



**DEPARTMENT OF THE AIR FORCE
AIR EDUCATION AND TRAINING COMMAND
Air Force Security Assistance Training (AFSAT)**

IMSO Bulletin

BULLETIN NO: 07-002

DATE: 29 Jan 07

SUBJECT: Mementos

EFFECTIVE DATE: Immediately

Summary: Current policy allows for Mementos and plaques for International Military Students (IMS), but not for guest speakers and sponsors. AFSAT fully understands the importance of outside supporters of the IMS programs. These dedicated men and women are critical to the understanding of the American way of life.

Action:

1. Reference: Per the JSAT 11-19, "Mementos, plaques, school emblems, and other commemorative items. a. Each item should be of a permanent nature, with the exception of photographs. Ball caps and T-shirts are not considered to be of a permanent nature. b. Presentation is limited to one item per IMS at each training installation at a cost not to exceed \$20. Exceptions must be approved by the appropriate military service."

Explanation: Only one memento is allowable per IMS per training installation. The memento should be of a permanent nature and the cost is not to exceed \$20. At this time, mementos for sponsors and guest speakers are not addressed in the JSAT. The future JSCET will address the topic. Our interim policy is to allow for the purchase of mementos for sponsors, guest speakers and other individuals who support the FSP. Cost is not to exceed \$20 per individual, per year. Coins and plaques are examples of appropriate mementos. Gifts for individuals who are paid for their services are not allowable through Field Studies Program funds.

2. Please let me know if you have any questions regarding this policy.

AUTHORIZING SIGNATURE:

JULIE A. FLEMING

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