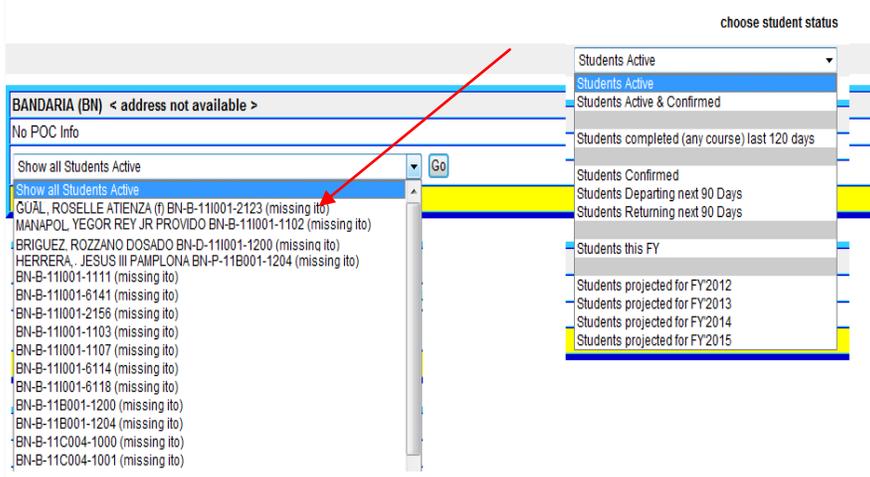
- View country training by changing your student status.

Country Training. View country training by changing your student status. The dropdown box for your country then displays the students that match your student status. Selecting a student opens a new window where you can choose what you want to view about the student like ITO, training pipeline, etc.



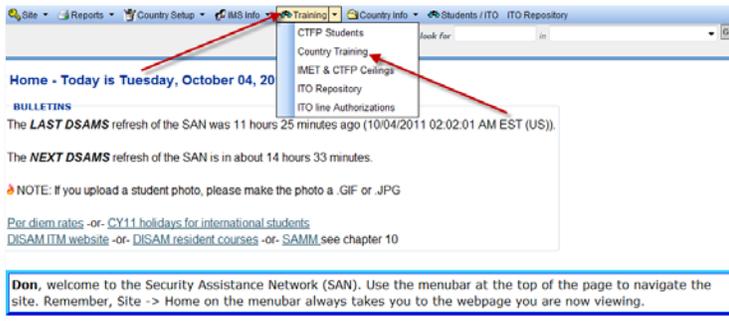
The dropdown box for your country then displays the students that match your student status. Selecting a student opens a new window where you can choose what you want to view about the student like ITO, training pipeline, etc.

Country Training. View country training by changing your student status. The dropdown box for your country then displays the students that match your student status. Selecting a student opens a new window where you can choose what you want to view about the student like ITO, training pipeline, etc.



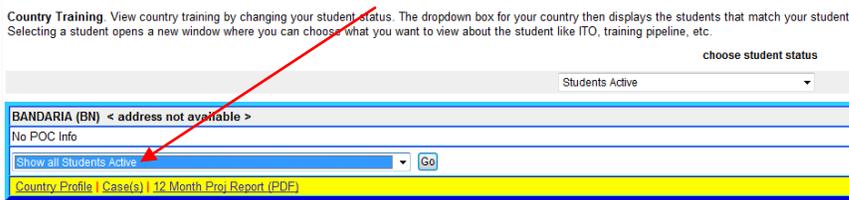
- You can also use this function to view a Summary of your entire training program for a Fiscal year. This is good information for new users as well as experienced users.

- Click, the “Training” dropdown box.



- Select, “Country Training”

- Click, Case(s)



A summary of all training programmed during a certain Fiscal Year is displayed. Change the FY dropdown box to view different Fiscal Years.

- Click on the hyperlinks in the “Training Track Type(s)” column to see the detailed training information.

Service / Case ID	Program Type	FY	Case Title	STI Pgm Total Training Track Type(s)
1 Army 117001	CTFP	2012	CTFP	\$0000 1.INS
2 Army 112004	Regional Center	2012		\$0 1.INS
3 Army 11801	MCT	2012		\$00000 2.INS 1.2000
4 Army 025001	CTFP	2012	CTFP	\$00000 1.INS
5 Army 022004	Regional Center	2012	FY12 GRANT PROGRAM	\$0 0.INS

9.3 ITO REPOSITORY

To Access the “ITO Repository” screen:

- From the **TMS 8 Main Menu:**
 - Click, the “**Training**” dropdown box.
 - Select, “**ITO Repository**”

- An “**ITO Repository**” screen will appear

ITO Repository The order is date uploaded by the SCO.

This program lists ITO's as uploaded by the SCO. If you cannot find an ITO, change one of the selections below especially 'Cross Service' or 'Uploaded?'. If the ITO is still not found, the SCO did not upload the ITO successfully. If a needed ITO is missing, you may want to contact the SCO asking him/her to upload the ITO and arrival info. You need to only enter a few characters for the name and ITO# field. Thank You.

Student name	ITO# (no dashes)	
Bandaria (BN)	choose program type	Uploaded? Last 2 months

No.	Case Identifier	ITO No.	Last Name, First Name	Issued Date	ITO Rpt Dt	First Installation / Uploaded on
1.	BN-B-11001-1109 (PI) Bandaria	BNB110011109	RODRIGUEZ, MUNOZ ARGUILLO	PLANNING ITO	28-Feb-11	FORT RUCKER, AL 3636 (011) uploaded on 10/3/2011 10:35:30 AM by Don Disamer
2.	BN-B-11001-2161 (PI) Bandaria	BNB110012161	ALLISTER, MACERNE BUKEYE	PLANNING ITO	29-Apr-11	FT LEONARD WOOD, MO (191) uploaded on 9/28/2011 11:10:00 AM by Don Disamer

NOTE: This screen lists all ITOs input by the SCO. If you cannot find an ITO, change one of the criteria fields, especially the “Uploaded?” field.

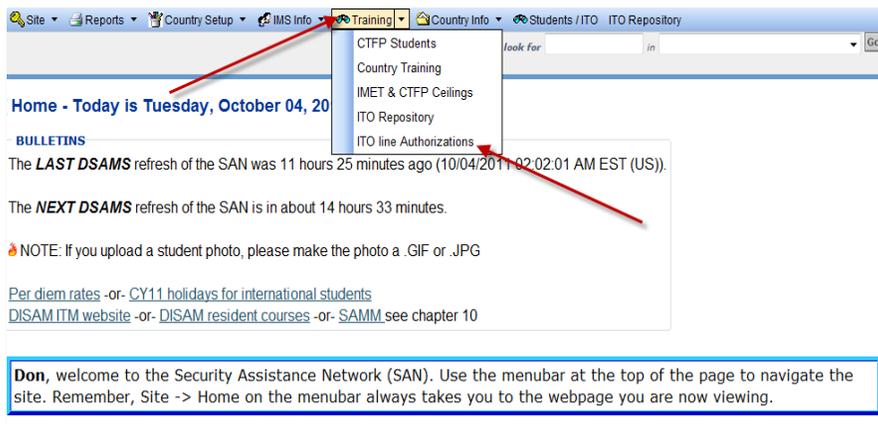
9.4 ITO LINE AUTHORIZATIONS

ITO Line Authorizations will show you when Training Lines received their ITO Training Lining Authorizations.

To Access the “ITO line Authorizations” screen:

- From the **TMS 8 Main Menu**:

- Click, the “**Training**” dropdown box.
- Select, “**ITO line Authorizations**”



- An “ITO Authorizations” screen will appear

ITO Line Authorizations: This shows ITO lines authorizations. Change the options as needed.

ITO Auth date range	CC	IA	Case	WCN	choose program type	ITO Auth#	got ITO
From 01-Sep-11 to 30-Sep-11		all			IMET (I)		No

Row	Cycle No.	Cycle Date	Case Id	Lastname, Firstname	ITO No.	ITO Issue Dte	Auth #	Version #	Line(s) Status
1.	0276237	23-Sep-11	SN-B-111001-1111	WASHINGTON, GEORGE LEE	SNB1110011111	07-Sep-11	115148	000002	4 of 4 authorized View Tracks
021 108110D11 A57XX ON100P11 21TO 1111Q ARMY F11P11111111Q 20000832 021001 (type=I)									
2.	0276237	23-Sep-11	SN-B-111001-1121	LINCOLN, ABE LEE	SNB1110011121	03-Jun-11	112150	000002	2 of 2 authorized View Tracks
021 108110D11 A57XX ON100P11 21TO 1121Q ARMY F11P11111121Q 20000832 021001 (type=I)									

The default is to show ITO Training Line Authorizations changes within the last two days. Change the From and To “ITO Auth date range” fields to view other date ranges.

Click the “X of X authorized” link in the Line(s) Status column to view the authorization details. Notice the “MILDEP Action” column on the screen that appears, the authorization may be:

- Issued
- Amended
- Rescinded.

Hint: If the Authorization is rescinded, the training line will NOT appear on the ITO. The SCO must contact the MILDEP CPM and have them re-issue the ITO Training Line Authorization.

NOTE: You can change the options as needed for your criteria requirements.